

UNC Performance Assurance Committee (PAC) Agenda
10:30 Tuesday 12 November 2019
at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

1. Introduction and Status Review

- 1.1 Confirm Quorate Status
- 1.2 Apologies for absence
- 1.3 Note of Alternates
- 1.4 Review of Minutes (08 October 2019)

2. Monthly Review Items

- 2.1 Risk & Issues Register Review (PAFA)
- 2.2 Review of Monthly PARR Reports (inc. Dashboard update) (PAFA)

3. Review of Outstanding Actions

4. Committee Matters for Attention

- 4.1 Modification 0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 (MJ)
- 4.2 Modification 0674 – Performance Assurance Techniques and Controls (MB)
- 4.3 Modification 0677R – Shipper and Supplier Theft of Gas Reporting Arrangements (CW)
- 4.4 PAC Reporting Change Proposals Update (JR)
- 4.5 NDM Sample Data Update (FC)
- 4.6 AQ at Risk Breakdown (FC)
- 4.7 PARR Reporting Data Discovery Platform (DDP) Drop 2 Update (DN)
- 4.8 Standards of Service Liabilities Report (information only)

5. Committee Matters for Decision

- 5.1 *(Additional Agenda items to be confirmed)*

6. Any Other Business

- 6.1 New Report Specifications - PARR Review Workshop Update (SR)
- 6.2 PAFA Procurement July 2020 (FC)
- 6.3 Changes to offtake metering arrangements under RIIO 2 – Cadent (SS/CG)
- 6.4 Review publication of PAC documentation on JO website (incl. Document 4 - Format of Performance Assurance Framework Administrator Scope, Risk Register) (RH)
- 6.5 SPAA Parties experience of SAR (SR)
- 6.6 PAC minutes expectation/clarification (RH)

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

- 6.7 For decision: PAC recommendations for priority areas for development of training material by Xoserve.
- 6.8 For discussion: Modification 0699 Incentivise Key Areas of Performance using additional UIG Charges
- 6.9 For discussion: Product class churn – unintended consequences and inefficiencies from UNC Mods e.g. 0690 and 0664

7. Next Steps

- 7.1 Key Messages – PAFA

8. Diary Planning

PAC Action Table (as at 08 October 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 1001	08/10/19	2.0	Joint Office to confirm the governance route for modifying the PARR where a change is proposed as part of a Modification Proposal	Code Admin (RH)	Pending
PAC 1002	08/10/19	3.1	Proposer of Modification to provide a draft Modification 0664 PARR Report Specification to 25 October PAFA-led workshop and November PAC	MJ	Pending
PAC 1003	08/10/19	3.3	Proposer of Review Modification to provide 0677R Workgroup Report for review, together with an outline of the remaining issues to November PAC	CW	Pending
PAC 1004	08/10/19	3.4	CW to consider, (in his capacity as a shipper) raising a Modification proposal to accelerate the introduction of PAFA as a user type into DPM.	CW	Pending
PAC 1005	08/10/19	3.4	Xoserve (JR) to collate views from shippers to optimise the roll-out of data items available on DDP	Xoserve (JR)	Pending
PAC 1006	08/10/19	3.4	Xoserve (JR) to ensure all the data items used to compile the PARR reports are either in DDP or are on schedule to be dropped in.	Xoserve (JR)	Pending
PAC 1007	08/10/19	3.6	Xoserve to explore using AQ at Risk reports as part of customer engagement, particularly with those featuring in the report.	Xoserve	Pending
PAC 1008	08/10/19	3.6	Xoserve (MP) On the subject of PC4 meter points, look to expedite read performance	Xoserve (MP)	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

			based on a rolling 12 month data set to speed up the review cycle.		
PAC 1009	08/10/19	3.6	PAFA to write a short, key message piece for the October JO newsletter.	PAFA (SR)	Pending
PAC 1010	08/10/19	4.2	Xoserve (FC) to explore using an Xoserve only procurement event using a “single source” option	Xoserve (FC)	Pending
PAC 1011	08/10/19	4.2	Xoserve (FC) to check governance implication given that PAF procurement falls under the remit of UNCC and single source would not be aligned with process envisaged in the UNC	Xoserve (FC)	Pending
PAC 1012	08/10/19	6.2	In terms of PAFA / shipper engagement, JO to explore incorporating PAFA in its Customer day	Code Admin (RH)	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk