Disclosure Request Report

Allow PAFA access to the data via the Data Discovery Platform

Prepared by:	Jane Goodes
Submitted for:	Approval
Decision details:	CoMC is requested to approve this request to allow PAFA access to data via the Data Discovery Platform -XRN5013
Date:	4th December 2019

1. Introduction and background

Following on from the successful implementation the Data discovery Platform (DDP), the Performance Assurance Committee have requested that PAFA, the service provided by GEMSERV, have access to their own instance of the DDP which will allow for them to monitor Shipper Performance using lower level data than received in the existing PARR reports and also using more up to date information to truly understand which Shippers are meeting their UNC obligations and pursue those who are not.

The proposed amendment to the Data Permission Matrix is therefore:

   a) Add to the Data Discovery Platform access for PAFA to data.

2. Data Items

PAFA are contracted by Xoserve to create the PARR Reports which are used by the Performance Assurance Committee (PAC) to monitor Shippers performance in relation to their UNC obligations. The current process for providing the data to PAFA is a monthly data extract as per the existing report criteria which looks at the previous month's performance – for example the November run will report on Shipper performance for October.   This DRR is proposing to:

a) Provide meter point level data to PAFA in order that they can carry out detailed analysis on Shipper performance using near to real time data as opposed to data that is one or two months behind (dependent on class).

Below outline the proposed data items for PAFA to access in Portfolio view:

DATA ITEM	Justification
Meter Point Reference Number	Providing PAFA with access to data via the Data Discovery Platform will allow for them to carry out more accurate analysis on near real time data and ensure that they are working with those Shippers whose performance needs reviewing
Current Shipper	
Current Shipper Short Code	
Confirmation Reference Number	
Confirmation Effective Date	
Market Sector Code	
Supply Meter Point Class	
DM/NDM Indicator	
Supply Meter Point AQ	
Formula Year SMP AQ	

Original SMP AQ
Formula Year SMP AQ
Opening Read
Opening Read Uncorrected
Opening Read Corrected
Opening Read Date
Closing Read
Closing Read Uncorrected
Closing Read Corrected
Closing Read Date
Meter Read Date
Meter Read Type
Meter Read
Prospective Formula Year SMP AQ
Meter Read Status
Meter Read Creation Date
Formula Year SMP AQ Effective Date
Supply Meter Point AQ Effective Date
Meter Read Reason
Meter Read Source
Meter Read Frequency
Read Rejection reason

3. Privacy Impact Assessment

Where the disclosure of information includes the processing of personal data a Privacy Impact Assessment may be required.

Xoserve has considered the various tests that may be applied and considers that none of these are met and so a Privacy Impact Assessment is not required.

The tests (and answers) applied in determining whether a Privacy Impact Assessment was required were:

a) Will the project involve the collection of new information about individuals?
   No, no data items are be added to the DPM. PAFA has signed a non-disclosure agreement with Xoserve as part as their contract and so can access this data, the request is to change the mechanism for which they receive and interrogate the data.

b) Will the project compel individuals to provide information about themselves?
   No, the data to be included in the DDP does not relate back to an individual.

c) Will information about individuals be disclosed to organisations or people who have not previously had routine access to the information?
   Yes, **Whilst the PAFA do not currently receive MPRN level data they have signed a non-disclosure document and they are contractually allowed access to MPRN data in order to fulfil their contract.**

d)	Are you using information about individuals for a purpose it is not currently used for, or in a way it is not currently used?

No, the data is already in the Data Discovery Platform, we are providing access to PAFA to view the data.

e)	Does the project involve you using new technology that might be perceived as being privacy intrusive? For example, the use of biometrics or facial recognition.

No, the Data Discovery Platform service is already in existence.

f)	Will the project result in you making decisions or taking action against individuals in ways that can have a significant impact on them?

No, there is no impact to individuals as a result of implementing this change.

g)	Is the information about individuals of a kind particularly likely to raise privacy concerns or expectations? For example, health records, criminal records or other information that people would consider to be private.

No, the data being viewed via the Data Discovery Platform is not personal or sensitive data.

h)	Will the project require you to contact individuals in ways that they may find intrusive?

No, the data will be used by PAFA to monitor Shipper performance, but there will be no need to contact individuals.

i)	Will the disclosure of information utilise new technology for Xoserve?

No, the DDP Service is already accessible to customer. This change will give access to PAFA to view the data in this format.

j)	Will the disclosure include information that identifies a vulnerable customer?

No, the data included in the DDP does not include any information that is personal or sensitive.

k)	Will the disclosure release mass data to a party?

No, whilst PAFA already receive data in order to create the dashboard for PAC they will be able to view the data via a different mechanism and at a lower level of granularity in order to support those Shippers who are regularly not meeting their performance targets.

l)	Will the disclosure include information that identifies an occurrence of theft of gas.

No, the data is specific to performance monitoring.

m)	Will the disclosure require a fundamental change to Xoserve business

No, the change is a to provide another customer with access to data via the DDP.

4. Commercial model

The DDP is a method of delivery that is already included in the Data Permissions Matrix.

5. Method of access to the dataset

Access to the dataset will be provided via the Data Discovery Platform (DDP). The capability enables Xoserve to record each supply meter point accessed by each DDP user and to use this data to undertake audits where required to demonstrate compliance with the terms of the agreement.

6. CoMC determinations

CoMC is requested to approve this Disclosure Request Report.

Appendix 1: Current Data Permissions Matrix with proposed changes as per this Disclosure Request Report

Data Permissions Matrix * indicates conditionality reference in Data Permission Matrix Conditionality document published alongside this DPM		DDP	
		PAFA	
DATA TYPE	DATA ITEM	Community	Portfolio
Supply Meter Point Information	Meter Point Reference Number	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Information	LSP	No	No
Supply Meter Point Information	Address	No	No
Supply Meter Point Information	Postcode	No	No
Supply Meter Point Information	Network Name	No	No
Supply Meter Point Information	Network Short Code	No	No
Supply Meter Point Information	SMP Status	No	No
Supply Meter Point Information	Current Shipper	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Information	Current Shipper Short Code	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Information	Current Supplier	No	No
Supply Meter Point Information	Current Supplier Short Code	No	No
Supply Meter Point Information	Previous Shipper	No	No
Supply Meter Point Information	Previous Shipper Short Code	No	No
Supply Meter Point Information	Incoming Shipper	No	No
Supply Meter Point Information	Incoming Shipper Short Code	No	No
Supply Meter Point Information	Incoming Supplier	No	No
Supply Meter Point Information	Incoming Supplier Short Code	No	No
Supply Meter Point Information	Previous Supplier Short Code	No	No
Supply Meter Point Information	Previous Supplier	No	No
Supply Meter Point Information	Logical Meter Number	No	No

Supply Meter Point Information	Confirmation Reference Number	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Information	Confirmation Effective Date	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Information	Withdrawal Status	No	No
Supply Meter Point Information	Withdrawal End Date	No	No
Supply Meter Point Information	Market Sector Code	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Information	Meter Link Code	No	No
Supply Meter Point Information	Supply Meter Point Class	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Information	Interruption Contract Exists	No	No
Supply Meter Point Information	LDZ ID	No	No
Supply Meter Point Information	Exit Zone	No	No
Supply Meter Point Information	Network Owner EFD	No	No
Supply Meter Point Information	Network Exit Agreement Indicator	No	No
Supply Meter Point Information	Priority Consumers Indicator	No	No
Supply Meter Point Information	Meter Read Batch Frequency	No	No
Supply Meter Point Information	Bypass Fitted	No	No
Supply Meter Point Information	Seasonal Large Supply Point Indicator	No	No
Supply Meter Point Information	Twin Stream Site Indicator	No	No
Supply Meter Point Information	UPRN	No	No
Supply Meter Point Information	CSEP ID	No	No
Supply Meter Point Information	Shared SMP Indicator	No	No
Supply Meter Point Information	Transitional Meter Point	No	No
Supply Meter Point Information	Last Inspection Date	No	No
Supply Meter Point Information	Special Needs Notes	No	No
Supply Meter Point Information	DM/NDM Indicator	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Information	Confirmation Rejection Information	No	No
Supply Meter Point Information	Confirmation Objection Information	No	No
Supply Meter Point Quantities	Supply Meter Point AQ	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Quantities	Formula Year SMP AQ	~~No~~ *YES*	~~No~~ *YES*

Supply Meter Point Quantities	CSEP Max AQ	No	No
Supply Meter Point Quantities	Original SMP AQ	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Quantities	Current Year Minimum	No	No
Supply Meter Point Quantities	SMP SOQ	No	No
Supply Meter Point Quantities	Formula Year SMP SOQ	No	No
Supply Meter Point Quantities	CSEP SOQ	No	No
Supply Meter Point Information	MNEPOR	No	No
Supply Meter Point Quantities	SMP SHQ	No	No
Supply Meter Point Information	Related Meter Point Reference Number(s)	No	No
Related Meter Points	MSN	No	No
Emergency Contact	Title	No	No
Emergency Contact	Forename	No	No
Emergency Contact	Surname	No	No
Emergency Contact	Job Title	No	No
Emergency Contact	Contact Number	No	No
Emergency Contact	Type	No	No
Supply Meter Point History	Formula Year SMP AQ	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point History	Effective Date	No	No
Supply Meter Point History	SMP SHQ	No	No
Supply Meter Point History	Formula Year SMP SOQ	No	No
Supply Meter Point History	End User Category Code	No	No
Supply Meter Point History	EUC Effective Date	No	No
Interruption Results	Interruption Bid Number	No	No
Interruption Results	Contract Start Date	No	No
Interruption Results	Contract End Date	No	No
Interruption Results	Tranche Number	No	No
Interruption Results	Interruptible Capacity	No	No
Interruption Results	Interruptible Days	No	No
Interruption Results	Interruption Option Price	No	No
Interruption Results	Interruption Exercise Price	No	No
Interruption Results	Shipper Bid Reference	No	No
Interruption Results	Location ID	No	No
Meter Asset Data	Manufacturer	No	No
Meter Asset Data	Model	No	No
Meter Asset Data	Meter Type	No	No
Meter Asset Data	Year of Manufacture	No	No
Meter Asset Data	Installation Date	No	No
Meter Asset Data	Device Status	No	No
Meter Asset Data	Number of Dials	No	No
Meter Asset Data	Units	No	No

Meter Asset Data	Imperial Indicator	No	No
Meter Asset Data	Meter Mechanism	No	No
Meter Asset Data	Meter Capacity	No	No
Meter Asset Data	Location	No	No
Meter Asset Data	Correction Factor	No	No
Meter Asset Data	Gas Act Owner	No	No
Meter Asset Data	MAM Short Code	No	No
Meter Asset Data	MAM EFD	No	No
Meter Asset Data	SMSO ID	No	No
Meter Asset Data	SMS Operating Entity EFD	No	No
Meter Asset Data	DCC Service Flag	No	No
Meter Asset Data	DCC Service Flag EFD	No	No
Meter Asset Data	Installing Supplier	No	No
Meter Asset Data	Installing Supplier Short Code	No	No
Meter Asset Data	First SMETS Installation Date	No	No
Meter Asset Data	IHD Install Status	No	No
Meter Asset History	Meter Serial Number	No	No
Meter Asset History	Reason Code	No	No
Meter Asset History	Effective Date	No	No
Meter Asset History	Meter Type	No	No
Meter Asset History	Manufacturer	No	No
Meter Asset History	Model	No	No
Meter Asset History	Year of Manufacture	No	No
Meter Asset History	Number of Dials	No	No
Meter Asset History	Meter Capacity	No	No
Meter Asset History	Correction Factor	No	No
Meter Asset History	Meter Mechanism	No	No
Meter Asset History	Imperial Indicator	No	No
Meter Asset History	Units	No	No
Meter Asset History	Location	No	No
Meter Asset History	Opening Read	~~No~~ *YES*	~~No~~ *YES*
Meter Asset History	Opening Read Uncorrected	~~No~~ *YES*	~~No~~ *YES*
Meter Asset History	Opening Read Corrected	~~No~~ *YES*	~~No~~ *YES*
Meter Asset History	Opening Read Date	~~No~~ *YES*	~~No~~ *YES*
Meter Asset History	Closing Read	~~No~~ *YES*	~~No~~ *YES*
Meter Asset History	Closing Read Uncorrected	~~No~~ *YES*	~~No~~ *YES*
Meter Asset History	Closing Read Corrected	~~No~~ *YES*	~~No~~ *YES*
Meter Asset History	Closing Read Date	~~No~~ *YES*	~~No~~ *YES*
Meter Read History	Meter Read Date	~~No~~ *YES*	~~No~~ *YES*
Meter Read History	Meter Read Type	~~No~~ *YES*	~~No~~ *YES*
Meter Read History	Meter Read	~~No~~ *YES*	~~No~~ *YES*
Meter Read History	Meter Round the Clock	No	No
Meter Read History	Convertor Read	No	No
Meter Read History	Convertor Round the Clock	No	No
Daily Read Equipment Data	DRE Number	No	No
Daily Read Equipment Data	Installation Date	No	No

Daily Read Equipment Data	Device Status	No	No
Daily Read Equipment Data	Model	No	No
Daily Read Equipment Data	Manufacturer	No	No
Daily Read Equipment Data	Telemetered Site Indicator	No	No
Daily Read Equipment Data	AMR Indicator	No	No
Daily Read Equipment Data	AMR Effective Date	No	No
Convertor Asset Data	Correction Factor	No	No
Convertor Asset Data	Effective Date	No	No
Convertor Asset Data	Serial Number	No	No
Convertor Asset Data	Dials Corrected	No	No
Convertor Asset Data	Manufacturer	No	No
Convertor Asset Data	Year of Manufacture	No	No
Convertor Asset Data	Model	No	No
Convertor Asset Data	Device Status	No	No
Supply Meter Point Information	Isolation Status	No	No
Supply Meter Point Information	AMR Service Provider	No	No
Meter Read History	Latest Meter Read Date	No	No
Meter Read History	Latest Meter Read Type	No	No
Meter Read History	Latest Meter Read Value	No	No
Supply Meter Point Quantities	Prospective SMP SOQ	No	No
Supply Meter Point Quantities	Prospective Formula Year SMP AQ	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Quantities	Prospective Formula Year Effective Date	No	No
Meter Asset Data	Meter Serial Number	No	No
Meter Read History	Meter Read Status	~~No~~ *YES*	~~No~~ *YES*
Meter Read History	Meter Read Creation Date	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Information	IGT Transportation Charge Rate	No	No
Supply Meter Point Information	IGT Transportation Charge Rate Type	No	No
Supply Meter Point Information	IGT Charging Methodology	No	No
Supply Meter Point Quantities	CSEP Connection Max SOQ	No	No
Meter Asset Data	MAM Name	No	No
Supply Meter Point Quantities	Formula Year SMP AQ Effective Date	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Quantities	Supply Meter Point AQ Effective Date	~~No~~ *YES*	~~No~~ *YES*
Supply Meter Point Information	EUC Identifier Code	No	No
Meter Read History	Meter Read Reason	~~No~~ *YES*	~~No~~ *YES*
Meter Read History	Meter Read Source	~~No~~ *YES*	~~No~~ *YES*
Meter Read History	Meter Read Frequency	~~No~~ *YES*	~~No~~ *YES*
Meter Asset Data	Gas Factor	No	No
Meter Read History	Read Rejection reason	~~No~~ *YES*	~~No~~ *YES*

Meter Asset Data	Asset Type	No	No
Supply Meter Point Information	DMSP	No	No
Meter Read information	Rejected Energy	No	No

* Italics indicates new data item to be added to the DPM