

UNC Distribution Workgroup Minutes

Thursday 28 November 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Loraine O'Shaughnessy	(LO)	Joint Office
Maitrayee Bhowmick-Jewkes	(MBJ)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse*	(CW)	Shell Energy Retail Limited
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Ed Fyfe*	(EF)	SGN
Ellie Rogers	(ER)	Xoserve
Gareth Evans*	(GE)	Waters Wye Associates
Kirsty Dudley*	(KD)	E.ON
Lea Slokar*	(LS)	Ofgem (Workgroups 0696 and 0701 only)
Lorna Lewin	(LL)	Orsted
Megan Coventry*	(MC)	SSE
Oorlagh Chapman	(OC)	British Gas
Phil Lucas	(PL)	National Grid
Richard Pomroy	(RP)	Wales & West Utilities
Stephanie Clements*	(SC)	Scottish Power
Steve Britton*	(SB)	Cornwall Insights
Steve Mulinganie	(SM)	Gazprom Energy
Tracey Saunders	(TS)	Northern Gas Networks

*via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/dist/281119

1. Introduction and Status Review

Alan Raper (AR) welcomed everyone to the meeting and invited introductions.

1.1. Approval of Minutes (24 October 2019)

The minutes from the previous meeting were accepted.

1.2. Review Outstanding Actions

Action 1001: Transporters to set out their processes for the treatment of service cut-offs.

Update: This will be discussed as part of AOB agenda item 6.1. **Closed**

Action 1002: DA to provide clarification on the Appeal process under Modification 0665 – Changes to Ratchet Regime.

Update: This has been appended to the 24 October 2019 minutes. **Closed**

1.3. Modifications with Ofgem

AR advised there is one Modification that relates to the Distribution Workgroup that is outstanding with Ofgem which is Modification 0687 – Creation of new charge to recover Last Resort Supply Payments and confirmed there is no further update.

AR requested Ofgem to provide an update at the next meeting in December 2019.

1.4. Pre-Modification discussions

1.4.1. Amendments to TPD V3 1.7 Independent Assessment Table (RP)

RP advised Workgroup that this Modification proposes to make amendments to the UNC Mapping table held in TPD V 3.1.7 to reflect the changes to the Graydon level 1, 2 or 3 credit ratings and a minor wording change for Dunn and Bradstreet.

The proposal is to distribute the new 9 categories over the 10 existing credit scorings, this is shown on the table in the Solution section of the Modification. RP advised that no other logic has been applied, and asked Workgroup for any other ideas to approach this.

RP advised that this would impact the small number of Shippers that use Graydon for independent assessment and added that if this change is not made, the option of using Graydon for independent assessment would not be available and will limit the options for Shippers to the two remaining agencies.

RP advised that his view is that this will not affect the credit rating for Shippers and added that he will engage with the Shippers that are affected by the implementation of this Modification.

In terms of implementation, RP advised that he is looking for a March 2020 implementation and would like this to be submitted to the December 2019 UNC Panel as a new Modification.

It was highlighted that small changes are needed to the timetable which RP will update before submitting this as a new Modification.

1.4.2. Alternative to Modification 0699 – Incentivise Key Areas of Performance using additional UIG Charges – 0699 Alternative Modification (OC)

This item was discussed as part of the Modification 0699 Workgroup.

2. Workgroups

The following Workgroup meetings took place:

2.1 0696 - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs

(Report to Panel 20 February 2020)

www.gasgovernance.co.uk/0696

2.2 0701 – Aligning Capacity booking under the UNC and arrangements set out in the relevant NExAs

(Report to Panel 20 February 2020)

www.gasgovernance.co.uk/0701

2.3 0697S – Alignment of the UNC TPD Section V5 and the Data Permissions Matrix

(Report to Panel 19 March 2020)

www.gasgovernance.co.uk/0697

2.4 0702S – Introducing ‘Research Body’ as a new User type to the Data Permissions Matrix and UNC TPD Section V5

(Report to Panel 16 January 2020)

www.gasgovernance.co.uk/0702

Deferred to 17 December 2019

2.5 0707S - Introducing ‘Performance Assurance Framework Administrator’ as a new User type to the Data Permissions Matrix

(Report to Panel 20 February 2020)

www.gasgovernance.co.uk/0707

2.6 0699 - Incentivise Key Areas of Performance using additional UIG Charges

(Report to Panel 16 January 2019)

www.gasgovernance.co.uk/0699

2.7 0704S - Review of Transporter Theft of Gas Reporting

(Report to Panel 16 April 2020)

www.gasgovernance.co.uk/0704

2.8 0710 CDSP provision of Class 1 read service

(Report to Panel 20 April 2020)

www.gasgovernance.co.uk/0710

2.9 0711 Update of AUG Table to reflect new EUC bands

(Report to Panel 20 February 2020)

www.gasgovernance.co.uk/0711

3. CSS Consequential Changes – Detailed Design Report

DA explained that *Request 0630R Review of the consequential changes required in UNC as a result of the Ofgem Switching Programme* had closed down but continued with more detailed works through the Delivery Subgroup (DSG). It was agreed that the outcomes of the work undertaken by DSG would come through the Distribution Workgroup, in order to keep track of recommendations that will result in changes to the Legal Text provided as part of the CSS Consultation.

DA went on to provide an update of the proposed recommendations which are summarised below:

- UNC G 5.5.2 – 5.5.6
Association Rules in UNC allowed multiple Shipper / Supplier / Supply Meter Point Base Registration Nominations to be Operative at any one point in time.
However, DSG members proposed that only a single BRN should be operative at any one time as multiple BRNs is an unlikely occurrence, and a single operative BRN simplifies the code and simplifies the system build for both Xoserve and other parties.
- The DSG members proposed to amend the Meter Reading Window for Class 4 Meter readings start date to D from D-5.
- UNC M 1.5.5(a)
Proposing User Readings at Point of Sale (PoS). DSG members proposed to amend the reference to the end of PoS window to D-1 from D-6.
- UNC M 5.13 – Subsequent Shipper Meter Reading
DSG members proposed to amend UNC to allow the use of Meter Readings from a subsequent shipper to estimate a previous missing Opening Meter Reading and to initiate a review of the Supplier / Shipper Agreed Meter Reading process.

Workgroup agreed this could be done as part of the Distribution Workgroup.

There are two additional new matters that require assessment which will be added to the next Distribution Workgroup agenda:

- Opening Meter Reading window specifically around Class Change
- Requirement to assess the Prime and Sub supplementary UNCC document

DA agreed that he will liaise with Cadent regarding the SCR Legal Text to agree how to accommodate the proposed changes.

4. Modification 0700 (Urgent) Enabling large scale utilisation of Class 3 progress update

DA provided an update and advised that the migration of meter points to Class 3 had reached 2.5 million by the end of November and, to increase capacity Supply Point Amendment files would now be processed at weekends.

5. Issues

5.1. New Issues

No new issues were raised.

6. Any Other Business

6.1. DWG action 1001Transporters to set out their processes for the treatment of service cut-offs

AR showed on screen the provided process flow and asked all participants to review the process and bring any comments back to the December meeting.

New Action 1101: *DWG action 1001Transporters to set out their processes for the treatment of service cut-offs* - All participants to review the process and bring any comments back to the December meeting.

6.2. MP077 'DCC Service Flagging' UNC impacts query

DA advised that Xoserve were asked to comment on this document from a UK-Link systems and UNC point of view. No impacts have been identified to UNC as there are no references to allowable values of the DCC flag in UNC, but there is impact to UK-Link and this has been communicated back to SEC.

6.3. NGIS Reports

SM asked Workgroup to consider why there seems to some information fields redacted from the NGIS reports. After discussion, it was identified that this is communicated via ENA from information provided by the DNs.

New Action 1102: *NGIS Reports* - DNs to investigate internally and report back to Workgroup.

6.4. Fax communications

SM advised that his colleagues have been reviewing terms and conditions and notice that there is still a requirement to provide information by fax. Workgroup participants drew attention to *Modification 0522* which sought governance of the use of email as a valid UNC communication. This Modification was not implemented.

SM advised he may consider raising a Modification to include the requirement of using email, as well as fax, as a valid form of UNC communication.

6.5. Modification 0665 appeals

SM mentioned that some customers would like the opportunity to appeal again against the Ofgem decision and asked what the process is and what are the consequences.

Referring to UNC General Terms, Section A, RP advised that this is the process for raising raise an official dispute notice with the Transporter and suggested that is the process that should be followed.

Raising this has prompted Workgroup to agree that a review of the guidelines is required.

New Action 1103: *Modification 0665 appeals* - Transporters to circulate a contact (the nominated panel rep) as to who should receive an official dispute. This will then be circulated via Xoserve.

7. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30, Tuesday 17 December 2019	Elexon, 350 Euston Road, London NW1 3AW	Distribution Workgroup standard Agenda

Action Table (as at 28 November 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1001	24/10/19	5.1	Transporters to set out their processes for the treatment of service cut-offs	Transporters (All)	Closed
1002	24/10/19	5.2	DA to provide clarification on the Appeal process under Modification 0665 – Changes to Ratchet Regime	CDSP (DA)	Closed
1101	28/11/19	6.1	<i>DWG action 1001</i> Transporters to set out their processes for the treatment of service cut-offs - All participants to review the process and bring any comments back to the December	All	Pending
1102	28/11/19	6.3	<i>NGIS Reports</i> - DNs to investigate internally and report back to Workgroup	DNs	Pending
1103	28/11/19	6.5	<i>Modification 0665 appeals</i> - Transporters to circulate a contact (the nominated panel rep) as to who should receive an official dispute. This will then be circulated via Xoserve.	Transporters	Pending