

Agenda

UNC Performance Assurance Committee (PAC)

10:00 Monday 14 December 2020

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Friday 04 December 2020.

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence		
1.2.	Note of Alternates		Information
1.3.	Quoracy Status		
1.4.	Approval of Minutes (10 November 2020)	Chair	Approval
1.5.	Approval of Late Papers		Approval
1.6.	PAC Terms of Reference (Action 0901)		Approval
2. Monthly Performance Assurance Review Items			
2.1.	PARR Report Review - Dashboard update	PAFA (SU)	Discussion
2.1.1.	Performance Update 11:00 – 11:30 from Thimphu	PAFA (SR)	<del style="text-align: center;">Information
2.2.	PAC Escalation Process	PAFA (SU)	Discussion
2.3.	Review of Outstanding PARR Actions	PAFA (SR/SU)	Information
2.4.	Risk & Issues Register Update	PAFA (JW)	Discussion
2.5.	AQ at Risk Update *	CDSP (FC)	Discussion
2.6.	Market Breaker Read Analysis	CDSP (FC)	Discussion
2.7.	Open / Meter by-pass Update *	CDSP (FC)	Information
2.8.	Covid-19 Updates *	CDSP (FC)	Information
2.8.1.	Use of Isolation Flag during COVID-19 Update	CDSP (FC)	Information
2.8.2.	Other Updates	CDSP (FC)	Information
3. Matters for Committee Attention			
3.1.	PAC/PAFA Access to Data / Dedicated Sprint Planning Update	CDSP (DN)	Information
3.2.	Proof of Concept User Story 387 – Age Analysis of No Meter	CDSP (FC)	Information
3.3.	Proof of Concept User Story 396 – Rejected AQ Corrections	CDSP (FC)	Information
3.4.	Proof of Concept User Story 397 – AQ Corrections direction and volumes	CDSP (FC)	Information

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3.5. Sites with No Meter Read at Line in the Sand (potential risk flagged by AUGÉ)	Chair	Discussion
3.6. Theft of Gas Update	CDSP (FC)	Information
3.7. PAC Budget Spend Update	CDSP (FC)	Information
3.8. Standards of Service Liabilities Report (information only)	Chair	Information
4. Update on Potential Changes to Performance Assurance Reporting and PARR		
4.1. Modification 0664V - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4.	Chair/MJ	Information
4.2. Modification 0674 - Performance Assurance Techniques and Controls	Chair/MB	Information
4.3. Modification 0691S - CDSP to convert Class 2, 3 or 4 meter points to Class 1 when G1.6.15 criteria are met	Chair	Information
4.4. Modification 0730 - COVID-19 Capacity Retention Process	Chair	Information
4.5. Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems	Chair	Information
4.6. Any Other changes	Chair	Information
5. Review of Outstanding Actions	Chair	Information
6. Any Other Business		
6.1. Offtake Meter Performance Reports	Chair	Decision
6.2. Poor Shipper Performance and Anonymity	Chair	Discussion
7. Next Steps		
7.1. Key Messages	Chair	Information
8. Diary Planning	Chair	Information

PAC Action Table (as at 10 November 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PARR Report Actions:					
PARR Nov 01	10/11/20	2.2	PAFA to contact Thimphu and Tallinn and provide both Shippers with feedback from the PAC, addressing concerns and proposed course of action.	PAFA (SR)	Pending
PARR Nov 02	10/11/20	2.2	CAMs to work with Shippers to encourage the submission of meter reads	Xoserve CAMS	Pending
PAC Actions 2020:					
PAC 0802	11/08/20	5.0	PAC sub-group to consider the Market Breaker Read analysis and what the next steps should be and PAFA (SR) to	PAC Members	Carried Forward

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			consider what information can be presented using Moon names.	/ PAFA (SR)	Update expected December
PAC 0901	14/09/20	1.0	Joint Office (RH) to provide a proposed amendment to the PAC ToR to allow PAC Alternates to observe meetings.	Joint Office (RH)	Carried Forward
PAC 1002	13/10/20	2.8	Xoserve (FC/AG) to provide an Open/Meter By-Pass update including a snapshot of movements and a narrative of Shipper actions to progress.	Xoserve CAMs (FC/AG)	Carried Forward
PAC 1004	13/10/20	6.5	PAC Members to review the Cadent Offtake Meter Performance Report and agree ongoing reporting requirement from all DNs.	PAC	Carried Forward
PAC 1101	10/11/20	2.7	Xoserve (MA) to provide a status update on the 4 recently closed Open-By-Pass, including details of the corresponding consumption adjustment.	Xoserve (MA)	Pending
PAC 1102	10/11/20	2.8	PAFA to attend and provide an update form the 16 November monthly Shipper User prioritisation meeting.	PAC	Pending
PAC 1103	10/11/20	2.8	Xoserve (DN) to confirm/arrange meeting dates to undertake the PAC Sprint Planning, to review complexity and understand size and scale of changes required.	Xoserve (DN)	Pending
PAC 1104	10/11/20	3.2	Xoserve (FC) to provide PAC with a progress update on isolations in December.	Xoserve (FC)	Pending
PAC 1105	10/11/20	3.2	Xoserve (FC) to provide a plan for ongoing monitoring of isolated sites, and how often reports will be run.	Xoserve (FC)	Pending
PAC 1106	10/11/20	3.2	Xoserve (FC) to provide a view on the potential impact to settlement and allocation for isolated sites.	Xoserve (FC)	Pending
PAC 1107	10/11/20	6.1	PAC to review the risk of identified and unidentified Offtake Meter Errors and the need for ongoing Offtake Meter Performance Report (Action 1004).	PAC	Pending

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