

## UNC Governance Workgroup Agenda

10:30 Monday 04 November 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference Number 0203 582 4515, Conference ID 401-706-701)

screen sharing <https://join.me/JointOffice>

### 1.0 Introduction and Status Review

1.1 Approval of Minutes (02 September 2019)

1.2 Modifications with Ofgem

1.3 Pre-Modification discussions

### 2.0 Workgroups

2.1 **0676R – Review of Gas Transporter Joint Office Arrangements**

*(Report to Panel 19 December 2019)*

<https://www.gasgovernance.co.uk/0676>

### 3.0 BEIS/Ofgem Energy Codes Governance Review

### 4.0 Review and Development of Issues Log

5.0 **Panel Action: PAN 01/08:** The Governance Workgroup is requested to provide recommendations on the criteria to be adopted for considering alternative Modifications.

### 6.0 Review of Outstanding Actions

### 7.0 Next Steps

### 8.0 Any Other Business

8.1 *GDPR compliance\**

8.2 *Pre-Modification discussion: Amendment of reference to Data Protection Act for GDPR\**

### 9.0 Diary Planning

\* Late papers

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0676R Agenda  
Review of Gas Transporter Joint Office Arrangements  
10.30 Monday 04 November 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

(Teleconference Number 0203 582 4515, Conference ID 401-706-701)  
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***Please Note: This meeting will be considered during the Governance Workgroup***

***The Workgroup Report is due to be presented to the UNC Modification Panel by  
19 December 2019***

**1.0 Introduction and Status Review**

1.1 Approval of Minutes (02 September 2019)

**2.0 Review of Outstanding Actions**

**3.0 Development of Request Workgroup Report**

**4.0 Next Steps**

**5.0 Any Other Business**

5.1 *Review of IGT Governance and administration arrangements and  
relevance to UNC 0676R\**

**6.0 Diary Planning**

\*Late Paper

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**Action Table (as at 02 September 2019)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0701</b>	30/0719	2.0	Joint Office (PG) to discuss with JGAC the production of a Joint Office mid-year and annual report and if supported confirm timings for its production.	Joint Office (PG)	<b>Pending</b>
<b>0702</b>	30/0719	2.0	Joint Office (PG) to further promote a Joint Office Engagement Day; which would include the Modification / Critical Friend processes, to be held in the Midlands in January 2020.	Joint Office (PG)	<b>Pending</b>
<b>0703</b>	30/0719	2.0	All parties to provide any additional feedback to the Joint Office in relation to what topics should be covered during the Joint Office Engagement Day and/or the Joint Office annual report.	ALL	<b>Pending</b>
<b>0704</b>	30/0719	4.0	Joint Office (PG) to further enhance the Critical Friend process for use by the Joint Office and Proposers.	Joint Office (PG)	<b>Pending</b>
<b>0705</b>	30/0719	5.0	Transporters and GT's to consider what could be provided in relation to Legal Text consideration and costs; segregated by level of expertise; junior or senior Lawyer, Paralegal, etc.	Transporters/GT's	<b>Pending</b>
<b>0706</b>	30/0719	6.0	All parties to provide material on topics within the scope of the review for further consideration in the September meeting.	ALL	<b>Pending</b>

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