

## Agenda

### DSC Change Management Committee

**10:00 Wednesday 09 September 2020**

**via Teams: 020 3443 9666 Conference ID: 874 735 209#**

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*Short notice items are in italics*

*\* indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
<b>1. Introduction</b>	<ul style="list-style-type: none"> <li>• Apologies for absence</li> <li>• Alternates</li> <li>• Confirm Voting Rights</li> <li>• Approval of Minutes (12 August 2020)</li> <li>• Review of Outstanding Actions</li> </ul>	Chair	Information  Discussion
<b>2. Finance and General Budget Update *</b>	<ul style="list-style-type: none"> <li>• DSC Change Budget BP20 (Financial Year To Date)</li> <li>• Change Budget Discussion</li> </ul>	CDSP (JR) CDSP (JR)	Information Recommen dation
<b>3. New Change Proposals - Initial Review</b>	<ul style="list-style-type: none"> <li>• XRN5231 Provision of a FWACV Service</li> <li>• XRN5225 Minor Release Drop 8</li> </ul>	CDSP (SP) CDSP (BB)	Approval Information
<b>4. New Change Proposals - Post Initial Review</b>	<ul style="list-style-type: none"> <li>• None for this meeting</li> </ul>		
<b>5. New Change Proposals - Post Solution Review</b>	<ul style="list-style-type: none"> <li>• XRN5142 New Allowable Values for DCC Service Flag in DXI File From DCC</li> <li>• XRN5120A MAP to UKL Monthly Comparison Service Change Pack</li> </ul>	CDSP (PO) CDSP (SH)	Approval Approval
<b>6. Xoserve DSC Implementation Plan for Approval</b>	<ul style="list-style-type: none"> <li>• XRN4897-99 UK Link Manual</li> <li>• UK Link File Formats CSS Consequential Change</li> </ul>	CDSP (JB) CDSP (MP)	Approval Approval
<b>7. Approval of Change documents - BER, EQR or CCR</b>	<ul style="list-style-type: none"> <li>• CCR for XRN5152 Minor Release Drop 7</li> <li>• EQR for June 2021 Major Release</li> </ul>	CDSP (JBr) CDSP (TL)	Information Approval

<p><b>8. Release Approvals / Updates</b></p> <p><b>Project Updates:</b></p> <ul style="list-style-type: none"> <li>• June 2020 Release Update</li> <li>• November 2020 Release Update</li> <li>• XRN4914 MOD 0651 - Retrospective Data Update Provision – POC Progress update <ul style="list-style-type: none"> <li>○ Data Analysis of Proof of Concept *</li> </ul> </li> <li>• Minor Release Drop 8 Release Update</li> <li>• June 2021 Major Release</li> <li>• UK Link Future Releases Update</li> <li>• Capture Prioritisation</li> <li>• Portfolio POAP</li> </ul>	<p>CDSP (ST)</p> <p>CDSP (EH)</p> <p>CDSP (TL)</p> <p>CDSP (RH)</p> <p>CDSP (RH)</p> <p>CDSP (RH)</p> <p>CDSP (JR)</p> <p>CDSP (RH)</p>	<p>Approval</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Discussion</p> <p>Discussion</p> <p>Information</p>
<p><b>9. CSS Consequential Update</b></p>	<p>CDSP (EL)</p>	<p>Information</p>
<p><b>10. Horizon and Future Release Change Planning</b></p> <ul style="list-style-type: none"> <li>• Bubbling Under Report</li> <li>• Gemini Horizon Planning</li> </ul>	<p>CDSP (ER)</p> <p>CDSP (HR)</p>	<p>Information</p> <p>Information</p>
<p><b>11. Any Other Business</b></p> <ul style="list-style-type: none"> <li>• IX Refresh Update</li> <li>• September DSC Governance Sub-Committee *</li> <li>• BP21 Principles and Approach Update</li> </ul>	<p>CDSP (MPo)</p> <p>CDSP (JR)</p> <p>CDSP (JR)</p>	<p>Information</p> <p>Information</p> <p>Information</p>
<p><b>12. Diary Planning</b></p>	<p>Chair</p>	<p>Information</p>

**Action Table (as at 12 August 2020)**

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
0701	08/07/20	1.5	<p>Xoserve (JR) to ensure the DSC Governance Sub-Committee reviews:</p> <p>a) the governance arrangements around change assurance and associated health checking during development work.</p> <p>b) how the CDSP can be clearer when providing cost information where a proportion of the budget has already been spent.</p>	Xoserve (JR)	<b>Carried Forward</b>
0702	08/07/20	5.1	Xoserve (RA) to confirm the charge types and how these will appear on the invoice for XRN4376 and if XRN4376 will impact DNOs	Xoserve (RA)	<b>Closed</b>

			in relation to Revenue Recovery and invoicing.		
<b>0703</b>	08/07/20	10.1	Xoserve (MR) to update the funding for XRN4871B.	Xoserve (MR)	<b>Closed</b>