



Dear Customer,

Please find below a pre-meeting brief ahead of the Change Management Committee 9<sup>th</sup> September 2020. This brief focuses on required approvals and recommendations that the committee will be asked to undertake. For a full view of the agenda, meeting content and attendees, please visit the Joint Office of Gas Transporters dedicated webpage:

<https://www.gasgovernance.co.uk/dsc-change/090920>

<b>Who has this communication been sent to?</b>	<ul style="list-style-type: none"> <li>Organisations listed on the Joint Office of Gas Transporters distribution list</li> </ul>																														
<b>2 - Finance Update &amp; BP21 Budget</b>	<ul style="list-style-type: none"> <li>Committee members will be advised of the remaining DSC Change Budget for the current financial year</li> </ul>																														
<b>3, 4 &amp; 5 - New Change Proposals</b>	<ul style="list-style-type: none"> <li>1 new change is being proposed for approval into capture</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d9e1f2;"> <th style="text-align: left;">XRN / Title</th> <th colspan="4" style="text-align: center;">Voting</th> <th style="text-align: left;">DSC Service Area</th> </tr> <tr style="background-color: #d9e1f2;"> <th></th> <th style="text-align: center;">Shipper</th> <th style="text-align: center;">DNO</th> <th style="text-align: center;">IGT</th> <th style="text-align: center;">NTS</th> <th></th> </tr> </thead> <tbody> <tr> <td>XRN5231 Provision of a FWACV Service</td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td></td> <td style="text-align: center;">X</td> <td>TBC</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>The parent <b>XRN5225</b> for Minor Release Drop 8 will also be formally introduced</li> <li>DN &amp; IGT customers will be asked to vote on solution option for <b>XRN5142</b> - New Allowable Values for DCC Service Flag in DXI File From DCC Change Pack</li> <li>Shipper customers will be asked to vote on solution option for <b>XRN5120A</b> - MAP to UKL Monthly Comparison Service Change Pack</li> </ul>	XRN / Title	Voting				DSC Service Area		Shipper	DNO	IGT	NTS		XRN5231 Provision of a FWACV Service	X	X		X	TBC												
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<b>6 – Implementation Plan</b>	<ul style="list-style-type: none"> <li>2 changes require approval (no reps received)</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d9e1f2;"> <th rowspan="2" style="text-align: left;">XRN / Title</th> <th colspan="4" style="text-align: center;">Voting</th> </tr> <tr style="background-color: #d9e1f2;"> <th style="text-align: center;">Shipper</th> <th style="text-align: center;">DN</th> <th style="text-align: center;">IGT</th> <th style="text-align: center;">NTS</th> </tr> </thead> <tbody> <tr> <td>4897/4899 - UK Link Manual</td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>UK Link File Formats CSS Consequential Change</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	XRN / Title	Voting				Shipper	DN	IGT	NTS	4897/4899 - UK Link Manual	X	X	X		UK Link File Formats CSS Consequential Change	X														
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<b>7 &amp; 8 – Change Documents and Release Approvals</b>	<ul style="list-style-type: none"> <li>Shippers and DNs will be asked to approve an updated Evaluation Quotation Report (EQR) document, to continue with start up for the <b>June 2021 Major UK Link Release</b>:</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #d9e1f2;"><b>Section 2: Estimated cost to produce the Business Evaluation Report (BER)</b></td> <td>£60K is requested to produce the BER. This includes the previously approved £20K.</td> </tr> <tr> <td colspan="2" style="background-color: #d9e1f2;"><b>Section 3: Funding of EQR</b></td> </tr> <tr> <td colspan="2" style="background-color: #d9e1f2;"><i>As agreed by The Change Managers the funding for the EQR will be:</i></td> </tr> <tr> <td style="text-align: center;"><b>XRN</b></td> <td style="text-align: center;"><b>Gas Industry Participant</b></td> <td style="text-align: center;"><b>% Share of Cost</b></td> <td style="text-align: center;"><b>Cost Value</b></td> </tr> <tr> <td style="text-align: center;">4941</td> <td>Shippers</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">£5K</td> </tr> <tr> <td style="text-align: center;">4992</td> <td>Shippers</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">£5K</td> </tr> <tr> <td style="text-align: center;">5093</td> <td>Shippers</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">£30K</td> </tr> <tr> <td style="text-align: center;">5142</td> <td>DNO</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">£20K</td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Total Cost</b></td> <td></td> <td style="text-align: center;"><b>£60K</b></td> </tr> </table>	<b>Section 2: Estimated cost to produce the Business Evaluation Report (BER)</b>	£60K is requested to produce the BER. This includes the previously approved £20K.	<b>Section 3: Funding of EQR</b>		<i>As agreed by The Change Managers the funding for the EQR will be:</i>		<b>XRN</b>	<b>Gas Industry Participant</b>	<b>% Share of Cost</b>	<b>Cost Value</b>	4941	Shippers	100%	£5K	4992	Shippers	100%	£5K	5093	Shippers	100%	£30K	5142	DNO	100%	£20K	<b>Total Cost</b>			<b>£60K</b>
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	<ul style="list-style-type: none"> <li>• <b>XRN4850</b> - An Extraordinary Contract Management Committee (eCoMC) meeting is scheduled for 9<sup>th</sup> September (before ChMC begins) to make the final decision as to whether we proceed with Twilio or select an alternative service provider to fulfil the contact detail sharing element of the change</li> <li>• If a decision is made not to proceed with Twilio DNs and IGTs will be asked to vote on options to complete the delivery of the change, either with or without market trials</li> </ul>
<b>Updates and discussion</b>	<ul style="list-style-type: none"> <li>• During the meeting Xoserve will update the committee on: <ul style="list-style-type: none"> <li>○ June-20 and November-20 major releases</li> <li>○ CSSC Programme</li> <li>○ Gemini, Minor Release 7 and Retro Projects</li> <li>○ IX Refresh</li> <li>○ Future Major Releases</li> </ul> </li> <li>• Opportunity to discuss outcomes from <b>DSC Governance Sub-Committee</b> held 1<sup>st</sup> September 2020, which covered changes to: <ul style="list-style-type: none"> <li>○ Change Proposal / Appendix 1 and CCR documents / processes</li> <li>○ Future management of the Xoserve Change Fund</li> <li>○ Changes where beneficiaries aren't acceded to DSC</li> </ul> </li> </ul>

If you have any queries regarding these key messages please get in touch via [uklink@xoserve.com](mailto:uklink@xoserve.com) or one of the following contacts: James Rigby 0121 229 2278

Kind Regards

James Rigby - Customer Change Manager - **Customer Engagement**

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