DSC Change Management Committee Update

9th September 2020 meeting

New Change Proposals

Xoserve Ref No.	Change title	Next steps	Service area
XRN5231	Provision of a FWACV Service	Approved to Capture	TBC
XRN5225	Minor Release Drop 8	Information Only	N/A

Change Proposals – Solution Review

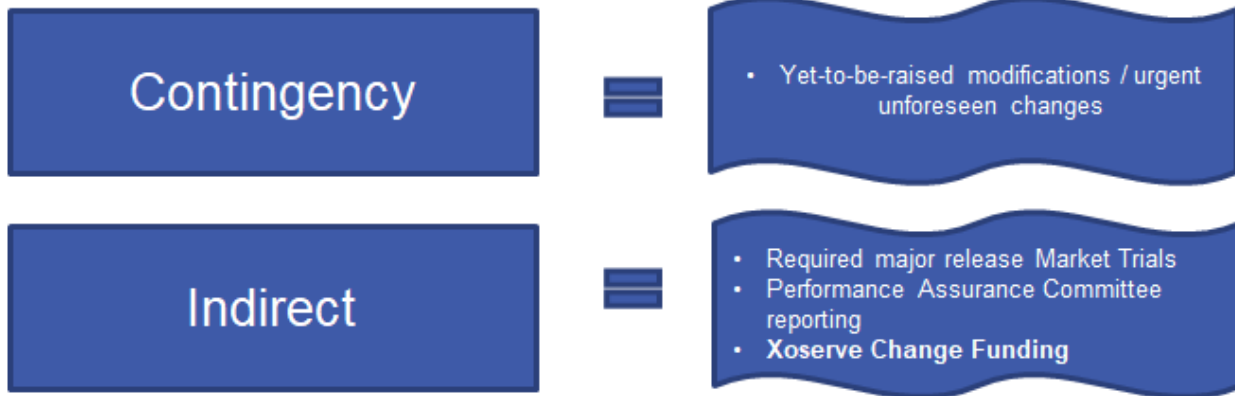| Xoserve Ref No.	Change title	Next steps	Service area
XRN5142	New Allowable Values for DCC Service Flag in DXI File From DCC Change Pack	Deferred – This change will be pulled from June 2021 Release	TBC
XRN5120A	MAP to UKL Monthly Comparison Service Change Pack	Approved	Service Area 18: Provision of user reports and information

Detailed Design Outcomes – May Change Packs

Xoserve Ref No.	Change title	Voting Outcome
XRN4897/4899	UK Link Manual Change Pack	Approved
N/A	UK Link File Formats CSS Consequential Change	Approved

Change Documents

- **CCR – Information Only**

    – XRN5152 Minor Release Drop 7

- **EQR - Approved**

    – June 2021 Major Release   - Approved on the basis that
        - XRN5142 removed
        - 40K cost to cover the start up of project
        - Updated EQR to be presented at October ChMC

DSC Change Budget BP21 - 'Indirect' Costs

- During its annual discussion regarding the appropriate size and shape of the BP21 DSC Change Budget, ChMC has again recommended that alongside budgeting for 'known' costs relating to changes that are already in-flight (UNC / value add), the budget should also comprise of funds allotted for 'contingency' and 'indirect' change.

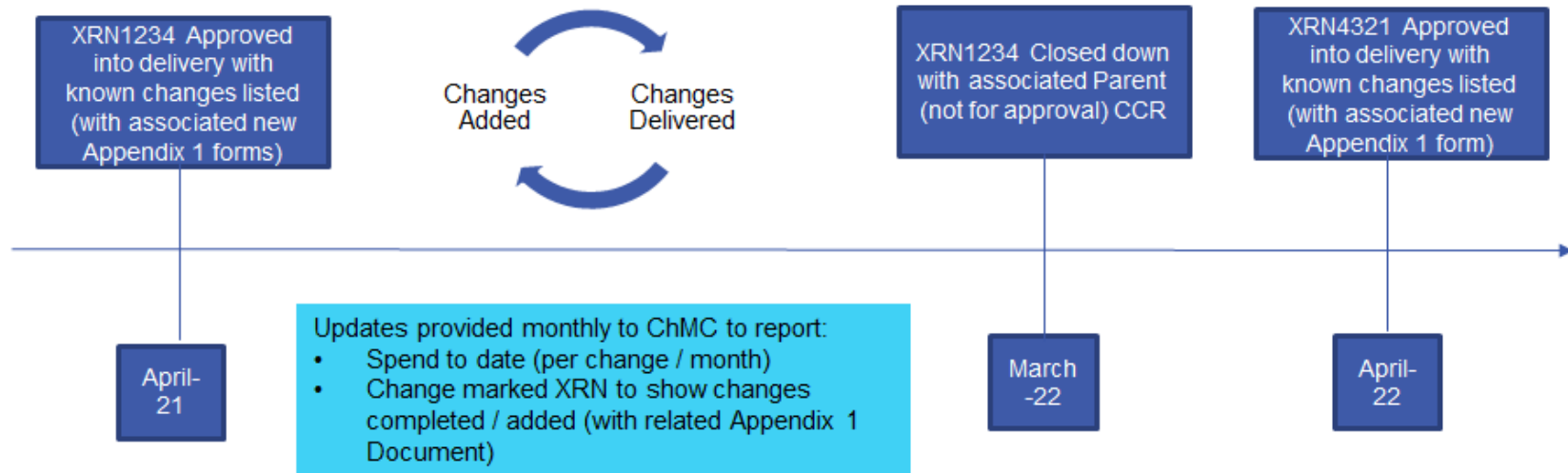| Contingency	=	• Yet-to-be-raised modifications / urgent unforeseen changes
Indirect	=	• Required major release Market Trials • Performance Assurance Committee reporting • **Xoserve Change Funding**

- These costs (derived from historic trends and discussions with PAC) are shared out between constituencies based on relative % split of wider budget

- The newly (to this FY BP planning) ChMC-recommended '**Xoserve Change Fund**' will be (subject to wider Business Plan approval) made available to enable Xoserve to drive UK Link improvements with greater fluidity and transparency

Xoserve Change Fund – Proposal For Management (recommended at DSC Governance Sub-committee 1st September 2020

- A parent XRN would be created at the start of the FY, from which to list and track candidates for delivery from this fund

- An agenda item would be introduced into ChMC for progress update on this XRN

- The parent XRN would include elements of a CP, BER, CCR all rolled up in one document which would be approved once in ChMC (at the start of each financial year) and would be for discussion / update thereafter

- The same approach is also being proposed for spending the PAC ring-fenced budget (parent XRN 4876 containing an ever-changing list of requirements or 'user stories')

- Before moving any change from 'capture' to 'delivery' Xoserve will demonstrate benefits (and how they would be tracked) and provide assurance / rationale as to why the change does not impact customer systems

- This approach would:

  - Negate the need to have multiple CRs transferred into CPs (any CRs where customer system impacts were identified during capture would be transferred to CPs and follow the usual governance)
  - Reduce the need to create separate / multiple XRNs thereby reducing the time it would take to move from capture to delivery
  - Create distance between the external change register and the list of internal (to Xoserve) change request list

Parent XRN Trajectory Through Financial Year

XRN1234 Approved into delivery with known changes listed (with associated new Appendix 1 forms)

Changes Added

Changes Delivered

XRN1234 Closed down with associated Parent (not for approval) CCR

XRN4321 Approved into delivery with known changes listed (with associated new Appendix 1 form)

April-21

Updates provided monthly to ChMC to report:
- Spend to date (per change / month)
- Change marked XRN to show changes completed / added (with related Appendix 1 Document)

March -22

April-22

Q. What else would ChMC need to see to have required transparency of changes being delivered throughout the financial year?