

**UNC Independent Gas Transporter Arrangements Document  
(IGTAD) Committee Minutes  
Monday 25 January 2021  
via Microsoft Teams**

**Attendees**

|                            |      |              |
|----------------------------|------|--------------|
| Alan Raper (Chair)         | (AR) | Joint Office |
| Karen Visgarda (Secretary) | (KV) | Joint Office |
| James Verdon               | (JV) | Xoserve      |
| John Trounson              | (JT) | BUUK         |

**IGT Members (Voting)**

|                   |      |                         |
|-------------------|------|-------------------------|
| Brandon Rodrigues | (BR) | ESP                     |
| Cher Harris       | (CH) | Indigo Pipelines        |
| Peter Olsen       | (PO) | Energy Assets Pipelines |
| Stuart Monk       | (SM) | Murphy Gas Networks     |

**Transporter Members (Voting)**

|                 |      |                       |
|-----------------|------|-----------------------|
| Darren Lond     | (DL) | National Grid         |
| Andy Clasper    | (AC) | Cadent                |
| Hilary Chapman  | (HC) | SGN                   |
| Tracey Saunders | (TS) | Northern Gas Networks |

**Apologies**

|                  |      |                        |
|------------------|------|------------------------|
| John Cooper      | (JC) | BUUK                   |
| Guv Dosanjh      | (GD) | Cadent                 |
| Richard Pomroy   | (RP) | Wales & West Utilities |
| Victoria Mustard | (VM) | Xoserve                |

Copies of all papers are available at: <http://www.gasgovernance.co.uk/igtadCom/250121>

**1.0 Introduction and Status Review**

**1.1. Confirm quorate status**

Alan Raper (AR) welcomed everyone to the meeting and confirmed that the meeting was quorate.

IGTAD meetings will be quorate where there are at least six Voting Members, of which at least two shall be Independent Gas Transporters (IGTs) and two Transporters.

**1.2. Apologies for absence**

Richard Pomroy, Transporter Member.

Guv Dosanjh, Transporter Member.

John Cooper, IGT Member.

**1.3. Note of Alternates**

Andy Clasper for Guv Dosanjh

**1.4. Approval of Minutes (21 September 2020)**

The minutes from the previous meeting were approved.

## 2.0 New Independent Gas Transporter

This is a standard agenda item; there were no known new IGT applications.

## 3.0 Withdrawal of Independent Gas Transporter

This is a standard agenda item; there were no known withdrawal notifications.

## 4.0 IGTAD Subsidiary Document(s)

AR confirmed that no new documents had been raised in relation to any IGTAD Subsidiary Documents.

## 5.0 UNC/IGT Cross Code Impacts

AR noted that the following UNC Modifications with potential IGT impacts were as detailed below:

- **Modification 0710** - CDSP provision of Class 1 read service (IGT Modification – 148) <https://www.gasgovernance.co.uk/0710> AR said that an IGT Modification had been raised in relation to the Class 1 read provision. Brandon Rodrigues (BR) added that he was shortly having a meeting with IGT Chair to discuss the legal text in relation to the IGT Modification. He said that a new IGT Modification might have to be subsequently raised in this regard, but that this would be merely a housekeeping Modification in order to mirror any changes that may be required to IGTAD. His view was that any amendments would be minor.
- **Modification 0697VS** - Alignment of the UNC TPD Section V5 and the Data Permissions Matrix (IGT Modification - 135) <https://www.gasgovernance.co.uk/0697> AR confirmed this Modification had been implemented on 18 November 2020.
- **Request 0749** - Increased DM SOQ Flexibility <https://www.gasgovernance.co.uk/0749> Hilary Chapman (HC) noted that if a UNC Modification was raised following the Request, then a new IGT Modification would be required.
- **Modification 0674** - Performance Assurance Techniques and Controls (IGT - 138) <https://www.gasgovernance.co.uk/0674/>. It was noted that this UNC Modification is nearing conclusion and, similarly, the associated IGT UNC Modification is nearly fully developed.
- **Modification 0664V** - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4 (IGT – 145). It was noted that the UNC modification is in the process of being varied and consideration need to be given as to whether IGT UNC modification needs similarly amending.
- **Modification 0743S** - Revisions to User Termination Provisions <https://www.gasgovernance.co.uk/0743> Cher Harris (CH) advised that she would be sponsoring a parallel IGT Modification in due course.

## 6.0 Matters for the Committee

### 6.1. IGT Shrinkage update (IGTAD C)

AR provided an overview of the AUG Sub-Committee recent presentation provided by the Allocation of Identified Gas Expert (AUGE) encompassing IGT Shrinkage, that be viewed on slides 40 & 41, with an overview on slide 48; via the attached link at: <https://www.gasgovernance.co.uk/aug/150121>

As mentioned at the September meeting, it was agreed that this agenda item could be moved to the AOB section of the agenda and be discussed, as and when pertinent matters arise.

## **6.2. Terms of Reference**

AR asked if any of the forum members had any comments regarding the Terms of Reference (ToR) and all said they did not have any at the present time.

AR explained that for future reference, if any changes were required then these would have to be approved by the UNCC. Stuart Monk (SM) proposed that this section should be moved to the Another Other Business (AOB) section of the agenda, all agreed this suggestion.

## **7.0 Communication of Key Messages**

AR explained that the key messages were as detailed in section 5.0 above.

## **8.0 Review of Actions Outstanding**

None outstanding.

## **9.0 Any Other Business**

None raised.

## **10.0 Diary Planning**

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

| <b>Time / Date</b>              | <b>Venue</b>   | <b>Programme</b>      |
|---------------------------------|----------------|-----------------------|
| 10:00 Monday<br>19 April 2021   | Teleconference | Standard agenda items |
| 10:00 Monday<br>19 July 2021    | Teleconference | Standard agenda items |
| 10:00 Monday<br>18 October 2021 | Teleconference | Standard agenda items |