

Agenda

DSC Contract Management Committee

09:30 Wednesday 19 August 2020

via Teams: 0203 443 9666, Conference ID 507 056 837#

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Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		
1.3.	Confirm Voting rights		
1.4.	Approval of Minutes (15 July 2020)		
1.5.	Approval of Late Papers		
1.6.	Review of Outstanding Actions		
2.	Covid-19 Update	CDSP (AS/FC)	Information
3. Approvals			
3.1.	XRN5209 – Amendments to the DSC Service Document- Budget and Charging Methodology	CDSP (NS/JM)	Approval
4. Retail Energy Code Update			
4.1.	REC Update	CDSP (DA/JMc)	Information
5. Business Plan Updates			
5.1.	BP20 Centrica Appeal	CDSP (JMc)	Information
5.2.	BP21	CDSP (PH)	Information
6.	Key Performance Measures review	CDSP (JM/LW)	Discussion
7. Monthly Contract Management Report (KPIs)			
7.1.	Contract Metrics including Invoicing	CDSP (MD)	Information
7.2.	Xoserve Incident Summary	CDSP (DR)	Information
7.3.	Issue Management Updates	CDSP (MD)	Information
7.3.1.	Issue Management Dashboard	CDSP (MD)	Information
7.3.2.	Amendment Invoice Taskforce Update	CDSP (DDo)	Information
7.3.3.	AQ Taskforce Update	CDSP (DR)	Information
7.3.4.	AQ Adjustment Methodology and Principles	CDSP (DR/MD)	Information
7.4.	KVI Summary	CDSP (MD)	Information
7.4.1.	July KVI Summary	CDSP (MD)	Information
7.4.2.	July Interim KVI Scorecard	CDSP (MD)	Information

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/DSC-Contract

7.4.3. July KVI Customer Service	CDSP (MD)	Information
8. CSS Update	CDSP (EL)	Information
9. Information Security Update	CDSP	Due Sep
10. Financial Information	CDSP	Due Nov
11. Business Continuity Plan	CDSP (DS)	Information
12. Contract Assurance Audit	CDSP (HH)	Information
13. Key Committee Updates		
13.1. DSC Change Management Committee *	CDSP (JR)	Information
14. Any Other Business		
14.1. Xoserve IX Refresh Update	CDSP (MP)	Information
14.2. Twillio- consent to transfer data update	CDSP (ST/JM)	Information
14.3. Must Read Update	CDSP (VM/LJ)	Information
14.4. DPM Conditionality Document	CDSP (ER)	Discussion
14.5. Impact of Brexit	CDSP (JM)	Information
14.6. MDD Market Participant Identity Verification Approach Document	(HC/MO)	Discussion
15. Diary Planning	Chair	Information

Action Table (as at 15 July 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	15/04/20	1.6	Xoserve (FC) to provide a paper on options how the industry can best use machine learning in NDM Allocation at the July meeting.	Xoserve (FC)	Carried Forward
0601	11/06/20	6.0	Xoserve/CDSP (JMc/LW) to consider the best way to obtain feedback on Key Performance Measure tables and whether this should be conducted via a survey or Workshop	Xoserve (JMc/LW)	Pending
0602	11/06/20	7.3.4	Xoserve/CDSP (MD/DR) to provide more insight and visibility of the problems with AQs.	Xoserve/CDSP (MD/DR)	Pending