Joint Office of Gas Transporters

Agenda

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DSC Change Management Committee

10:30 Wednesday 11 March 2020

at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Teleconference: 020 3582 4515, ID 401-706-701

Screen Sharing: https://join.me/JointOffice

Short notice items are in italics

* indicates where the material is expected to be provided late

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Item	Topic	Lead	Category
1.	**Introduction**		
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		
1.3.	Confirm Voting Rights		
1.4.	Approval of Minutes (12 February 2020)		
1.5.	Review of Outstanding Actions		Discussion
2.	**New Change Proposals - Initial Review**		
2.1.	XRN5116 Domestic Report - Must Read Prenotification	CDSP (ES)	Approval
2.2.	XRN5120 MAP to UKL Monthly Comparison Service	CDSP (SH)	Approval
2.3.	XRN5110 November 2020 Release	CDSP (MR)	Information
2.4.	XRN5121 Supplier Portfolio Service	CDSP (SH/SW)	Approval
2.5.	XRN5122 Gemini System Enhancements – Delivery	CDSP (HR)	Approval
2.6.	XRN5123 DSC Service Description Table cosmetic change to Service Line Table v10	CDSP (AC)	Approval
3.	**New Change Proposals - Post Initial Review - None**		
4.	**New Change Proposals - Post Solution Review**		
4.1.	XRN5036 - Updates to must read process	CDSP (JLR)	Approval
5.	**Xoserve DSC Implementation Plan**		
5.1.	Gas Transmission Charging Regime and NTS Optional Charging	CDSP	Information
5.2.	XRN4922 Shipper BRD	CDSP	Approval
5.3.	Review of the CSSC (Central Switching Service Consequential Changes) DES Business Requirements Document	CDSP	Approval
5.4.	Review of the CSSC (Central Switching Service Consequential Changes) GT and IGT Business Requirements Document - Settlement Data	CDSP	Approval
6.	**Approval of Change documents -BER, EQR or CCR**		

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6.1.	CCR for XRN4665 End User Categories (EUC) Update	CDSP (MR)	Approval
6.2.	CCR for XRN4828 November 2019 Release Update	CDSP (MR)	Approval
6.3.	CCR for XRN4851 Moving Market Participant Ownership from SPAA to UNC/DSC	CDSP (MT)	Approval
6.4.	CCR for XRN4853 Interim process to monitor & manually load rejected reads into UK Link where the read was rejected for reason code MRE00458 only (UIG Recommendation 3.1 option 5)	CDSP (LJ)	Approval
6.5.	Updated BER for XRN4653 iConversion Phase 1	CDSP (RA)	Approval
6.6.	CCR for XRN4653 iConversion Phase 1	CDSP (RA)	Approval
6.7.	EQR for XRN5110 UKLink November 2020 Major Release	CDSP (RH)	Approval
6.8.	CCR for XRN5013 PAFA access to DDP	CDSP (KS)	Approval
7.	**Release Approvals / Updates**		
7.1.	June 2020 Release Update	CDSP (ST)	Information
7.2.	XRN4914 Retrospective Data Update Provisions (Mod 0651) – Project Update	CDSP (TL)	Information
7.3.	MiR Drop 6 Release Update	CDSP (RH)	Information
7.4.	Retail & Network Platform Update	CDSP (RH)	Information
7.5.	UK Link POAP	CDSP (RH)	Information
7.6.	Data Office Changes	CDSP (JG)	Information
8.	**UIG Update**		
8.1.	Overview of Options for Use of Machine Learning	CDSP (FC)	Information
8.2.	CCR for Unidentified Gas Task Force	CDSP (FC)	Information
9.	**Horizon and Future Release Change Planning**		
9.1.	Bubbling Under Report	CDSP (ER)	Information
9.2.	Gemini Horizon Planning	CDSP (BV)	Information
10.	**Finance and General Change Budget Update**	CDSP (MR)	Information
11.	**Any Other Business**		
11.1.	IX Refresh Update	CDSP (MP)	Information
12.	**Diary Planning**	Chair	Information

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Action Table (as at 12 February 2020)

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
1204	11/12/19	9	Xoserve (EL/ES) to plan out the governance process required for any Consequential Testing changes.	Xoserve (EL/ES)	**Closed**
1205	11/12/19	10	Xoserve (ES) to clarify what would happen to allocated funds when the UIG Task Force is closed down.	Xoserve (ES)	**Closed**
1206	11/12/19	13	Xoserve (JR/PO) to publish dates for DSG meetings planned for 2020 on Xoserve and Joint Office calendars. *Post Meeting Update: Dates provided for DSG have been published on JO calendar.*	Xoserve (JR/PO)	**Closed**
0101	08/01/20	1.5	Xoserve (ES) to add agenda item for February's Change Management Committee to discuss the governance process for any Consequential Testing Changes.	Xoserve (ES)	**Closed**
0102	08/01/20	4.3	Related to XRN4992 Mod 0687 - Xoserve to provide views on risk and costs for decision in February.	Xoserve (PO/RH)	**Closed**
0103	08/01/20	5.0	Xoserve (ES/JR) to review 'working at risk' governance process to ensure the mitigation of costs stranding.	Xoserve (ES/JR)	**Closed**
0104	08/01/20	5.0	DNOs to confirm April implementation of new charge codes for payment of GOP3 and GSOP 13 and GT Voluntary Consumer Payments	All DNO Parties	**Closed**
0105	08/01/20	7.6	Xoserve (RH) to include CP 4896 as Document Change in the February 2020 release.	Xoserve (RH)	**Closed**
0106	08/01/20	7.6	Xoserve (RH) to amend slides as requested. (*Post meeting update: this has been provided and published*).	Xoserve (RH)	**Closed**
0107	08/01/20	7.6	Xoserve (RH) to confirm at the February meeting which of the CPs will be included in November 2020 release.	Xoserve (RH)	**Closed**
0108	08/01/20	7.8	Xoserve (ES) to ensure Governance Subcommittee reviews the governance arrangements around change assurance and associated health check for development.	Xoserve (ES)	**Carried Forward**

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0109	08/01/20	11.1	Xoserve (EE) to provide an update on the IX project implementation timescales.	Xoserve (EE)	**Closed**
0110	08/01/20	11.3	Xoserve (DN) to provide an update on timelines for the DDP project or bring the roadmap to the next Committee if it is ready.	Xoserve (DN)	**Carried Forward**
0201	12/02/20	2.2	Xoserve (SH) to update XRN5080 to reflect the right DSC Service area.	Xoserve (SH)	**Carried Forward**
0202	12/02/20	4.1	Xoserve (PO) to review reporting obligations arising from XRN4645.	Xoserve (PO)	**Carried Forward**
0203	12/02/20	4.5	Xoserve (SH/ES) to review and answer queries and concerns raised around implementing the proposed solution for XRN4780.	Xoserve (SH/ES)	**Carried Forward**
0204	12/02/20	4.5	Xoserve (ES/SH) to review making MAMs responsible for providing MAP IDs and regulatory obligations around it at MAMCOP (XRN4780).	Xoserve (ES/SH)	**Carried Forward**
0205	12/02/20	4.6	XRN4992 (Modification 0687) Xoserve (ES/RT) to keep this item on Committee agenda until May.	Xoserve (ES/RT)	**Carried Forward**
0206	12/02/20	7.2	Xoserve (ES/ST) to send out the reduced scope Market Trials including XRN4850 for consultation, followed by an Extraordinary Change Management Committee.	Xoserve (ES/ST)	**Carried Forward**
0207	12/02/20	7.4	All parties to provide feedback to Xoserve on training proposals.	All Parties	**Carried Forward**
0208	12/02/20	8.5	Xoserve (PO) will create consolidated change proposal concentrating on problem statements for DDP issues.	Xoserve (PO)	**Carried Forward**
0209	12/02/20	8.5	Shippers to contact Xoserve (ES/PO) to get details of funding split for XRN4871B (Modification 0665).	Xoserve (ES/PO)	**Carried Forward**
0210	12/02/20	8.5	Xoserve (ES/PO) to work out offsetting cost for the functionality XRN4871B (Modification 0665) will deliver against other changes.	Xoserve (ES/PO)	**Carried Forward**
0211	12/02/20	8.5	Xoserve (RH) to add a slide to clarify what will be included in the November 2020 Release.	Xoserve (RH)	**Carried Forward**
0212	12/02/20	9	Xoserve (EL) to clarify Ofgem's comments around CSS delivery.	Xoserve (EL)	**Carried Forward**
0213	12/02/20	9	Xoserve (EL) to review the position for DNOs if the delivery of other changes have an impact on CSS.	Xoserve (EL)	**Carried Forward**

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0214	12/02/20	9	Xoserve (EL) to provide CSS dashboard to the DSC Change and DSC Contract Committees.	Xoserve (EL)	**Carried Forward**
0215	12/02/20	10	Xoserve (FC) to include a 'lessons learnt' paper in the Taskforce closedown documents.	Xoserve (FC)	**Carried Forward**
0216	12/02/20	12	Xoserve to review how they can be clearer when discussing costs which have already spent a proportion of their budget.	Xoserve (ES/MR))	**Carried Forward**
0217	12/02/20	13.3	Xoserve (PO) to review options for including all communications references to each change.	Xoserve (PO)	**Carried Forward**

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