

Change Management Committee (ChMC) is scheduled to convene on Wednesday 11<sup>th</sup> March. Below is a summary of the agenda items and the actions for Committee members relating to each agenda item; all material is available here:

<https://www.gasgovernance.co.uk/dsc-change/110320>

## 2. New Change Proposals - Initial Review (Approvals needed)

### 2.1 XRN5116 Domestic Report - Must Read Prenotification

This new Change Proposal is sponsored by British Gas.

Current Must Read processes impact IGT SSPs, however the current Domestic pre-notification report is only issued on a quarterly basis. Changing the frequency of this report to Monthly would support proactive activity around submitting reads for IGTs, in line with UNC Must Read obligations, in addition to reducing MRA activity for IGTs.

Change the frequency of the Domestic pre-notification report to Monthly.

Shipper Users will be expected to vote on whether this change should proceed to DSG and for Xoserve to initiate Capture.

The DSC Service Area 18: Provision of user reports and information. **The Service Area funding split is Shipper – 34%, DNO – 53%, NTS – 7% & IGT – 6%. Committee to agree 100% Shipper funded.**

### 2.2 XRN5120 MAP to UKL Monthly Comparison Service

This new Change Proposal is sponsored by E.ON

Meter Asset Providers have access to a best endeavours data reconciliation service of which a request has been received to make this an ongoing regular reconciliation.

Over the last year or so, the CDSP have been providing a service to Meter Asset Providers (MAPs) to compare their meter asset portfolio against UK Link systems and play back the submitted data (MAP ID, MPRN, SUPPLIER\_ID, METER\_SERIAL\_NUMBER, METER\_INSTALL\_DATE) into specific 'pots' to outline where mismatches occur and reporting back where there mismatches are found.

Outlined are the 'pots' which are to become an enduring set of reporting for participating MAPs:

- 01 – Where provided MPRN is valid, registered and provided MSN matches with the current installed asset on UKL
- 02 – Where provided MPRN is valid, registered, but provided MSN doesn't match with the current installed asset but provided MSN matches with previous installed asset held on UKL
- 03 – Where provided MPRN is valid, registered, but provided MSN doesn't match and provided MSN doesn't match with any previous asset held on UKL
- 04 – Where provided MPRN is valid, unregistered but provided MSN matches with the current installed asset on UKL
- 05 – Where provided MPRN is valid, unregistered and the provided MSN does not match with the current installed asset on UKL
- 06 – Where provided MPRN is not found in the UKL system
- 07 – Where provided MPRN is not in the format of the Meter Point Reference Number

This Change Proposal is looking to enhance this reconciliation process making it a more formal ongoing Monthly service as a maximum frequency (but would also accommodate requests where customers wanted to participate quarterly or six monthly for example).

All Users will be expected to vote on whether this change should proceed to DSG and for Xoserve to initiate Capture.

The DSC Service Area 18: Provision of user reports and information. **Committee to agree funding.**

### **2.3 XRN5110 November 2020**

This new Change Proposal is sponsored by Xoserve

There are 10 changes for inclusion as scope of delivery for the November 20 release as approved by ChMC on the 12th February 2020

For information these changes are:

- 4780c - MAP ID: CSSC
- 4801 - Additional Info in DES
- 4871b - Ratchet regime changes
- 4897 - Contact Details
- 4899 - Contact Details
- 4931 - Space in SPA Files
- 4941 - MOD 692 - Auto Updates to Meter Read Frequency
- 4992 - Supplier of last resort charge type
- 5014 - Hydeploy trial
- 5036 - Updates to must read process

This Change Proposal is for information only

### **2.4 XRN5121 Supplier Portfolio Service**

This new Change Proposal is sponsored by Xoserve

As part of the Data Permissions Matrix (DPM) Suppliers are able to receive a portfolio report however it has not yet been created. This Change Proposal is to create the portfolio report.

As part of the Data Permissions Matrix (DPM) Suppliers can access a variety of data items if the Supply Meter Point is within their portfolio. As a result, several requests have been received by Suppliers to access this information. This Change Proposal is looking to develop a portfolio service to be provided to Suppliers via a Commercial Contract.

This is an opportunity for cost of the development of the Supplier Portfolio Report to be socialized across the Shipper community.

Shipper Users will be expected to vote on whether this change should proceed to DSG and for Xoserve to initiate Capture.

Service Area: None expected to be impacted. New service to Suppliers, suppliers do not form part of DSC customer base and data transfers to non-DSC customers are covered under existing service lines.

## 2.5 XRN5122 Gemini System Enhancements - Delivery

This new Change Proposal is sponsored by National Grid

The Gemini IT system underpins the commercial gas transmission regime and accounts for all capacity and energy transactions. It is owned by NGG with technical support provided by Xoserve under the Data Services Contract.

NG have a commitment to our customers and Ofgem to maintain compliance with the UNC and ensure that Gemini meets the needs of its users. Gemini Re-Platforming addresses the ageing hardware and brings the software versions back in support. Enhancements along with the longer-term roadmap is about adapting/improving Gemini based on the needs of a changing industry to meet customer expectations.

Change Proposal CP4632 carried out a Feasibility and Analysis (F&A) of a number of potential Gemini Enhancements that were based on feedback from customers. The output of the F&A was the Change, Business Requirements and Solution document (CBRS) and corresponding delivery options.

The purpose of this Change Proposal is to request Xoserve to deliver a set of the requirements captured in the CBRS; key activities to include the following:

- Detailed analysis of the selected enhancements
- Engage with shippers and other Gemini users to clarify those enhancements where assumptions were made under the F&A
- Define solutions for the in-scope enhancements
- Provide delivery options, including costs, complexity and timescales, taking into consideration the wider Gemini change programme
- Deliver the chosen delivery option

The requirements are taken from the baselined CBRS document delivered under CP4632 and are as follows:

1. BR1 – User ID Deletion
2. BR2 – User ID Password Reset
3. BR3 – Performance Optimisation
4. BR5 – Optimise Query Criteria
5. BR7 – BA Balance API
6. BR8 – Entitlement Screen Optimisation
7. BR10 – New APIs (incl Exit / Entry data internal NG usage)
8. BR11 – API Standardisation
9. BR12 – API Documentation
10. BR13 – API Enhancement
11. BR14 – Web Services
12. BR15 – Dashboard
13. BR21 – Shipper Imbalance Report
14. BR22 – User ID Password Expiry
15. BR26 – OCM/OTC Trades
16. BR39 – Query Criteria Standardisation
17. BR41 – Locational Trades at IPs
18. BR42 – NTS Entry and Exit Meters Report
19. BR43 – Capacity Amendment Report (Exit)
20. BR46 – Removal of reliance on Siteminder
21. BR47 – Internal NG Auction Automation

Shipper and NG engagement planned for Q2 2020 – to further refine the in-scope requirements. Delivery – ‘Go Live’ March 2021.

The budget and scope of GSE is subject to emergent changes in the RIIO-T1 period.

NTS Users will be expected to vote on whether this change should proceed to DSG and for Xoserve to initiate Capture.

Service Area 20: Gemini system services

## **2.6 XRN5123 DSC Service Description Table cosmetic change to Service Line Table v10**

This new Change Proposal is sponsored by Xoserve

The Service Description table needs to be updated with the following new Service Lines:

- ASGT NC SA9 02 which details how Xoserve as the CDSP will invoke the Supplier Deed of Undertaking as an Agent of National Grid Gas Transmission
- ASiGT CS SA9 02 which details how Xoserve as the CDSP will invoke the Supplier Deed of Undertaking on behalf of IGTs
- DS-CS SA3 -18 which details how Xoserve as the CDSP manage the administration of MDD as set out within the UNC

The amended Service Description table will be issued to each DSC contract manager for consultation. The CDSP will collate any consultation responses and provide these to the DSC Contract Management committee with recommendations for treatment. Unless there are consultation responses that are considered material, the Contract Management committee can approve the proposed Service Description table at the relevant meeting

All Users will be expected to vote on whether this change should proceed for Xoserve to initiate Capture.

The DSC Service Area is N/A

### **3. New Change Proposals – Post Initial Review**

None for this meeting

### **4. New Change Proposals – Post Solution Review (Approvals needed)**

#### **4.1 XRN5036 Updates to must read process**

Following the completion of the solution review Change Pack, ChMC will be asked to vote on a solution option.

During the solution review Change pack consultation period, four approval responses were received for Option 1 and one rejection.

Xoserve intends to include this change in the next available Minor Release.

## 5. Xoserve DSC Implementation Plan (Approvals needed)

December's ChMC implementation plan includes the following:

Approval of the Design Specification for the following CSSC changes:

- XRN4922 Shipper BRD
  - Voting party – Shipper
- UK File Formats CSS Consequential Change
  - Voting party – Shipper
- DES Business Requirements Document
  - Voting party – Shipper, DN & iGT.

## 6. Approval of Change Documents

A Change Completion Report (CCR), Business Evaluation Report (BER) or Evaluation Quotation Reports (EQR), for the following Changes, will be presented to ChMC for approval.

### 6.1 CCR for XRN4665 End User Categories (EUC) Update

Voting: Shippers

### 6.2 CCR for XRN4828 November 2019 Release Update

Voting: Shippers

### 6.3 CCR for XRN4851 Moving Market Participant Ownership from SPAA to UNC/DSC

Voting: Shippers

### 6.4 CCR for XRN4853 Interim process to monitor & manually load rejected reads into UK Link where the read was rejected for reason code MRE00458 only (UIG Recommendation 3.1 option 5)

Voting: Shippers

### 6.5 Updated BER for XRN4653 iConversion Phase 1

Voting: NTS

### 6.6 CCR for XRN4653 iConversion Phase 1

Voting: NTS

### 6.7 EQR for XRN5110 UKLink November 2020 Major Release

Voting: All parties (except NTS)

### 6.8 CCR for XRN5013 Performance Assurance Framework Administrator Access to Data Discovery Platform

Voting: Shippers

## 7 Release Updates

### 7.1 June 2020 Release Update

The latest position of the June 2020 Release will be presented to ChMC for information purposes. During the extraordinary ChMC held by teleconference on 5th March 2020, DNO and iGT members

voted to fund Market Trials for XRN 4850 ahead of the June 2020 Major Release. It was noted in the meeting that Xoserve was not aware of any shipper organisations that were planning to take part in these trials. We will cover this matter during this agenda item.

### **7.2 XRN4914 Retrospective Data Update Provisions**

The latest position of the Retrospective Updates Project will be presented to ChMC for information purposes. This includes Step 1 'Data Comparison and Aggregation' Market Level results from the Proof of Concept.

### **7.3 Minor Release Drop 6 Release Update**

The latest position of the Minor Release Drop 6 will be presented to ChMC for information purposes.

### **7.4 Retail & Network – UK Link Release Updates**

Information on the UK Link Scoping Approach and a general update on UK Link, including upcoming delivery and governance timelines, allocated and unallocated changes.

### **7.5 UK Link POAP**

A POAP for UK Link related changes will be presented for information purposes.

### **7.6 Data Office Changes**

A list of Data Office related changes will be presented to ChMC for information purposes.

## **8. UIG Taskforce Update**

The UIG Taskforce will present a set of slides to ChMC for information purposes. This will include an Overview of Options for Use of Machine Learning and the Change Completion Report.

## **9 Horizon and Future Release Change Planning**

### **9.1 'Bubbling Under' Report**

The bubbling under report highlighting potential future work for Xoserve will be presented.

### **9.2 Gemini Horizon Planning**

A POAP for Gemini related change will be presented for information purposes.

## **10 Finance and General Change Budget Update**

The Finance and General budget will be discussed. We would invite Committee members to familiarise themselves with this document prior to Wednesday to enable any questions to be asked within the meeting.

## **11 Any Other Business (all for information and discussion purposes)**

### **11.1 IX Refresh Update**

The latest position of the IX Refresh project will be presented for information purposes.