

**Extraordinary DSC Contract Management Committee Minutes**  
**Wednesday 21 October 2020**  
**via Teleconference**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office	Non-Voting
Helen Cuin (Secretary)	(HCu)	Joint Office	Non-Voting

**Shipper User Representatives (Voting)**

Oorlagh Chapman	(OC)	Centrica	Class A Voting
Claire Louise Roberts (Alternate for Stephanie Clements between 3:00pm and 3:30pm)	(CLR)	Scottish Power	Class A Voting
Stephanie Clements (joined at 3:30 missing presentation)	(SC)	Scottish Power	Class A Voting
Andrew Green	(LL)	Total Gas & Power	Class B Voting
Steve Mulinganie	(SM)	Gazprom Energy	Class C Voting

**Transporter Representatives (Voting)**

Helen Chandler	(HC)	Northern Gas Networks	DNO Voting
Sally Hardman	(SH)	Scotia Gas Networks	DNO Voting
Richard Loukes	(RL)	National Grid	NTS Voting
Angharad Williams (Alternate for Teresa Thompson)	(AW)	National Grid	NTS Voting
Rebecca Cailles (+ Alternate for Brandon Rodrigues)	(RC)	IGT Representative	IGT Voting

**CDSP Contract Management Representatives (Non-Voting)**

Jayne M <sup>c</sup> Glone	(JMc)	Xoserve
Michele Downes	(MD)	Xoserve

**Observers/Presenters (Non-Voting)**

Andrew Szabo	(AS)	Xoserve
Alison Jennings	(AJ)	Xoserve
Angela Clarke	(AC)	Xoserve
Dave Turpin	(DT)	Xoserve
Emma Smith	(ES)	Xoserve
Guv Dosanjh	(GD)	Cadent
Leteria Beccano	(LB)	WWU
Nicky Guest	(NG)	Xoserve
Sian Jones	(SJ)	Xoserve

Copies of all papers are available at: [www.gasgovernance.co.uk/dsc-contract/211020](http://www.gasgovernance.co.uk/dsc-contract/211020)

**1. Introduction**

Bob Fletcher (BF) welcomed all to the meeting, confirming the meeting to be quorate.

**1.1. Apologies for absence**

Stephanie Clements, Shipper Representative (3:00pm – 3:30pm)  
Teresa Thompson, NTS Representative  
Brandon Rodrigues, IGT Representative

**1.2. Alternates**

Claire Louise Roberts for Stephanie Clements  
Angharad Williams for Teresa Thompson  
Rebecca Cailles for Brandon Rodrigues

**1.3. Confirm Voting rights**

BF confirmed that no voting would be requested today.

**1.4. Approval of Late Papers**

No pre-published papers to approve.

**2. Strategic Update**

Andrew Szabo (AS) wished to note that this meeting had been convened to provide the Committee with a confidential strategy update. No meeting papers had been pre-circulated.

Sian Jones (SJ) provided the update to members and confirmed that subsequent, monthly DSC Contract Management Meetings will be used to provide additional content and platform for discussion, as appropriate. SJ and AS also offered to provide further briefing calls upon request, where necessary.

A number of questions were asked from Shipper Representatives for further clarity on the project.

The Committee considered the confidential nature of the briefing and requested appropriate briefing material facilitate further dialogue with constituencies and senior managers. Xoserve has agreed to consider how best to provide the narrative to support this activity.

**3. Any Other Business**

None raised.

**4. Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Meetings will take place as follows:

Time/Date	Venue	Programme
09:30 Wednesday 18 November 2020	Microsoft Teams	Standard Agenda