

Agenda

UNC Distribution Workgroup

10:00 Thursday 22 July 2021

via Teams: 0203 443 9666, Conference ID 805 301 323#

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| Item | Topic | Lead | Category |
|---|---|-----------------------|-------------|
| 1. Introduction and Status Review | | | |
| 1.1. | Approval of Minutes (24 June 2021) | Chair | Approval |
| 1.2. | Approval of Late Papers | | Approval |
| 1.3. | Review of Outstanding Actions | Proposer | Information |
| 1.4. | Modifications with Ofgem | | Information |
| 1.5. | Pre-Modification discussions | | Information |
| 2. Workgroups | | | |
| 2.1. 0734S – Reporting Valid Confirmed Theft of Gas into Central Systems <i>(Report to Panel 19 August 2021)</i> www.gasgovernance.co.uk/0734 | | Chair / Proposer (SM) | Discussion |
| 2.2. 0749R – Increased DM SOQ Flexibility <i>(Report to Panel 21 October 2021)</i> www.gasgovernance.co.uk/0749 | | Chair / Proposer (TD) | Discussion |
| 2.3. 0763R - Review of Gas Meter By-Pass Arrangements <i>(Report to Panel 21 October 2021)</i> www.gasgovernance.co.uk/0763 | | Chair/ Proposer (CR) | Discussion |
| 2.4. 0767 - Incorporation of AUGE Framework Document into the UNC main body <i>(Report to Panel 18 November 2021)</i> www.gasgovernance.co.uk/0767 | | Chair/ Proposer (SM) | Discussion |
| 2.5. 0769S - Adding Local Authorities as a new User type to the Data Permissions Matrix <i>(Report to Panel 19 August 2021)</i> www.gasgovernance.co.uk/0769 | | Chair/ Proposer (AC) | Discussion |
| 3. CSS Consequential Changes – Detailed Design Report | | CDSP (DA) | Information |
| 4. Issues | | Chair | Information |
| 5. Any Other Business | | | Information |
| 5.1. | User Representative Appointment Process | Chair | Information |
| 5.2. | UNC Validation Rules | CDSP (DA) | Information |

| | | |
|--------------------------|-------|-----------------------------|
| 6. Diary Planning | Chair | Information |
|--------------------------|-------|-----------------------------|

| Action Table (as of 24 June 2021) | | | | | | |
|--|--------------|------------|---|-----------------|-------------------|------------------------|
| Action Ref | Meeting Date | Minute Ref | Action | Reporting Month | Owner | Status Update |
| 0201 | 25/02/21 | 1.4 | Modifications with Ofgem: ML to consider and update Workgroup with the more detail around the strategy for <i>Modification 0687 - Creation of new charge to recover Last Resort Supply Payments.</i> | July 2021 | Ofgem (ML) | Carried Forward |
| 0601 | 24/06/21 | 1.5.1 | Workgroup to provide comments to Steve Mulinganie, Gazprom on the draft Micro Business Identifier Modification (please see contact details provided in Modification). | July 2021 | All | Pending |
| 0602 | 24/06/21 | 1.5.1 | Joint Office (RH) to flag Micro Business Identifier Modification at the next Cross Code Steering Group | July 2021 | Joint Office (RH) | Pending |
| 0603 | 24/06/21 | 5.2 | Workgroup to review the proposed changes to the Distribution Network Operator Designated Class 1 Guidance Document and provide comments by Wednesday 30 June 2021, to allow submission to the July UNCC for approval. | July 2021 | All | Pending |
| 0604 | 24/06/21 | 5.4 | <i>Modification 0701</i> – Workgroup to understand the Modification’s Solution and interactions with winter processes. | TBC | All | Pending |
| 0605 | 24/06/21 | 5.4 | <i>Modification 0701</i> – Workgroup to consider the materiality delaying implementation. | TBC | All | Pending |
| 0606 | 24/06/21 | 5.4 | <i>Modification 0701</i> – Workgroup to consider the governance and status of a guidance document. | TBC | All | Pending |

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UNC Workgroup 0734S Reporting Valid Confirmed Theft of Gas into Central Systems

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Please Note: This meeting will be considered during the Distribution Workgroup.

The Workgroup Report is due to be presented to the UNC Modification Panel by 19 August 2021

| Item | Topic | Lead | Category |
|------------------------|--|---------------|-------------|
| 1. Introduction | | | |
| 1.1. | Approval of Minutes (24 June 2021) | Chair | Approval |
| 1.2. | Approval of Late Papers | | Approval |
| 1.3. | Review of Outstanding Actions | | Discussion |
| 2. | Amended Modification and Review of Business Rules | Proposer (SM) | Information |
| 3. | Issues and Questions from Panel | Workgroup | Discussion |
| 4. | Consideration of Draft Legal Text | Proposer (SM) | Discussion |
| 5. | Development of Workgroup Report | Chair | Discussion |
| 6. | Next Steps | Chair | Information |
| 7. | Any Other Business | Workgroup | Information |
| 8. | Diary Planning | Chair | Information |

| Action Table (as of 24 June 2021) | | | | | | |
|--|---------------------|-------------------|--|------------------------|--------------|------------------------|
| Action Ref | Meeting Date | Minute Ref | Action | Reporting Month | Owner | Status Update |
| 0202 | 25/02/21 | 2.0 (BR5) | DM to request that their lawyer have a provisional look at legal text to see how the new BR could apply to a consumption adjustment when no actual meter readings are available. | July 2021 | SGN (DM) | Carried Forward |
| 0601 | 24/06/21 | 2.0 | Xoserve (DA) to outline concerns with using default data and warranting meter asset data for this to be raised with the Retail Energy Code (REC) for further consideration. | July 2021 | Xoserve (DA) | Pending |
| 0602 | 24/06/21 | 2.0 | Xoserve (DA) to provide narrative to develop the zero-incrementing read issue for considering whether this is covered within Guidance or UNC. | July 2021 | Xoserve (DA) | Pending |
| 0601 | 24/06/21 | 2.0 | Xoserve (DA) to consider Relevant Periods within the existing Business Rules | July 2021 | Xoserve (DA) | Pending |

Agenda

UNC Workgroup 0749R Increased DM SOQ Flexibility

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| Item | Topic | Lead | Category |
|--|-----------------------------------|-----------|-------------|
| 1. Introduction and Status Review | | | |
| 1.1. | Approval of Minutes (27 May 2021) | Chair | Approval |
| 1.2. | Approval of Late Papers | | Approval |
| 1.3. | Review of Outstanding Actions | | Information |
| 2. Consideration of Request Options | | Workgroup | Discussion |
| 3. Development of Workgroup Report | | Chair | Discussion |
| 4. Next Steps | | Chair | Information |
| 5. Any Other Business | | Chair | Discussion |
| 6. Diary Planning | | Chair | Information |

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Agenda

UNC Workgroup 0763R Review of Gas Meter By-Pass Arrangements

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|--|------------------------------------|-----------|-------------|
| 1. Introduction and Status Review | | | |
| 1.1. | Approval of Minutes (24 June 2021) | Chair | Approval |
| 1.2. | Approval of Late Papers | | Approval |
| 1.3. | Review of Outstanding Actions | | Information |
| 2. Consideration of Request | | | |
| 2.1. | Meter By-Pass Analysis Update | Workgroup | Discussion |
| 2.2. | Data Cleansing | | |
| 2.3. | Review of End-to-End Process | | |
| 3. Next Steps | | Chair | Information |
| 4. Any Other Business | | Chair | Discussion |
| 5. Diary Planning | | Chair | Information |

Action Table (as of 24 June 2021)

| Action Ref | Meeting Date | Minute Ref | Action | Reporting Month | Owner | Status Update |
|------------|--------------|------------|--|-----------------|--------------|----------------|
| 0601 | 24/06/21 | 2.0 | Xoserve (DA) to seek a view from MAMCoP on the typical periods for a Bypass meter to be opened to deal with a meter failure. | July 2021 | Xoserve (DA) | Pending |

Agenda

UNC Workgroup 0767 Incorporation of AUGE Framework Document into the UNC main body

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|--|--|-----------|-------------|
| 1. Introduction | | | |
| 1.1. | Approval of minutes (24 June 2021) | Chair | Approval |
| 1.2. | Approval of Late Papers | | Approval |
| 1.3. | Review of Outstanding Actions | | Discussion |
| 2. Review Of Alternative Options – Independent Audit/Review | | Chair | Discussion |
| 3. Issues and Questions from Panel | | Chair | Information |
| 3.1. | Consider whether the existing UNC appeals process is appropriate for use with this Modification | Workgroup | Discussion |
| 3.2. | Consider whether this Modification is suitable for Self- Governance | Workgroup | Discussion |
| 3.3. | Consider the potential effect of this Modification on the contractual relationship between the CDSP and the AUGE | Workgroup | Discussion |
| 4. Next Steps | | Chair | Information |
| 5. Any Other Business | | Chair | Discussion |
| 6. Diary Planning | | Chair | Information |

Action Table (as of 24 June 2021)

| Action Ref | Meeting Date | Minute Ref | Action | Reporting Month | Owner | Status Update |
|------------|--------------|------------|---|-----------------|-------|------------------------|
| 0501 | 27/05/21 | 2.0 | GE to look at how General Terms - Section A - Dispute Resolution works, specifically Expert Determination paragraph 2.1.3 and compare with the Data Service Contract. | June 2021 | GE | Carried Forward |
| 0502 | 27/05/21 | 2.0 | GE to develop a rationale for the inclusion of an independent review body that would sit outside of the current framework. | June 2021 | GE | Carried Forward |

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UNC Workgroup 0769S Adding Local Authorities as a new User type to the Data Permissions Matrix

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| 1.3. | Review of Outstanding Actions | | Discussion |
| 2. Review of Modification's Purpose and Rationale | | Workgroup | Discussion |
| 3. Consideration of Assurances and Controls | | Workgroup | Discussion |
| 4. Alignment with DPM Conditionally Document | | Workgroup | Discussion |
| 5. Development of Workgroup Report | | Chair | Discussion |
| 6. Next Steps | | Chair | Information |
| 7. Any Other Business | | Chair | Discussion |
| 8. Diary Planning | | Chair | Information |

Action Table (as at 24 June 2021)

| Action Ref | Meeting Date | Minute Ref | Action | Owner | Status Update |
|-------------|--------------|------------|--|----------------------------|----------------|
| 0601 | 24/06/21 | 1.0 | Xoserve (DA) to confirm what assurances / controls will be in place around the use of data. | Xoserve (DA) | Pending |
| 0602 | 24/06/21 | 1.0 | Cadent (AC) / Xoserve (DA) to confirm and provide additional articulation of the purpose and rationale for releasing data to a LA. | Cadent (AC) / Xoserve (DA) | Pending |
| 0603 | 24/06/21 | 1.0 | Xoserve (DA) / Cadent (AC): Data Access Schedule and alignment with the DPM Conditionality Document to be reviewed. | Cadent (AC) / Xoserve (DA) | Pending |