DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ▨
Xoserve to fill out all of the information in the sections coloured ▨

A1: General Details

Change Reference:	XRN5225		
Change Title:	Minor Release Drop 8		
Date Raised:	27/08/2020		
Sponsor Representative Details:	Organisation:	Xoserve	
	Name:	Richard Hadfield	
	Email:	Richard.hadfield@xoserve.com	
	Telephone:		
Xoserve Representative Details:	Name:	Bali Bahia	
	Email:	Bali.Bahia@xoserve.com	
	Telephone:		
	Business Owner:		
Change Status:	⊠ Proposal	☐ With DSG	☐ Out for Review
	☐ Voting	☐ Approved	☐ Rejected

A2: Impacted Parties

Customer Class(es):	☐ Shipper	☐ Distribution Network Operator
	☐ NG Transmission	☐ IGT
	☐ All	⊠ Other - No impact
Justification for Customer Class(es) selection	This Change has no impact	

A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	The request for this Change Proposal is to ensure that there is visibility to ChMC of the Changes and progress of Minor Release Drop 8

| Change Description: | A parent XRN is required for Minor Release Drop 8

There are 3 changes within this drop

XRN 5181 - Acceptance of Consumption Adjustment where meter removed after meter point set to Dead

XRN5174 - Agreed FINT Replacement Reads Incorrectly Triggering Rolling AQ Calculation

XRN5118 - Change to how 'Actual MR date' field is populated in UK Link

Completing these changes remove manual workarounds that are currently in place |
|---|---|
| Proposed Release: | 21st November 2020 |
| Proposed Consultation Period: | ☐ 10 Working Days ☐ 15 Working Days ☐ 20 Working Days ☐ Other [Specify Here] |

A4: Benefits and Justification

| Benefit Description: | There is lower customer effort, increase in quality and customer satisfaction
The expected implementation date is November 21st 2020
The savings are to manifest as allowing more time to be used in other areas of the Business
The core systems, processes to be improved are in the CDS and Invoicing team |
|---|---|
| | *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | The Benefits are expected to be realised upon implementation |
| | *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | There are no benefit dependencies |
| | *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed
(see Section C for DSG recommendations)

A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	

Level of Impact			
If None please give justification			
Impacts on UK Link Manual/ Data Permissions Matrix			
Level of Impact			
If None please give justification			

Funding Classes:	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	☐ Shipper	XX %	XX %
	☐ National Grid Transmission	XX %	XX %
	☐ Distribution Network Operator	XX %	XX %
	☐ IGT	XX %	XX %
	☐ Other <please specify>	XX %	XX %
ROM or funding details:			
Funding Comments:	This will be funded through the Minor Release Budget.		

A7: ChMC Recommendation

Change Status:	☐ Approve	☐ Reject	☐ Defer
Industry Consultation:	☐ 10 Working Days	☐ 15 Working Days	
	☐ 20 Working Days	☐ Other [Specify Here]	
Expected date of receipt for responses (to Xoserve)	XX/XX/XXXX		

DSC Consultation Issue:	☐ Yes	☐ No
Date Issued:	Click here to enter a date.	
Comms Ref(s):		
Number of Responses:		

A8: DSC Voting Outcome

Solution Voting:	☐ Shipper	Please select.
	☐ National Grid Transmission	Please select.

	☐ Distribution Network Operator	Please select.
	☐ IGT	Please select.
Meeting Date:	Click here to enter a date.	
Release Date:	Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA	
Overall Outcome:	☐ No ☐ Yes	If [Yes] please specify <Release>

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Section C: DSG Discussion

C1: Delivery Sub-Group (DSG) Recommendations

(To be removed if no DSG Discussion is required; Xoserve to collate where DSG discussions occur)

DSG Date:	Click here to enter a date.
DSG Summary:	
Capture Document / Requirements:	<Insert where appropriate>
DSG Recommendation:	☐ Approve ☐ Reject ☐ Defer
DSG Recommended Release:	Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY

Version Control

Document

Version	Status	Date	Author(s)	Remarks
1.0	Proposal	27/08/2020	Bali Bahia	Approved