

UNC Performance Assurance Committee (PAC) Agenda

(Development Items)

10:30 Tuesday 29 January 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

- 1. Introduction and Status Review**
 - 1.1. Confirm quorate status
 - 1.2. Apologies for absence
 - 1.3. Note of Alternates
 - 1.4. Review of Minutes (08 January 2019)
- 2. Review of Outstanding Actions**
- 3. Monthly Review Items**
 - 3.1. Risk Register Review**
 - 3.1.1. New Risks
 - 3.2. Issues Register**
 - 3.2.1. New issues
 - 3.3. Project Plan**
 - 3.4. Ofgem Update**
 - 3.5. Review of Monthly PARR Reports (inc. Dashboard update)**
 - 3.6. Review of PAC Related and New Modifications**
 - 3.6.1. Modification 0664 - Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 (JW)
 - 3.6.2. Modification 0674 - 0674 - Performance Assurance Techniques and Controls (MB)
- 4. Annual Work Plan and Budget**
 - 4.1. Draft Work Plan and Budget Actions Update
- 5. Communications Plan**
- 6. Any Other Business**
 - 6.1. Sites moving between classes in such a way as it is causing a 12-month soft landing, thus preventing ratchet charges from being applied even where there is capacity overuse (SK)
 - 6.2. Shipper packs December (XoS)
 - a. Why do some get packs and others do not?
 - b. What needs to be done to prevent recurrence

- 6.3. Shipper Packs for PAFA? (PAC to discuss)
 - a. What will PAFA gain from site of shipper pack (PAFA)
 - b. What are the barriers?
 - c. PAC Decision
- 6.4. CAM update on Shipper discussions
 - a. Any emerging issues
 - b. Update on current performance issues (MB)
- 6.5. XRN4779 UNC 0657S adding AQ Reporting to the PARR schedule reporting suite
- 6.6. XRN4795 Amendments to the PARR (520a) reporting
- 6.7. Modification 0672 – Xoserve Analysis & PAC Considerations (MR)
- 6.8. PAF Functions (JW)
- 7. **Next Steps**
 - 7.1. Agree Key Messages - PAFA
- 8. **Diary Planning**

PAC Action Table (as at 08 January 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 1202	11/12/18	4.1	<i>Reference Draft Work Plan and Budget Actions – Shipper Member (JW) and PAFA (SR) to look to refine the Work Plan in time for consideration at the 08 January 2019 meeting.</i>	Shipper Member (JW) & PAFA (SR)	Carried Forward (Update due 29 January 2019)
PAC 1203	11/12/18	6.3	<i>Reference DSC Change Proposal XRN4790 Introduction of winter read/consumption reports and associated obligation (MOD0652) – Xoserve (ES) and PAFA (SR) to look to establish how best to incorporate the requirements into the PARR schedule going forwards.</i>	Xoserve (ES) & PAFA (SR)	Carried Forward (Update due 29 January 2019)
PAC 0101	08/01/19	2.	<i>Reference Future PAF Reviews - PAFA (SR) to look to provide a separate document with questions around Industry performance requirements whilst also providing an outline of how many Industry Performance related letters have been issued, and how these and any responses received to date are reflected in the metrics, with an outline plan of action to be provided by early May for consideration at the May 2019 meeting.</i>	PAFA (SR)	Pending

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Papers available at: www.gasgovernance.co.uk

PAC 0102	08/01/19	2.	<i>Reference the (high level) BEIS Q3 Statistics - Xoserve (NC) to look to provide more clarification on whether the non-SMETS related information is included (or not) in the BEIS Q3 statistics.</i>	Xoserve (NC)	Pending
PAC 0103	08/01/19	2.	<i>Reference the Count of Outstanding Consumption Adjustments as at 21/12/2018 (Pot 1 only) - Xoserve (FC) to look to identify what contact has been made with Shippers and what if any, corrective actions have been put in place.</i>	Xoserve (FC)	Pending
PAC 0104	08/01/19	2.	<i>Reference the Pot 2 sites not loading actuals as at 21/12/18 by Anonymous Shipper, Average Age (days) and Action Owner - Xoserve (FC) to look to undertake an assessment of the Pot 2 nominations compared to allocations in Gemini in order to look to identify any discrepancies with these sites and whether the issues have been flagged up to the respective Shippers, including whether or not, any site visits would be required.</i>	Xoserve (FC)	Pending
PAC 0105	08/01/19	6.2	<i>Reference Dispensing with Anonymisation – Joint Office (BF/MiB) to ensure this matter is included on the March 2019 PAC Agenda.</i>	Joint Office (BF/MiB)	Pending
PAC 0106	08/01/19	6.3	<i>Reference UK Link defects and issues – Xoserve (FC) to discuss the concerns raised with the Xoserve Issues Managers, including how we might be able to compare any UK Link system issues to the PARR Reports.</i>	Xoserve (FC)	Pending