

## Agenda

### DSC Change Management Committee

**10:30 Wednesday 09 October 2019**

**at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL**

Teleconference: 020 3582 4515, ID 401-706-701

Screen Sharing: <https://join.me/JointOffice>

*Short notice items are in italics*

*\* indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
<b>1. Introduction</b>			
1.1. Apologies for absence		Chair	Information
1.2. Alternates			
1.3. Confirm Voting Rights			
1.4. Approval of Minutes (11 September 2019)			
1.5. Review of Outstanding Actions			Discussion
<b>2. New Change Proposals - Initial Review</b>			
2.1. XRN4627 CSS Consequential Central Switching Services		CDSP (JR)	Information
2.2. XRN5027 UK Link Data Cleanse of Conversion Factor in line with MOD0681S		CDSP (JR)	Approval
2.3. XRN5029 Service Description Table updates October 2019		CDSP (JR)	Approval
<b>3. New Change Proposals - Post Initial Review - None</b>			
<b>4. New Change Proposals - Post Solution Review - None</b>			
<b>5. Xoserve DSC Implementation Plan</b>		CDSP (RT)	Approval
<b>6. Approval of Change documents</b>			
6.1. CCR for XRN4954 Minor Release Drop 5		CDSP (BB)	Approval
6.2. BER for XRN4980 Change to Supply Point Enquiry API		CDSP (JG)	Approval
6.3. BER for XRN5003 Data Access Platform - DN		CDSP (DN)	Approval
6.4. BER for XRN5013 Data Access Platform – PAFA		CDSP (JR)	Approval
6.5. Amended funding for XRN4865 – Amendment to treatment and reporting CYCL reads		CDSP (JR)	Approval
<b>7. Release Approvals / Updates</b>			
7.1. End User Categories (EUC) – Project Update		CDSP (MR)	Information
7.2. November 2019 Release – Project Update		CDSP (MR)	Information
7.3. June 2020 – Project Update		CDSP (ST)	Information
7.4. XRN4914 Retrospective Data Update Provisions (Mod 0651)			

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

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7.4.1. XRN4914 Retrospective Data Update Provisions – Project Update	CDSP (PO)	Information
7.4.2. XRN4914 Retrospective Data Update Provisions – Solution Options	CDSP (PO)	Approval
7.5. XRN4991 Enabling large scale utilisation of class 3 (MOD0700) - Project Update	CDSP (BC)	Information
7.6. Retail & Network Change Impact / Platform Update	CDSP (RH)	Information
7.7. UK Link POAP	CDSP (RH)	Information
7.8. Change Assurance Health Check	CDSP (RT)	Discussion
7.9. Data Office Changes		
7.9.1. Data Office Changes	CDSP (JG)	Information
7.9.2. Shipper - Data Discovery Platform Drop 2 Update	CDSP (DN)	Information (verbal update)
7.9.3. Networks - Data Discovery Platform Drop 1 Update	CDSP (KS)	Information (verbal update)
7.9.4. XRN4857 Report Review - Automation and Optimisation Options	CDSP (CH)	Discussion / Approval
<b>8. CSS Consequential Change</b>		
8.1. CSS Update	CDSP (EL/MP)	Information
<b>9. UIG Taskforce Update</b>	CDSP (LJ)	Information
<b>10. Horizon and Future Release Change Planning</b>		
10.1. Bubbling Under Report – not available for October 2019 meeting		
10.2. Gemini Horizon Planning	CDSP (HR)	Information
<b>11. Finance and General Change Budget Update</b>	CDSP (MR)	Information
<b>12. Any Other Business</b>		
12.1. IX Refresh Update	CDSP (MP)	Information
12.2. Future plans for REC Data Specification	CDSP (AW)	Information (verbal update)
12.3. REC Data Specification and UK Link File Formats	Ofgem (AW)	Information
<b>13. Diary Planning</b>	Chair	Information

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**Action Table (as at 11 September 2019)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Min Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0801</b>	11/09/19	1.6	PO (Xoserve) to write out to customers to confirm if they want to remain on the CSS distribution list as well as being on the UKL distribution list	Xoserve (PO)	<b>Pending</b>
<b>0802</b>	11/09/19	12.3	XRN4857 – Report Review Update Xoserve (CH) to update proposal to clarify what is provided under BAU and what does the added value options provide above this, and the extra resource costs involved.	Xoserve (CH)	<b>Pending</b>
<b>0803</b>	11/09/19	12.3	XRN4857 – Report Review Update. Xoserve (CH) to circulate the KPMG recommendations to the Committee	Xoserve (CH)	<b>Pending</b>

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