

UNC DSC Change Management Committee Minutes
Wednesday 07 July 2021
Via teleconference

| Attendees | | | |
|--|-------|-----------------------|----------------|
| Bob Fletcher (Chair) | (BF) | Joint Office | Non-Voting |
| Karen Visgarda (Secretary) | (KV) | Joint Office | Non-Voting |
| Shipper User Representatives (Voting) | | | |
| Claire Louise Roberts | (CLR) | Scottish Power | Class A Voting |
| Oorlagh Chapman | (OC) | Centrica | Class A Voting |
| Ross Easton | (RE) | Total Gas & Power | Class B Voting |
| Alexander Mann | (AM) | Gazprom | Class C Voting |
| Transporter Representatives (Voting) | | | |
| Guv Dosanjh | (GD) | Cadent | DNO Voting |
| Helen Chandler (Alternate for Richard Pomroy) | (HC) | Northern Gas Networks | DNO Voting |
| Richard Loukes (+ alternate for Teresa Thompson) | (RL) | National Grid | NTS Voting |
| Heather Ward | (HW) | IGT Representative | IGT Voting |
| Kundai Matiringe | (KM) | IGT Representative | IGT Voting |
| CDSP Change Management Representatives (Non-Voting) | | | |
| James Rigby | (JR) | Xoserve | |
| Paul Orsler | (PO) | Xoserve | |
| Emma Smith | (ES) | Xoserve | |
| Observers/Presenters (Non-Voting) | | | |
| Andy Clasper | (AC) | Cadent | |
| Clare Manning | (CM) | EON | |
| Charlie Hayley | (CH) | Corella | |
| Ellie Rogers | (ER) | Xoserve | |
| Emma Lyndon | (EL) | Correla | |
| James Barlow | (JB) | Xoserve | |
| Jayne McGlone | (JMG) | Xoserve | |
| Jo Williams | (JW) | Correla | |
| Kathryn Adeseye | (KA) | Xoserve | |
| Kate Lancaster | (KL) | Xoserve | |
| Lorraine O'Shaughnessy | (LOS) | Joint Office | |
| Matt Rider | (MR) | Correla | |
| Nicola Patmore | (NP) | Correla | |
| Paul Orsler | (PO) | Xoserve | |
| Rachel Taggart | (RT) | Xoserve | |
| Sally Hardman | (SHa) | SGN | |
| Simon Harris | (SH) | Xoserve | |
| Steve Pownall | (SP) | Xoserve | |
| Kulvinderjit Singh | (KS) | Correla | |

| | | |
|--|-------|---------|
| Tracy O'Connor | (TOC) | Correla |
| Copies of all papers are available at: http://www.gasgovernance.co.uk/dsc-change/070721 | | |

1. Introduction

Bob Fletcher (BF) welcomed all to the meeting and confirmed the meeting quorate.

1.1. Apologies for absence

Richard Pomroy

Teresa Thompson

1.2. Alternates

BF confirmed the following alternates:

Helen Chandler for Richard Pomroy

Richard Loukes for Teresa Thompson

1.3. Confirm Voting rights

| Representative | Classification | Vote Count |
|--|-----------------|------------|
| Shipper | | |
| Claire Louise Roberts | Shipper Class A | 1 vote |
| Oorlagh Chapman | Shipper Class A | 1 vote |
| Ross Easton | Shipper Class B | 2 votes |
| Alexander Mann | Shipper Class C | 2 votes |
| Transporter | | |
| Guv Dosanjh | DNO | 1 vote |
| Helen Chandler for Richard Pomroy | DNO | 1 vote |
| Richard Loukes + Alternate for Teresa Thompson | NTS | 2 votes |
| Heather Ward | IGT | 1 vote |
| Kundai Matiringe | IGT | 1 vote |

1.4. Approval of Minutes (09 June 2021)

Minutes from the previous meeting were approved.

1.5. Review of Outstanding Actions

0302: *XRN5144 Enabling Re-assignment of Supplier Short Codes to Implement SoLR Directions* DA to a) seeks clarity from Ofgem re policy decision, and b) further articulate the costs.

Update: BF confirmed this action had been deferred until the August meeting at the previous meeting and therefore was being carried forward. **Carried Forward.**

2. DSC Change Budget Update & Horizon Planning

2.1. Change Budget Update

James Rigby (JR) provided a brief update of the DSC Change Budget for 2021/22, advising that there had been no new updates with the exception, of the PAC funding adjustment in line with the vote in June Committee or changes following the approval at the June meeting.

2.2. Change Pipeline

Rachel Taggart (RT) presented the Change Development and Delivery Pipeline, noting there was little difference in the Change Pipeline besides the current Change Proposals (CP) moving through the change lifecycle as previously agreed by the Committee at the June meeting.

For a detailed update, please refer to the published slides on the meeting page.

3. Capture

3.1. New Change Proposals – Initial Review

3.1.1 XRN5377 – Addition of ‘Class’ field to supply point data reports

Steve Pownall (SP) provided a brief overview of this CP noting it would provide the ability to identify Class 1 and 2 supply points which do not have Formula Year AQ and SOQ, which would help with the analysis month on month movements.

DNO Members were asked to approve the change to progress into the Capture phase.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|-----------------------------|--------------|-------------|
| Transporter Representatives | Voting Count | For/Against |
| Guv Dosanjh | 1 | For |
| Helen Chandler | 1 | For |
| Total | 2 | For |

3.1.2 XRN5379 Class 1 Read Service Procurement Exercise (Modification 0710)

Ellie Rogers (ER) provided a brief overview of this CP noting that it was very similar to XRN5218 that was originally a CP in relation to Modification 0710S - CDSP provision of Class 1 read service. ER noted that XRN5218 would be withdrawn and replaced by XRN5379.

ER explained this CP will allow time and effort from the necessary areas of the business to effectively follow the procurement process to appoint a Service Provider under a new contract for the Class 1 read service. The benefit is the appointment of a Service Provider on behalf of Shippers, to provide the Class 1 read service from 01 April 2023 when the existing contracts end.

Oorlagh Chapman (OC) enquired if there was a risk that this could exceed beyond this date, due to more issues. ER / Paul Orsler (PO) stated that it was a completely new contract and so the overall transparent procurement process would be adhered to, although it would not have the added complexity associated with contract novation. OC asked if the previous issues were going to be disclosed and ER said that was a timing issue previously, so the issues would not be shared.

Clare Manning (CM) enquired why a CP was being used for the procurement process and not planned into the Business Plan process (BP22). PO explained it was in relation to the requirements as detailed within Modification 0710S concerning resources and the competitive tender process. Claire Louise Roberts (CLR) asked if these resource costs, would be deducted from the Business Plan (BP) and PO said these were extra and would be listed as a DSC Charge to release some funding for next year. B Fletcher (BF), asked if the procurement was being established as the first event due to the Modification implementation and future service procurement events would be delivered in the Business Plan? PO confirmed this was a correct assumption.

All Members were asked to approve this change to progress into the Capture Phase.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|-----------------------------|--------------|-------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |
| Transporter Representatives | Voting Count | For/Against |
| Guv Dosanjh | 1 | For |

| | | |
|------------------|----------|-----|
| Helen Chandler | 1 | For |
| Richard Loukes | 2 | For |
| Heather Ward | 1 | For |
| Kundai Matiringe | 1 | For |
| Total | 6 | For |

3.1.3 XRN5380 Introduction of a Micro Business identifier in Central Systems

Ellie Rogers (ER) provided a brief overview of this CP noting that this change would create an identifier to be able to easily identify where a site is a Micro Business and will allow the ability for all stakeholders to be able to provide services to those customers efficiently and consistently across the market.

ER noted that Ofgem are proposing that the Micro Business Cooling Off Period is effective from the 01 January 2022 and it is being requested within the Modification 0773 - Introduction of a Micro Business identifier in Central Systems that the implementation of this solution is ahead of this.

CLR asked if this was going to be applicable for electricity as well. PO explained that this already existed in electricity and so there was presently a gap within gas as there was no additional identifier for Micro Business. He added due to the Supplier Licence change in January 2022 there was now a requirement within gas too. Clare Manning (CM) asked if it would be retrospective or fixed forward. PO said this was presently being investigated at the present time and discussions will be worked on through development of the Modification.

Shipper Members were asked to approve the change to progress into the Capture Phase.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|--------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |

3.1.4 XRN5381 Changes to SDT v18

RT provided a brief overview of this CP and explained this was for information only to advise that the Service Description Table V18 has been amended to align the service lines to the new Process Journeys that came into effect on 01 April 2021. They now reflect the changes to the Service Areas as detailed within the charge base Appointment Table as per CDSP Service Document Budget and Charging Methodology version 5.

OC questioned whether this had any direct impacts on charges in relation to last years' budget and said that it could make it difficult to track the budget and the overall spend with previous years if the service lines keep changing or being realigned. She felt that a consultation may be required.

Emma Smith (ES) and Jayne McGlone (JMG) explained that the amendments to the service lines were voted on last year and the costs were going through as approved as of 01 April 2021.

JMG also noted that this is a housekeeping change as the realignment and consolidation of service lines has previously been approved and were live since 01 April 2021, this CP brings the table into line with the process. OC said that a detailed explanation would still be beneficial for her to share internally. Sally Hardman (SHa) confirmed that this change was approved last year.

JMG confirmed that this CP would be submitted for approval by the DSC Contract Management Committee at the 21 July 2021.

3.1.5 XRN5382 FWACV: PRCMS validation/processing – analysis

Steve Pownall (SP) provided a brief overview of this CP noting it was regarding the provision of a Daily LDZ CV (FWACV) Service, where Xoserve will provide this service to DNOs from Q1 2022 taking over the service currently provided by National Grid.

Shipper, DNO and NTS Members were asked to approve this change to progress into the Capture Phase.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|------------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |
| Transporter Representatives | Voting Count | For/Against |
| Guv Dosanjh | 1 | For |
| Helen Chandler | 1 | For |
| Richard Loukes | 2 | For |
| Total | 6 | For |

3.1.6 XRN5383 LDZ Stock Change and Embedded LDZ Unique Sites – new service

Steve Pownall (SP) provided a brief overview of this CP noting it was concerning the Provision of a Daily LDZ CV (FWACV) Service. Where Xoserve will provide this service to DNOs from Q1 2022. He added the impact assessment will assist National Grid to assess options to mitigate consequential changes arising from the new FWACV arrangements.

Shipper, DNO and NTS Members were asked to approve this change to progress into the Capture Phase.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|------------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |
| Transporter Representatives | Voting Count | For/Against |
| Guv Dosanjh | 1 | For |
| Helen Chandler | 1 | For |
| Richard Loukes | 2 | For |
| Total | 6 | For |

Solution Review Change Pack – for Approval

3.1.7 XRN5246 Confirmation File (.CNF) Processing Capacity Improvement

Paul Orsler (PO) provided a brief overview of this CP noting that the solution had already been shared with customers and the CP was originally scoped for Minor Release 10. The CP enhances the existing process by increasing the band width for the confirmation files over the next 4 months.

Shipper Members were asked to approve this Solution.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|--------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |

3.1.8 XRN5183 Access to Daily Biomethane Injections

Kathryn Adeseye (KA) provided a brief overview of this CP noting that this change had been to the DSC Change Management Committee previously in relation to Option 1: *Was to publish the current BEIS Biomethane Injection report on a secure part of Xoserve.com;* and Option 2: *Was to create a bespoke Biomethane Injection report where the data is aggregated at a specific geographical level, LDZ being one option among many.* The report could be published on Xoserve.com open to all OR published in a secure area of Xoserve.com.

At the November 2020, ChMC, Option 1 was approved following the solution option change pack, however this was then discussed with BEIS and the CoMC regarding permissions being covered under the DSC. Both entities expressed concern that this could potentially give a commercial/financial advantage to some industry parties over others. It was agreed that Option 1 should be withdrawn.

KA explained Xoserve wanted the DSC Change Management Committee to re-approve the HLSO for XRN 5183 with Option 2 as the agreed solution to move into delivery. (As a new report will need to be created).

Shipper and DNO Members were asked to approve Solution Option 2.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|------------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |
| Transporter Representatives | Voting Count | For/Against |
| Guv Dosanjh | 1 | For |
| Helen Chandler | 1 | For |
| Total | 2 | For |

XRN4931 Submission of a Space in Mandatory Data on Multiple SPA Files

Simon Harris (SH) provided a brief overview of this CP noting the change has been raised to handle the files going back out from SAP into AMT with rejection details when a space 'is received in the mandatory field. SH noted a that this had been discussed previously. He explained Option 1. *Replace the spaces received in the mandatory field of inbound files with single special character in SAP PO* and SAP ISU will identify the special character and mandatory field missing rejection will be sent in outbound files. and Option 2. *Replace the spaces received in the mandatory field of inbound files with same number of special character(s) in SAP PO then SAP ISU will identify the special character and a mandatory field missing rejection will be sent in outbound files.*

He said that Xoserve were proposing to withdraw the request and sought agreement from the DSC Change Management Committee.

OC said she was confused about the vote and that the two options did not seem clear enough and that clarity was required. PO said that Xoserve had not wanted to influence the vote and that they would look at the format and content of the slides for future similar votes. BF said that as the normal table was not available it was not as clear as with other CPs what was being asked.

Members unanimously agreed to defer the CP and that it was to be included in the formal Change Pack for further discussion at the August meeting.

3.1.9 Retrospective Data Updates Options Paper for Consultation

Paul Orsler (PO) provided a brief overview for information of this CP noting from the reps already received, that Option B was the most preferred choice. as it was deemed to be the most cost-efficient solution and would deliver industry benefits much quicker than option A, without impacting ongoing CSS delivery.

He noted the consultation was still open and that the responses would be presented to the DSC Contract Management Committee at the July meeting, in relation to delivery against Modification 0651 - Changes to the Retrospective Data Update provisions.

OC asked if further consideration had been given to the suggestion by SSE regarding a workshop to discuss the options in detail. PO said that as this would have to be resourced by dedicated experts and he was unsure how much detail was needed. He said he would raise this matter at the DSC Contract Management Committee on 21 July 2021.

3.1.10 XRN5365 Impact assessment on aligning Major Releases to the REC Release Schedule

Simon Harris (SH) provided a verbal update of this CP noting that there were regular meetings with REC and that the DSC and system changes were fed into the REC Code changes and that any comments and feedback were part of the impact assessment. He added that REC was expected to move to a weekday; Thursday/Friday release schedule which CDSP advised would be achievable dependant on the change with the need to maybe do some weekend development on a change-by-change basis with a switch to a weekday implementation. He explained it was the intention to have an additional functional Major Release in February, currently the releases are June and November. SH noted that this would increase the existing release congestion. PO added that this topic had been discussed with Xserve's' Shipper customers and they were not keen on this proposal as they would have to make changes to their systems interfaces. SH said he would supply a structured and detailed update at the August meeting.

4 Design & Delivery

4.1 Design Change Pack

4.1.1 XRN5007 Correction in the reconciliation process when volume is zero

James Barlow (JB) provided a brief overview of this CP noting that the change was so Users could look at the REC calculations and is scheduled for November 2021 release.

Shipper, DNO and IGT Members were asked to approve the design change pack into a November 2021 delivery.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|-----------------------------|--------------|-------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |
| Transporter Representatives | Voting Count | For/Against |
| Guv Dosanjh | 1 | For |
| Helen Chandler | 1 | For |
| Heather Ward | 1 | For |
| Kundai Matiringe | 1 | For |
| Total | 6 | For |

4.1.2 XRN5188 Interim Data Loads of MAP Id into UK Link

SH presented a brief overview of this CP noting that it is part of Minor Release 10 and that only two responses had been received and both agreed with the change however one comment asked as to whether Shippers are able to supply MAP data in absence of any MAPs not taking part.

CLR said that this area had been raised previously at DSG in relation to whether the Shippers are able to supply MAP data in absence of any MAPs not taking part. She thought the issue needed to be raised with the MAMs to ensure that they are supplying the MAP ID within their ONJOBS/ONUPDs as currently not all do or are willing to do so. SH said that this area would need to be discussed with SPAA? in relation to timings and an enduring solution.

Shipper Members were asked to approve the design change pack.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|-------------------------|--------------|-------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |

4.1.3 XRN5309 FSG: Automating the FSR 'Standard Liability' Process

SP presented a brief overview of this CP noting that this change was to introduce an automatic process for FSR instead of the present manual process and would be included in the Minor Release Drop 10. Noting that no reps had been received.

DNO Members were asked to approve the design change pack. Minor Release Drop 10 Delivery.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|-----------------------------|--------------|-------------|
| Transporter Representatives | Voting Count | For/Against |
| Guv Dosanjh | 1 | For |
| Helen Chandler | 1 | For |
| Total | 2 | For |

4.1.4 XRN5040 UK Link Cloud Programme

Emma Lyndon (EL) provided an overview of this CP noting that two representations had been received to approve the approach but with additional questions to be responded to. EL provided an overview and explanation of each of the questions and advised OC following her question if the associated answers were available to share. RT confirmed that they are already published in the formal Change Packs. EL also welcomed any questions outside of the meeting to contact her if further clarification was sought

For further details, please refer to the published slides on the meeting page.

All Members were asked to approve the design change pack for delivery.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|------------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |
| Transporter Representatives | Voting Count | For/Against |
| Guv Dosanjh | 1 | For |
| Helen Chandler | 1 | For |
| Richard Loukes | 2 | For |
| Heather Ward | 1 | For |
| Kundai Matiringe | 1 | For |
| Total | 6 | For |

4.1.5 XRN4922 CSSC Shipper BRD

Michael Payley (MP) provided an update on this CP noting that the CSSC BRD had been brought up to date, using the original drafting and all the changes had been discussed in the DSG meetings and there had been no representations received.

Shipper Members were asked to approve the design change pack for an CSSC delivery.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|--------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |

4.1.6 Query APIs Technical Specification & Secondary API Error Handling Strategy

Mike Payley (MP) provided an update on this CP noting the IPA consequential changes had been noted and that no representations had been received.

Shipper Members were asked to approve the design change pack into a CSSC delivery.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|--------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |

4.2 Standalone Change Documents for Approval

4.2.1 BER Template

James Rigby (JR) presented the changes to the Business Evaluation Report (BER) template which had been amended to make it more user friendly, by reducing free text and making it more formulaic. JR added that any comments were welcome, and any further recommendations adjustments would be considered.

For a detailed update, please refer to the published slides on the meeting page with the updated BER template.

JR said no vote was required as the update was for information only.

4.3 CCR for XRN4876 Changes to PARR Reporting

Charlie Hayley (CH) provided a brief overview on the changes to the PARR Reporting, following a series of requirements from the Performance Assurance Committee (PAC) to monitor industry performance. He added the DDP had been rebranded and that training sessions were being undertaken.

JR noted that the PAFA and DDP were all pleased which the deliverables to date R Loukes (RL) asked why NTS were being invited to vote on this CP when they were not contributing to the PAC budget. JR noted that NTS do not contribute to the 2021/22 PAC budget but this CCR relates to a CP from 2020/21 when NTS did contribute.

For a detailed update, please refer to the published slides on the meeting page.

All Members were asked to approve the CCR.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|------------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |
| Transporter Representatives | Voting Count | For |

| | | |
|------------------|----------|-----|
| Guv Dosanjh | 1 | For |
| Helen Chandler | 1 | For |
| Richard Loukes | 2 | For |
| Heather Ward | 1 | For |
| Kundai Matiringe | 1 | For |
| Total | 6 | For |

4.4 CCR for XRN5237 (Modification 0736) Maintenance of a User Relationship table for the purpose of AQ amendments

Kate Lancaster (KL) provided a brief overview on the changes in relation to new DSC Direct Service Line that will be implemented for the CDSP to hold and maintain the Shipper Affiliate relationship table for the purpose of AQ amendments utilising reason code 3. This is following the implementation in January 2021 of Modification 0736S - Clarificatory change to the AQ amendment process within TPD G2.3, where a manual change had been undertaken to date.

For a detailed update, please refer to the published slides on the meeting page.

Shipper Members were asked to approve the CCR.

Members voted unanimously in favour as follows:

| | | |
|--------------------------------|---------------------|--------------------|
| Voting Outcome: | | |
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |

4.5 BER for XRN5341 Modification 0745 – Mandatory Setting of Auction Bid Parameters

Matt Rider (MR) provided a brief update and explained this BER was in relation to Modification 0745 – Mandatory Setting of Auction Bid Parameters and Modification 0728B Introduction of a Conditional Discount for Avoiding Inefficient Bypass of the NTS. He confirmed it was an NTS cost only.

For a detailed update, please refer to the published slides on the meeting page.

NTS Members were asked to approve the BER.

Members voted unanimously in favour as follows:

| | | |
|------------------------------------|---------------------|------------|
| Voting Outcome: | | |
| Transporter Representatives | Voting Count | For |
| Richard Loukes | 2 | For |
| Total | 2 | For |

4.6 November 2020 Major Release

Tracy O'Connor (TOC) provided an update on the November 2020 Major Release noting the status for the project was tracking as green and it was on track to be concluded as planned. TOC added that the final elements for historic cleanse activities had been completed on 04 June 2021 and final reports were currently being issued to Shippers on 08 June 2021 before the project is closed. There were no open risks or issues.

OC enquired where the information was normally located. TOC said it was sent straight to the Customer base and was not made available to the DSC Change Management Committee members. She confirmed she would send this information to OC.

For a detailed update, please refer to the published slides on the meeting page.

Shipper and DNO Members were asked to approve the CCR.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|------------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |
| Transporter Representatives | Voting Count | For/Against |
| Guv Dosanjh | 1 | For |
| Helen Chandler | 1 | For |
| Total | 2 | For |

4.7 CCR for XRN5110 November 2020

TOC provided an update on the November 2020 Release, noting the RAG status for the project was green and on track to be completed within schedule, noting the implementation approach would be shared with the Committee in August for visibility.

For further details, please refer to the published slides on the meeting page.

Shipper and DNO Members were asked to approve the CCR.

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|------------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |
| Transporter Representatives | Voting Count | For/Against |
| Guv Dosanjh | 1 | For |
| Helen Chandler | 1 | For |
| Total | 2 | For |

4.8 June 2021 Major Release

TOC provided a brief update on the June 2021 Major Release which is progressing as planned with the RAG status tracking as green, adding that the CCR for the project is expected to be submitted in January 2022. There are no risk or issues, and all is on track.

For a detailed update, please refer to the published slides on the meeting page.

4.9 November 2021 Major Release

TOC provided an update on the November 2021 Major Release, noting the RAG status for the project was green and on track to be completed within schedule, noting the implementation approach would be shared with the Committee in July for visibility.

For further details, please refer to the published slides on the meeting page.

4.10 Revised BER for November 2021 – XRN5289 CCR

TOC provided an update on the revised BER requesting approval for funding the full delivery of this UK Link Release, which consists of 6 CPs, and is proposed to be implemented in November 2021. The delivery cost of £1,305,931 is included in the EQR and a risk margin.

For further details, please refer to the published slides on the meeting page.

Shipper, DNO and IGT Members were asked to approve the revised BER for November 2021

Members voted unanimously in favour as follows:

| Voting Outcome: | | |
|------------------------------------|---------------------|--------------------|
| Shipper Representatives | Voting Count | For/Against |
| Claire Louise Roberts | 1 | For |
| Oorlagh Chapman | 1 | For |
| Ross Easton | 2 | For |
| Alexander Mann | 2 | For |
| Total | 6 | For |
| Transporter Representatives | Voting Count | For |
| Guv Dosanjh | 1 | For |
| Helen Chandler | 1 | For |
| Heather Ward | 1 | For |
| Kundai Matiringe | 1 | For |
| Total | 4 | For |

4.11 Minor Release Drop 10

TOC presented an update on Minor Release Drop 10, noting the project was tracking as green and the Change Pack had already been issued and all on track.

For further details, please refer to the published slides on the meeting page.

4.12 XRN5218 Project Update (verbal update)

ER noted that XRN5218 would be withdrawn and replaced by XRN5379. (As per the comments in Section 3.2.1 on page 3 above)

4.13 Gemini Horizon Plan

Nicola Patmore (NP) provided a brief overview on the Gemini Horizon Plan and noted the deliverables for 19 September 2021.

For a detailed update, please refer to the published slides on the meeting page.

4.13.1 XRN5122 Change Pack for Gemini System Enhancements Updated API Specification document

Nicola Patmore (NP) provided a brief overview of the Gemini System Enhancements and noted the changes that will be implemented on 25 July 2021 and confirmed an updated Change Pack will be issued on 12 July 2021.

For a detailed update, please refer to the published slides on the meeting page.

5 Non-DSC Change Budget Impacting Programmes

5.1 CSSC Programme Dashboard

Emma Lyndon (EL) provided an update on the CSSC Programme Dashboard Update project including a summary of progress to date and the next steps, which includes a workshop to be scheduled for the focus group. She noted that Ofgem are working through considerations of the Go-live date. This consideration is now moving outside of the initial thought of a Monday Go-live with other days in the week being assessed by Ofgem initially.

UEPT continues with no major impacts or defects. Preparation continues for End-to-End Testing, Transition, Business Change and Service Management activities.

For a detailed update please refer to the published slides on the meeting page.

5.2 Cloud Programme Update

Emma Lyndon (EL) provided an update on the Cloud Programme Update explaining the Go Live date for the Cloud Programme is January 2022, the exact date will be confirmed at the August meeting. She added that the detailed design workshops have not yet identified any further changes other than those already highlighted via DSG. These changes plus updates to the UK Link manual have been included in the change pack for this Programme which is currently out for Industry Consultation.

For a detailed update please refer to the published slides on the meeting page

5.3 CMS Update

Joanne Williams (JW) provided a presentation on the CMS Update project including a summary of progress to date and next steps.

CLR asked if the invites to the workshops were now being circulated to the wider team and JW confirmed this was correct.

For a detailed update please refer to the published slides on the meeting page

6 Any Other Business

6.1 UNC User Representations Nominations

BF noted that the UNC User Representation Nominations process was once again taking place and that the window for any new nominations was closing on 09 July 2021.

He confirmed so far there had been 4 Shipper User nominations for the DSC Change Management Committee and 3 Shipper User nominations for the DSC Contract Management Committee.

7 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

| Time/Date | Venue | Programme |
|------------------|--------------|------------------|
|------------------|--------------|------------------|

| | | |
|--------------------------------------|----------------|-----------------|
| 10:00 Wednesday 11 August 2021 | Teleconference | Standard Agenda |
| 10:00 Wednesday 08 September 2021 | Teleconference | Standard Agenda |

Action Table (as of 07 July 2021)

| Action Ref | Meeting Date | Min Ref | Action | Owner | Status Update |
|-------------|--------------|---------|--|-----------|------------------------|
| 0302 | 15/03/21 | 5.2.1 | <i>XRN5144 Enabling Re-assignment of Supplier Short Codes to Implement SoLR Directions</i> DA to a) seeks clarify from Ofgem re policy decision, and b) further articulate the costs. | CDSP (DA) | Carried Forward |