

Agenda

DSC Change Management Committee

10:30 Wednesday 09 January 2019

at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Teleconference: 020 3582 4515, ID 401-706-701

Screen Sharing: <https://join.me/JointOffice>

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		
1.3.	Confirm Voting rights		
1.4.	Approval of Minutes (12 December 2018)		
2. New Change Proposals - Initial Review			
2.1.	<i>XRN4833 Roll Out of Business Intelligence and Data Discovery Capability</i>	CDSP (ES)	<i>Approval</i>
3. New Change Proposals - Post Initial Review			
	None		
4. New Change Proposals - Post Solution Review			
4.1.	XRN4753 CMS Increase Information in .QCL Response File	CDSP (ES)	Approval
4.2.	XRN4691 to 4694 – CSEPs and IGT & GT File Format Changes	CDSP (ES)	Approval
5. Xoserve DSC Implementation Plan			
5.1	UNC Validation Rules	CDSP (RJ)	Approval
6. Approval of Change documents			
6.1.	BER for Minor Release Drop 3	CDSP (ES)	Approval
6.2.	CCR for XRN4361 Release 2 Delivery	CDSP (ES)	Approval
6.3.	CCR for XRN4769 Updates to Service Description Table	CDSP (ES)	Approval
6.4.	BER for June 2019 Release	CDSP (ES)	Approval
6.5.	BER for XRN4665 Creation of New End User Categories	CDSP (ES)	Approval
7. Release Approvals / Updates			
7.1.	Release 3 Project Dashboard	CDSP (PD)	Information
7.1.1.	Release 3 Project Dashboard and Plan Update (Track 2)	CDSP (PD)	Information

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Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/DSC-Change

7.1.2. XRN4534 – RGMA Validation Deployment Position and Approval of the Go-Live Date	CDSP (PD)	Approval
7.2. February 2019 Releases – Delivery Plan	CDSP (ES)	Information
7.3. November 2019 Release – Delivery Plan	CDSP (RH)	Information
7.4. June 2019 Release – Delivery Plan	CDSP (CM)	Approval
7.5. XRN4665 Creation of New End User Categories – Delivery Plan	CDSP (CM)	Approval
7.6. XRN4665 Creation of New End User Categories: Confirmation of logic for EUC Naming Conventions, CSEP Creations/Amendments, Twin Stream and Telemetered	CDSP (SH)	Approval
8. CSS Consequential Change Update	CDSP (EL)	Information
9. Horizon and Future Release Change Planning		
9.1. Bubbling Under' Report	CDSP (ER)	Information
9.2. Gemini Horizon Planning	CDSP (RA)	Information
9.3. UK Link Changes plan on a page	CDSP (JB)	Information
10. Finance and General Change Budget Update	CDSP (JT)	Information
11. Review of Outstanding Actions	Chair	Discussion
12. Any Other Business		
12.1. IX Refresh Update	CDSP (JW)	Information
12.2. KVI Change Survey Results	CDSP (ES)	Information
12.3. Xoserve Change Proposals and the E2E Change Process	CDSP (ES)	Information
12.4. MDD Process	CDSP (DA)	Information
12.5. <i>UIG Taskforce Verbal Update</i>	CDSP (AS/LJ)	Information
12.6. <i>Amendment Invoice Update</i>	CDSP (MD)	Information
12.7. <i>4770 NDM Sample Data Change Pack*</i>	CDSP	Information
13. Diary Planning	Chair	Information

Action Table (as at 12 December 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1101	06/11/18	3.1	CDSP to review how data changes are prioritised with customers	CDSP (LW)	Pending
1102	06/11/18	6.3	XRN4361 - Any change proposals with a reporting element to be separated from the CCR for sperate final sign-off.	CDSP (LCh)	Pending
1103	06/11/18	7.3	CDSP to consider the visibility of defect changes.	CDSP (ESm)	Pending
1104	06/11/18	15.3	Joint Office to investigate problems with the download function button on the bottom of the website page for Zipped files, not capturing all published documents.	Joint Office (CS)	Pending

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