

UNC Distribution Workgroup Minutes
Thursday 22 October 2020
via Microsoft Teams

Attendees		
Kate Elleman (Chair)	(KE)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Alex Mann	(AM)	Gazprom Energy
Andy Clasper	(AC)	Cadent
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Fiona Cottam	(FC)	Xoserve (agenda item 3.0)
Fraser Mathieson	(FM)	SPAA/Electralink
Guv Dosanjh	(GD)	Cadent
Heather Ward	(HW)	Energy Assets
India Koller	(IK)	SGN
John Welch	(JW)	PAFA
Kirsty Dudley	(KD)	E.ON
Lorna Lewin	(LL)	Orsted
Max Lambert	(ML)	Ofgem
Oorlagh Chapman	(OC)	Centrica
Paul Bedford	(PB)	DRAX
Phil Lucas	(PL)	National Grid
Rose Kimber	(RK)	CNG Ltd
Sean McSweeney	(SMc)	E.ON
Steve Britton	(SBr)	Cornwall Insights
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/dist/221020>

1. Introduction and Status Review

Kate Elleman (KE) welcomed everyone to the meeting.

1.1. Approval of Minutes (24 September 2020)

The minutes from the previous meetings were agreed.

1.2. Approval of late papers

KE advised Workgroup there were no late papers to consider for Distribution Workgroup, however, Ellie Rogers (ER) advised there is a paper, not yet submitted to Joint Office, to support an outstanding action that might be used for Workgroup 0734 later in the agenda.

1.3. Review Outstanding Actions

KE expressed her concern that some of the actions are coming up to 12 months old and is looking to progress as many as possible.

Action 1202: Deriving Formula Year AQ for New Class 3 and 4 Supply Meter Points.

Update: ER advised this was taken to DSG on 28 September and feedback from that meeting is that there is little benefit in progressing the change at the moment, and no specific impact to the systems to compel someone to make this change quite quickly. KE asked Workgroup if they can see any value in keeping the action open. Tracy Saunders (TS) advised, in view of the comments received from DSG, she would be happy to close the action and a new action opened if the issue is highlighted again.

Kirsty Dudley (KD) clarified that Workgroup should be asked if anyone wanted to sponsor this change, either an XRN for a minor enhancement or a modification. If a sponsor cannot be identified, then she is happy to close the action.

Dave Addison (DA) reminded Workgroup that the reason for this action was to address the logic that is currently applied to Class 3 and 4 AQ profiles – currently, for a Class 3 or 4 site, the System derives the first AQ for a newly connected Supply Point for a class 1 or 2, future readings then use the correct approach. He added this could potentially lead to the AQ being under stated for class 3 or 4 because winter profiling would not have been taken into account.

KE confirmed that as there is no appetite to raise a modification this action will be closed. If this becomes an issue in the future it will be dealt with at that time. **Closed**

Action 0103/0104: *Change of Tenancy Flag / CSS issues Original Action:* DA to liaise with SM regarding the possibility of having to raise a Change Request to Ofgem, or Shippers will not be provided the information.

Update: Dave Addison (DA) advised he continues to liaise with the Xoserve Technical Team on the construction of the report.

DA confirmed he will continue to pursue obtaining the required data and report back to the November Distribution Workgroup. **Carried Forward to November**

Action 0801: Ofgem (JD) to consider whether there are any further actions open to Ofgem regarding recent AQ Amendments by one Shipper recognising that there has been a material impact on Shippers and whether this can be addressed retrospectively.

Update: Max Lambert (ML) confirmed Ofgem are looking at options internally, an update will be provided in November 2020. **Carried Forward to November**

Action 0901: Workgroup to advise KD if there is support for a new modification to be raised in relation to the analysis provided by CDSP regarding AQ changes (Action 0701).

Update: The modification for this was raised and was subsequently withdrawn as Urgent status was not granted. **Closed**

Action 0902: All Workgroup participants to consider if a UIG agenda item for Distribution Workgroup is valuable, if it is, what should be delivered.

Update: Fiona Cottam (FC) clarified she has not received any comments for this agenda item. Workgroup agreed to keep UIG as an agenda item which can be used to discuss any UIG related topics. **Closed**

Action 0904: C2 Ratchets - If Workgroup have any concerns or comments, to please advise Dave Addison by the **end of week commencing 28 September 2020**.

Update: DA confirmed he has not received any comments or concerns from Workgroup and that the outcome would be a modification to refine the legal text that was introduced as part of *Modification 0665 - Changes to Ratchet Regime*. DA suggested that the discussion held in AOB at last months Distribution Workgroup is taken as the pre-modification discussion. **Closed**

1.4. Modifications with Ofgem

Max Lambert (ML) advised there was no update from Ofgem with regards to the modifications awaiting Ofgem decision.

With regards to *Modifications 0696V - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs; 0687- Creation of new charge to recover Last Resort Supply Payments and 0701 - Aligning Capacity booking under the UNC and*

arrangements set out in relevant NExAs, there is an extra ordinary DSC Change Management Committee meeting being held on Monday 26 October 2020 to discuss if these changes will be included in the scope for the June 2021 System Release.

1.5. Pre-Modification discussions

1.5.1. Updating specific gender references to neutral terms

KD clarified the intention is to raise this modification ready for submission to November 2020 UNC Panel.

As a result of last month's pre-modification discussion, Sean McSweeney (SMc) has looked at how big this change might be and highlighted there are over 160 references within UNC text and its subsidiary documents that will require amendment. This table and the data relating to it will be appended to the modification.

KD advised that IGT UNC are taking a slightly different approach and clarified that IGT UNC do not want to discuss at Workgroup but do want a consultation and have agreed that the Legal Text provider will get a longer period than usual and then it will go out to consultation.

TS asked SMc to consider that changing from 'him' to 'they' could also be seen as changing from a single entity to a plural and could change the context of the paragraph.

TS advised that, taking her experience from legal text provision for *Modification 0708 - Re-ordering of the UNC in advance of Faster Switching*, there had been issues with workgroup quoracy but commented that this might be easier as it falls under Distribution Workgroup. She added that she would not be comfortable with this being Fast Track modification and would prefer Workgroup discussion.

KD agreed with Workgroup comments not to pursue the Fast Track route.

Next steps

KE confirmed the next steps for this modification:

- E.ON to formally raise the modification;
- Joint Office will allocate the legal text provider.
- Discussion regarding timescales and workload.
- KD will remove any reference to Fast Track.

New Action 1001: *Updating specific gender references to neutral terms:* E.ON (KD) to raise as a new modification.

2. Workgroups

2.1. 0736/A - Clarificatory change to the AQ amendment process within TPD G2.3

(Report to Panel early on 19 November 2020)

<https://www.gasgovernance.co.uk/0736>

2.2. 0734S – Reporting Valid Confirmed Theft of Gas into Central Systems

(Due to report to Panel 17 December 2020 – requested extension to February 2021)

<https://www.gasgovernance.co.uk/0734>

2.3. 0693R – Treatment of kWh error arising from statutory volume-energy conversion

(Report to Panel 17 December 2020)

<https://www.gasgovernance.co.uk/0693>

2.4. 0735 - UNC Changes as a consequence of the absence of trade agreement/s between the United Kingdom and the European Union ('no deal')

(Report to Panel 19 November 2020)

<http://www.gasgovernance.co.uk/0735>

3. UIG Update

3.1. UIG Update

FC confirmed there is no update this month.

4. COVID-19 Issues

4.1. Update from October 2020 UNC Panel

KE confirmed that the final figures for the liquidity relief scheme were shared at the October 2020 UNC Panel.

There will continue to be a COVID-19 standard agenda item going forward which will be used if/when any topical items require discussion.

5. CSS Consequential Changes – Detailed Design Report

DA advised there was no update this month.

6. Issues

None raised.

7. Any Other Business

7.1.

8. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Time / Date	Venue	Workgroup Programme
Thursday 26 November 2020	Teleconference	Distribution Workgroup standard Agenda
Monday 14 December 2020	Teleconference	Distribution Workgroup standard Agenda

Action Table (as of 22 October 2020)						
Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
1202	19/12/19	6.3	Deriving Formula Year AQ for New Class 3 and 4 Supply Meter Points (Original Action: Xoserve (DA) to assess the material effort to correct the formula for Class 3 and 4 New Supply Meter Points)	September 2020	CDSP (ER)	Closed

0103 & 0104	23/01/20	3.0	Change of Tenancy Flag / CSS issues (Original Action: DA to liaise with SM regarding the possibility of having to raise a Change Request to Ofgem, or Shippers will not be provided the information.)	September 2020	CDSP (ER)	Carried Forward
0801	27/08/20	1.5	Ofgem (JD) to consider whether there are any further actions open to Ofgem regarding recent AQ Amendments by one Shipper recognising that there has been a material impact on Shippers and whether this can be addressed retrospectively	September 2020	Ofgem (JD)	Carried Forward
0901	24/09/20	1.3	Workgroup to advise KD if there is support for a new modification to be raised in relation to the analysis provided by CDSP regarding AQ changes (Action 0701)	October 2020	Workgroup	Closed
0902	24/09/20	3.0	All Workgroup participants to consider if a UIG agenda item for Distribution Workgroup is valuable, if it is, what should be delivered			Closed
0903	24/09/20	7.3	Soft Landing Ratchet Charges - If Workgroup have any concerns or comments, to please advise Dave Addison by the end of week commencing 28 September 2020.	September 2020	CDSP (DA)	Closed
0904	24/09/20	7.3	C2 Ratchets - If Workgroup have any concerns or comments, to please advise Dave Addison by the end of week commencing 28 September 2020.	October 2020	Workgroup	Closed
1001	22/10/20	1.5	1001: Updating specific gender references to neutral terms: E.ON (KD) to raise as a new modification		E.ON (KD)	Closed