

Agenda

UNC Distribution Workgroup Agenda

10:00 Thursday 22 April 2021

via Teams: 0203 443 9666, Conference ID 805 307 323#

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Item	Topic	Lead	Category
1. Introduction and Status Review			
1.1.	Approval of Minutes (25 March 2021)	Chair	Approval
1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions	Proposer(s)	Information
1.4.	Modifications with Ofgem		Information
1.5.	Pre-Modification discussions		Discussion
1.5.1.	Incorporation of AUGE Framework Document into the UNC main body	Proposer (SM)	Discussion
2. Workgroups			
2.1.	0741S – Updating specific gender references to neutral terms <i>(Report to Panel 20 May 2021)</i> www.gasgovernance.co.uk/0741	Chair / Proposer (SMcS)	Discussion
2.2.	0734S – Reporting Valid Confirmed Theft of Gas into Central Systems <i>(Report to Panel 17 June 2021)</i> www.gasgovernance.co.uk/0734	Chair / Proposer (SM)	Discussion
2.3.	0746 – Clarificatory change to the AQ amendment process within TPD G2.3 <i>(Report to Panel 17 June 2021)</i> www.gasgovernance.co.uk/0746	Chair / Proposer (SM)	Discussion
2.4.	0664V - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4 <i>(Report to Panel 20 May 2021)</i> www.gasgovernance.co.uk/0664	Chair / Proposer (MJ)	Discussion
2.5.	0758 - Temporary extension of AUG Statement creation process <i>(Report to Panel 20 May 2021)</i> www.gasgovernance.co.uk/0758	Chair / Proposer (AK)	Discussion
2.6.	0762S - Adding the Retail Energy Code Company as a new User type to the Data Permissions Matrix <i>(Report to Panel 17 June 2021)</i> www.gasgovernance.co.uk/0762	Chair/ Proposer (DA)	Discussion
2.7.	0763R - Review of Gas Meter By-Pass Arrangements <i>(Report to Panel 21 October 2021)</i>	Chair/ Proposer (CR)	Discussion

3. COVID-19	Chair	Information
4. CSS Consequential Changes – Detailed Design Report	CDSP (DA)	Information
5. Significant Measurement Error Notification EM009 - Alrewas EM MTD	Chair	Information
6. MAP ID's	Chair	Information
7. Site Visits (Mod 425 Reports)	Chair	Information
8. Submission of more reads into Central Systems	CDSP (DA)	Information
9. Issues	Chair	Information
10. Any Other Business		Information
10.1. User Representative Appointment Process	Chair	Information
11. Diary Planning	Chair	Information

Action Table (as of 25 March 2021)

Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
0201	25/02/21	1.4	Modifications with Ofgem: ML to consider and update Workgroup with the more detail around the strategy for <i>Modification 0687 - Creation of new charge to recover Last Resort Supply Payments.</i>	April 2021	Ofgem (ML)	Carried Forward
0301	25/03/21	6.1	<i>Significant Measurement Error Notification EM009 - Alrewas EM MTD</i> - Joint Office to add this topic to the next agenda.	April 2021	Joint Office	Pending
0302	25/03/21	6.4	<i>MAP ID's</i> - Joint Office to add this topic to the next agenda.	April 2021	Joint Office	Pending
0303	25/03/21	6.5	<i>Site Visits (Mod 425 Reports)</i> - SM to forward examples of the CMS notifications in question.	April 2021	Gazprom Energy (SM)	Pending
0304	25/03/21	6.5	<i>Site Visits (Mod 425 Reports)</i> - Joint Office to add this topic to the next agenda.	April 2021	Joint Office	Pending
0305	25/03/21	6.6	<i>Submission of more reads into Central Systems</i> - Xoserve (DA) to review the limits that are currently set in order to assess if the limit is still relevant; suitable and can be changed.	April 2021	Xoserve (DA)	Pending
0306	25/03/21	6.6	<i>Submission of more reads into Central Systems</i> - Joint Office to add this topic to the next agenda.	April 2021	Joint Office	Pending

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UNC Workgroup 0741S Agenda
Updating specific gender references to neutral terms
10:00 Thursday 22 April 2021
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Item	Topic	Lead	Category
1.	Introduction	Chair	Information
2.	Review of Legal Text	Chair	Discussion
3.	Next Steps	Chair	Information
4.	Any Other Business	Chair	Discussion
5.	Diary Planning	Chair	Information

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UNC Workgroup 0734S Agenda Reporting Valid Confirmed Theft of Gas into Central Systems

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The Workgroup Report is due to be presented to the UNC Modification Panel by
17 June 2021*

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1. Introduction			
1.1.	Approval of Minutes (25 March 2021)	Chair	Approval
1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions		Discussion
2. Consideration of Amended Modification		Proposer (SM)	Information
3. Issues and Questions from Panel		Workgroup	Discussion
4. Review of Business Rules		Proposer (SM)	Discussion
5. Consideration of Draft Legal Text		Proposer (SM)	Discussion
6. Development of Workgroup Report		Chair	Discussion
7. Next Steps		Chair	Information
8. Any Other Business		Workgroup	Information
9. Diary Planning		Chair	Information

Action Table (as of 25 March 2021)						
Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
0202	25/02/21	2.0 (BR5)	DM to request that their lawyer have a provisional look at legal text to see how the new BR could apply to a consumption adjustment when no actual meter readings are available.	March April 2021	SGN (DM)	Carried Forward
0301	25/03/21	2.0	<i>Business Rule 5</i> - Xoserve (DA) to consider if consumption adjustment (CA) is the right method to apply for theft energy volumes to be entered into Settlement.	April 2021	CDSP (DA)	Pending
0302	25/03/21	2.0	<i>Business Rule 7</i> - SPAA (FM) to amend the modification accordingly and change the title so that it matches the intent of the modification.	April 2021	SPAA (FM)	Pending

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UNC Workgroup 0746 Agenda Clarificatory change to the AQ amendment process within TPD G2.3

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1. Introduction			
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1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions		Discussion
2. Amended Modification		Proposer (SM)	Information
3. Issues and Questions from Panel		Workgroup	Discussion
4. Review of Legal Text		Workgroup	Discussion
5. Development of Workgroup Report		Chair	Discussion
6. Next Steps		Chair	Information
7. Any Other Business		Workgroup	Information
8. Diary Planning		Chair	Information

Action Table (as of 25 March 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0302	25/03/21	2.0	CDSP (DA) to assess the cost range of the utilisation of existing tool to manage this process.		Pending

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UNC Workgroup 0664V Agenda Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4

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20 May 2021*

Item	Topic	Lead	Category
1. Introduction and Status Review			
1.1.	Approval of Minutes (25 March 2021)	Chair	Approval
1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions		Information
2. Review updated draft Modification 0664VV		Proposer	
3. Consideration of Revised Legal Text for 0664VV		Chair	Information
4. Completion of Variation Request		Chair	Information
5. Next Steps		CDSP (DA)	Information
6. Diary Planning		Chair	Information

Action Table (as of 25 March 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	11/12/20	3.0	<i>Review draft Varied Modification 0664VV - SSE (MJ) to update the draft Modification 0664VV taking into consideration the various points raised by the Workgroup.</i>	SSE (MJ) & Xoserve (DA)	Carried Forward
1202	11/12/20	3.0	<i>Review draft Varied Modification 0664VV - SSE (MJ), Xoserve (DA) and Cadent (AC) to discuss the legal text implications surrounding the proposed changes to the draft Modification 0664VV and consider the functionality of a staged implementation.</i>	Cadent (AC), SSE (MJ) & Xoserve (DA)	Carried Forward

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UNC Workgroup 0758 Agenda

Temporary extension of AUG Statement creation process

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20 May 2021*

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1. Introduction			
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1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions		Discussion
2.	Consideration of Amended Modification	Proposer (AK)	Information
3.	Issues and Questions from Panel	Workgroup	Discussion
4.	Review of Business Rules	Proposer (AK)	Discussion
5.	Consideration of Draft Legal Text	Proposer (AK)	Discussion
6.	Development of Workgroup Report	Chair	Discussion
7.	Next Steps	Chair	Information
8.	Any Other Business	Workgroup	Information
9.	Diary Planning	Chair	Information

Action Table (as at 25 March 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
No outstanding actions					

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UNC Workgroup 0762S Agenda Adding the Retail Energy Code Company as a new User type to the Data Permissions Matrix

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Item	Topic	Lead	Category
1. Outline of Modification			
	<i>Proposer to explain the rationale for raising the Modification and the intended outcome, and any specific areas that the Workgroup needs to address.</i>	Proposer (DM)	Information
2. Initial Discussion			
	2.1. Issues and Questions from Panel	Chair	Discussion
	2.2. Initial Representations	Chair	Discussion
	2.3. Terms of Reference (www.gasgovernance.co.uk/mods)	Chair	Information
3. Next Steps		Chair	Information
4. Any Other Business		Chair	Discussion
5. Diary Planning		Chair	Information

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UNC Workgroup 0763R Agenda Review of Gas Meter By-Pass Arrangements

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Item	Topic	Lead	Category
1. Outline of Request	<i>Proposer to explain the rationale for raising the Request and the intended outcome, and any specific areas that the Workgroup needs to address.</i>	Proposer (CR)	Information
2. Initial Discussion			
2.1. Issues and Questions from Panel		Chair	Discussion
2.2. Initial Representations		Chair	Discussion
2.3. Terms of Reference (www.gasgovernance.co.uk/0763)		Chair	Information
3. Next Steps		Chair	Information
4. Any Other Business		Chair	Discussion
5. Diary Planning		Chair	Information