Agenda

DSC Change Management Committee
10:30 Wednesday 08 January 2020
at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Teleconference: 020 3582 4515, ID 401-706-701

Screen Sharing: https://join.me/JointOffice

Short notice items are in italics

* indicates where the material is expected to be provided late

Item	Topic	Lead	Category
1.	**Introduction**		
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		
1.3.	Confirm Voting Rights		
1.4.	Approval of Minutes (13 November and 22 November 2019)		
1.5.	Review of Outstanding Actions		Discussion
2.	**New Change Proposals - Initial Review**		
2.1.	XRN5014 – Facilitating HyDeploy2 Live Pilot	CDSP (PO)	Approval
2.2.	XRN5048 - Make an indicator available where a Supply Meter Point form part of a Network Trial	CDSP (ES)	Approval
2.3.	XRN5064 – Meter Asset Enquiry API Enhancements	CDSP (SH)	Approval
2.4.	XRN5065 – Addition of Email Address to DES Last Accessed Report	CDSP (SH)	Approval
2.5.	XRN5070 - Amendment to Isolation Flag	CDSP (DA)	Approval
2.6.	XRN5072 - Class 4 with AMR/DRE Installed - RGMA Flow received with no RTC count	CDSP (ES)	Approval
3.	**New Change Proposals - Post Initial Review – None**		
4.	**New Change Proposals - Post Solution Review**		
4.1.	XRN4851 - Moving Market Participant Ownership from SPAA to UNC/DSC	CDSP (DA)	Approval
4.2.	XRN4931 - Submission of a Space in Mandatory Data on SPA Files	CDSP (SH)	Approval
4.3.	XRN4992 - MOD0687 Creation of new charge to recover Last Resort Supply Payments	CDSP (ER)	Approval
5.	**Xoserve DSC Implementation Plan**		
5.1	XRN4941 - Auto updates to meter read frequency (MOD0692)	CDSP (SH)	Approval

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5.2 XRN4997 - Introduction of New Charge Codes for Pro-Active Payment of GOP 3 and GSOP 13 and GT Voluntary Consumer Payments	CDSP (SP)	Approval
5.3 EUC Description Amendments	CDSP (SH)	Approval
5.4 Rejection Code Reword - Defect 1492	CDSP (SH)	Approval
6. Approval of Change documents		
6.1. BER for the Gemini Spring 2020 Release	CDSP	Approval
7. Release Approvals / Updates		
7.1. End User Categories (EUC) – Project Update	CDSP (MR)	Information
7.2. November 2019 Release Update	CDSP (MR)	Information
7.3.1 June 2020 Release Update	CDSP (ST)	Information
7.3.2 Change Assurance report for June 20 Release	CDSP (ST)	Information
7.3.3 June 2020 Implementation Date	CDSP (ST)	Approval
7.4 XRN4914 Retrospective Data Update Provisions (Mod 0651) – Project Update	CDSP (TL)	Information
7.5 MiR Drop 6 Release Update	CDSP (RH)	Information
7.6 Retail & Network Platform Update	CDSP (RH)	Information
7.7 UK Link POAP	CDSP (RH)	Information
7.8 Change Assurance Health Check	CDSP (TH)	Information
7.9 Data Office Changes	CDSP (JG)	Information
8. UIG Taskforce Update	CDSP (FC)	Information
9. Horizon and Future Release Change Planning		
9.1. Bubbling Under Report	CDSP (ER)	Information
9.2. Gemini Horizon Planning	CDSP (BV)	Information
9.3. Gemini Re-Platform Project Update	CDSP (BV)	Information
10. Finance and General Change Budget Update	CDSP (MR)	Information
11. Any Other Business		
11.1. IX Refresh Update (Verbal Update)	CDSP (RW)	Information
11.2. CDSP Prioritisation and Release Scoping Approach Review (Verbal Update	CDSP (JR)	Information
11.3. DDP Update	CDSP (DN)	Information
12. Diary Planning	Chair	Information

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Action Table (as at 11 December 2019)

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
1201	11/12/19	5	Xoserve (SH) to provide views on the interactions between Change Proposals XRN 4932 and XRN5027for discussion at PAC and possibly DSG.	Xoserve (SH)	**Carried Forward**
1202	11/12/19	8.4	Xoserve (ES) looking at improving the provision of supporting information for the different types of releases in a change register.	Xoserve (ES)	**Carried Forward**
1203	11/12/19	8.7	Xoserve (TH) to present suggestions for improving Change Assurance on what value he and his team can bring to the Committee decision process.	Xoserve (TH)	**Carried Forward**
1204	11/12/19	9	Xoserve (EL/ES) to plan out the governance process required for any Consequential Testing changes.	Xoserve (EL/ES)	**Carried Forward**
1205	11/12/19	10	Xoserve (ES) to clarify what would happen to allocated funds when the UIG Task Force is closed down.	Xoserve (ES)	**Carried Forward**
1206	11/12/19	13	Xoserve (JR/PO) to publish dates for DSG meetings planned for 2020 on Xoserve and Joint Office calendars. *Post Meeting Update: Dates provided for DSG have been published on JO calendar. Not published on Xoserve calendar (23/12/19)*	Xoserve (JR/PO)	**Carried forward.**

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