

UNC Governance Workgroup Minutes

Wednesday 04 August 2021

Via Teleconference

Attendees		
Kate Elleman (Chair)	(KE)	Joint Office
Maitrayee Bhowmick-Jewkes (Secretary)	(MBJ)	Joint Office
Andy Clasper	(AC)	Cadent
Anna Stankiewicz	(AS)	National Grid
Clare Manning	(CM)	E.ON
Dave Addison	(DA)	Xoserve
Dave Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Heather Ward	(HW)	Energy Assets
Joshua Oyinlola	(JO)	Ofgem
Michelle Downes	(MD)	Xoserve
Oorlagh Chapman	(OC)	Centrica
Phil Lucas	(PL)	National Grid
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <http://www.gasgovernance.co.uk/gov/040821>

1. Introduction and Status Review

Kate Elleman (KE) welcomed everyone to the meeting.

1.1. Approval of Minutes

The minutes from 06 July 2021 were approved.

1.2. Modification with Ofgem

KE invited Joshua Oyinlola (JO), the Ofgem representative to provide an update on the Modifications currently awaiting a decision. JO advised there were no updates at this time.

1.3. Review of outstanding Actions & Issues Log

Action 1104: Joint Office (PG) to review the use of pre-meeting briefs by JO meeting Chairs.

Update: The Workgroup agreed to review this action in the future when the Joint Office Annual Report is produced. **Carried Forward**

Action 0701: Joint Office (KE) to consider updating the Send Back process diagram in order to include the Legal Text request process.

Update: KE advised that the Send Back process had been updated to include the Legal Text request process and would be republished on the Joint Office website. **Closed**

1.4. Pre-Modification Discussions

1.4.1. Modification 0776 - Revision of the Modification Panel Meeting Location Requirement in the Modification Rules

Phil Lucas (PL) introduced this Modification which proposes to remove the requirement for meetings of the UNC Modification Panel to take place in London. Please see the published slides for more detailed information.

Tracey Saunders (TS) supported this proposal and suggested that it would be useful to include a minimum notice period prior to changing the Panel meeting location as it would enable attendees to make travel arrangements. PL noted this and suggested the Workgroup could discuss this issue further. Dave Mitchell (DM) also supported the proposal and agreed with TS' views.

PL requested views on what would be an appropriate minimum notice period. DM suggested a minimum of three months and suggested adopting a pragmatic approach when implementing this. TS supported this approach.

It was noted that the Joint Office usually issues meeting invites for a whole year for the UNC Modification Panel at the end of the previous year. KE noted that a rota of meeting locations could be issued at this time which would provide sufficient notice for attendees.

The Workgroup also discussed potential meeting locations.

PL noted he was mindful of not wanting to add additional administrative requirements on the Joint Office, PL advised he would submit the Modification without any further changes to Panel and that the issues raised in the pre-modification discussion could be reviewed further at the 0776 Workgroup.

PL asked the Joint Office and other parties to consider the minimum notice period they would prefer and to provide their views to him before the first Workgroup meeting.

2. Workgroups

2.1. 0760 – Introducing the concept of derogation for Net Zero innovation into Uniform Network Code (UNC)

(Report to Panel 19 August 2021)

<https://www.gasgovernance.co.uk/0760>

2.2. 0774S – Alignment of UNC TPD to the National Grid Licence in respect of the NTS

(Report to Panel 19 August 2021)

<https://www.gasgovernance.co.uk/0774>

3. BEIS/Ofgem Energy Codes Governance Review

KE noted that the BEIS and Ofgem joint Consultation on the Design and Delivery of Energy Code Reform had now been issued and it would close on 28 September 2021. KE requested the Workgroup to review and respond to the consultation.

4. AOB

5. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Subject to the agreement by UNC Panel of an extension, Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:00 Wednesday 01 September 2021	Via Microsoft Teams	Standard Governance Workgroup Agenda <ul style="list-style-type: none">0776 Workgroup

Action Table (as at 04 August 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1104	04/11/19	8.0	Joint Office (PG) to review the use of pre-meeting briefs by JO meeting Chairs (included as a Joint Office annual report point for consideration).	Joint Office (PG)	Carried Forward