Change Management Committee (ChMC) is scheduled to convene on Wednesday 9th October 2019. Below is a summary of the agenda items and the actions for Committee members relating to each agenda item; all material is available here:

2. New Change Proposals - Initial Review

2.1 XRN4627 CSS Consequential Central Switching Services

This new Change Proposal (CP) is the Parent CP for the CSSC Regulatory Change (Ofgem) and will be presented for information purposes only.

Ofgem launched the Switching Programme to encourage consumers to engage with the same energy market, and to improve their experience of doing so. Its aim to deliver reliable, next day switching for consumers by replacing the existing switching services with a new Centralised Switching Service (CSS).

As a consequence of the introduction of the Central Switching Service, Xoserve have had to undertake system and process changes to Xoserve systems. The CSSC Programme has been set up to ensure that all the changes required are designed, built and tested within the timelines specified by the Ofgem Switching Programme.

2.2 XRN5027 UK Link Data Cleanse of Conversion Factor in line with MOD0681S

This new Change Proposal is sponsored by E.ON

Modification 0681S introduces the CDSP being given the authority to update the Conversion Factor within the Supply Point Register in the following circumstances:
a) where the AQ of a Supply Meter Point falls to 732,000 kWh or lower, the Conversion Factor should be updated to the default of the standard value of 1.02264, as specified in the Gas (Calculation of Thermal Energy) Regulations, with effect from the effective date of the new AQ
b) where the AQ of a Supply Meter Point increases above 732,000 kWh, the Conversion Factor should be set to the last non-standard factor held on the Supply Point Register (if one is available) with effect from the effective date of the new AQ

In line with this modification which was based on recommendations from the UIG Taskforce, the CDSP will now conduct the required data cleanse activity on the Supply Point Register (UK Link) in accordance to rules a) and b) above.
During the development discussions of Modification 0681S it was recognised that around 15K+ Correction Factors required updating and it was envisaged this cleanse would occur in parallel with the developments of the enduring solution. The reason for this is the updating of the values which are known to be incorrect will result in benefits to UIG being realised as soon as possible.

Enduring developments for Modification 0681S will be completed via XRN4932.

The CDSP will only update values via rules a) and b) where the Shippers has not already updated values which have been flagged in the shipper packs.

The CDSP will only be updating Correction Factors which remain uncorrected at the time the data cleanse is conducted. The CDSP will issue a spreadsheet to Shippers Contract Managers (or an

alternative named contact) outlining which values have been updated and the values they went from or to.

Shipper Users will be expected to vote on whether this change should proceed to DSG and for Xoserve to initiate Capture.

Currently, the Change Proposal indicates the DSC Service Area 1: Manage Supply Point Registration, which is 100% Shipper funded.

2.3 XRN5029 Service Description Table updates October 2019

This new Change Proposal is sponsored by Xoserve

The Service Description Table has been updated to amend one service line and include two new service lines. Both the amended service line and two new service line are set out in Service Area 16 and impact on GT/iGTs only.
The amended service line (ASGT-NC SA16-06) relates to the process followed in the event of a call concerning a gas emergency.
The new service lines describe how Xoserve will enter into a Confidentiality Agreements as agent of GT/iGTs with a third party customer for services that are already approved under the DSC Third Party and Additional Services Policy.

Note: This change amends a service line and introduces new service lines that impact only on GT/iGTs. There is nothing to physically implement and no changes are being made to any systems as a result of this change. The Change Management Committee is requested to vary the Service Change Procedures, such that an Evaluation Quotation Report and Business Evaluations Report are not required for this Change Proposal. These documents would add no value to the Change Proposal and would be an inefficient overhead for the CDSP and Change Management Committee. This request is made as per Service Change Procedures para 4.1.3.

DNO and IGT Users will be expected to vote on whether this change should be approved

Currently, the Change Proposal indicates the DSC Service Area 16: Provision of supply point information services and other services required to be provided under condition of the GT Licence. No funding is required as this will be picked up as BAU

3. New Change Proposals – Post Initial Review

None for this meeting

4. New Change Proposals – Post Solution Review

None for this meeting

5. Xoserve DSC Implementation Plan

October's ChMC implementation plan includes the following:

Approval of the Design Specification for the following changes:

- XRN4627 CSSC - Create Supply Meter Point and Market Sector Code

- XRN4627 CSSC - Nomination Enquiry and Registration
- Potential EUC Description File Format Description Change
- Amendments to MRF_TYPE_CODE description field to provide additional clarity

Within the outages tab, there are three outages to communicate to ChMC:

- Outage notification of Autumn/October Clock Change 2019
- EFT on 2nd and 3rd November
- DCC (Data Centre Cutover) Phase 1 on 30th November and 1st December

6.0 Approval of Change Documents

6.1 CCR for XRN4954 Minor Release Drop 5

A Change Completion Report (CCR), for this change, will be presented to ChMC for approval. Shipper, DNO and IGT's will be expected to vote regarding the approval of this CCR.

6.2 BER for XRN4980 Change to Supply Point Enquiry API

A BER, for this change, will be presented to ChMC for approval. Shipper Users will be expected to vote regarding the approval of this BER.

6.3 BER for XRN5003 Data Access Platform - DN

A BER, for this change, will be presented to ChMC for approval. DN Users will be expected to vote regarding the approval of this BER.

6.4 BER for XRN5013 Data Access Platform - PAFA

A BER, for this change, will be presented to ChMC for approval. Shippers Users will be expected to vote regarding the approval of this BER.

6.5 Amended funding for XRN4865 – Amendment to treatment and reporting CYCL Reads

This change, will be presented to ChMC for approval. Shippers Users will be expected to vote regarding the approval of this BER.

7.0 Release Updates

7.1 XRN4665 Creation of New End User Categories

The latest position of the EUC Release will be presented to ChMC for information purposes.

7.2 November 2019 Release – Delivery Plan

The latest position of the November 2019 Release will be presented to ChMC for information purposes.

7.3 June 2020 Release – Project Update

The latest position of the June 2020 Release will be presented to ChMC for information purposes.

7.4.1 XRN4914 Retrospective Data Update Provisions

The latest position of the Retrospective Updates Project will be presented to ChMC for information purposes.

7.4.2 XRN4914 Retrospective Data Update Provisions

High Level System Solution Options for Retro Proof of Concept will be presented to ChMC for decision/approval. Shipper, DNO and IGT Users will be expected to vote regarding the approval.

7.5 XRN4991 Enabling large scale utilisation of class 3 (MOD0700)

Update on the implementation of XRN4991 Enabling large scale utilisation of class 3 (MOD0700)

7.6 Retail & Network Update

This agenda item is for discussion, and it will look at the UK Link Scoping Approach and a general update on UK Link, including upcoming delivery and governance timelines, allocated and unallocated changes.

7.7 UK Link POAP

A POAP for UK Link related changes will be presented for information purposes.

7.8 Change Assurance Health Check

This will be presented to ChMC for information purposes.

7.8.1 Data Office Changes

A list of Data Office related changes will be presented to ChMC for information purposes.

7.8.2 Shipper - Data Discovery Platform Drop 2 Update

The latest position of the DDP Drop 2 for Shippers will be presented to ChMC for information purposes.

7.8.3 Networks - Data Discovery Platform Drop 1 Update

The latest position of the DDP Drop 1 for Networks will be presented to ChMC for information purposes.

7.8.4 XRN4857 Report Review - Automation and Optimisation Options

Automation and Optimisation Solution Options for XRN4857 Report Review, will be presented to ChMC for decision/approval. Shipper Users will be expected to vote regarding the approval.

8.0 CSS Consequential Update (CSSC) Update)

The latest position of CSSC will be presented for information purposes.

9.0 UIG Taskforce Update

The UIG Taskforce will present a set of slides to ChMC for information purposes. This will include a POAP, Taskforce Funding, and Next Steps.

10 Horizon and Future Release Change Planning

10.1 'Bubbling Under' Report

Will not be presented this month.

10.2 Gemini Horizon Planning

A POAP for Gemini related change will be presented for information purposes.

11.0 Finance and General Change Budget Update

The Finance and General budget will be discussed. We would invite Committee members to familiarise themselves with this document prior to Wednesday to enable any questions to be asked within the meeting.

12.0 Any Other Business (all for information and discussion purposes)

12.1 IX Refresh Update

The latest position of the IX Refresh project will be presented for information purposes.

12.2 Future plans for REC Data Specification

Andrew Wallace from Ofgem will present this agenda item to ChMC for information purposes.