

## UNC Energy Balancing Credit Committee Minutes

### Monday 24 September 2018

#### via teleconference

#### Attendees

Helen Cuin (Chair)	(HCu)	Joint Office	Non-Voting
Helen Bennett (Secretary)	(HB)	Joint Office	Non-Voting
Adam Lane	(AL)	Centrica	Voting
James Rigby	(JR)	Npower	Non-Voting
Mark Cockayne	(MC)	Xoserve	Non-Voting
Pauline Babb	(PB)	SSE	Voting
Richard Fairholme	(RF)	Uniper	Non-Voting
Sallyann Blackett	(SB)	Xoserve	Voting
Sandra Dworkin	(SDw)	Xoserve	Non-Voting

Copies of all papers are available at: <http://www.gasgovernance.co.uk/ebcc/240918>

#### 1. Introduction and Status Review

Helen Cuin (HC) welcomed all to the meeting.

##### 1.1. Apologies for absence

John Burke

##### 1.2. Note of Alternates

##### 1.3. Approval of Minutes (23 July 2018)

The minutes of the meeting held 23 July 2018 were approved. An Operational Update was published on the Joint Office web site in lieu of the August meeting which had been cancelled.

No comments were raised on the document.

##### 1.4. Review of Outstanding actions

**0701:** Joint Office (team) to ensure the invitation; meeting web page and agenda all match for future meetings.

**Update:** HCu explained that Joint Office have been moving from one tele-communication system to another and that the Joint Office web site has been updated with the correct teleconferencing numbers. **Closed**

**0702:** Joint Office (RH) to raise at UNCC that attendance is very low at this meeting. Last month there were zero attendees.

**Update:** Rebecca Hailes has confirmed she has added this to the UNCC October agenda. It was agreed to monitor this going forward. **Carried Forward**

#### 2. Operational Update

The Operational Report for the Year to date and for August 2018 was published ahead of the meeting.

##### 2.1. Cash Call Notices

During August there were 5 Cash Call Notices issued, 2 appealed and withdrawn and 3 were issued and paid on the due date.

## 2.2. Further Security Requests (FSRs)

During August there were no Further Security Requests issued.

## 2.3. Cash Collection

The following performance was reported:

Cash collection for August was 99.57% (July 100%).

The Rolling 12 months is 98.28%.

There were 4 Failure to Pay Notices, all now paid in full. All in connection with back office issues.

## 3. Modifications

None discussed.

## 4. Any Other Business

### 4.1. Energy Balancing Credit Rules and legal documentation

Sandra Dworkin (SDw) explained that a number of comments have been raised on the standard templates. In particular with the Letter of Credit from one Financial Institution. SDw confirmed Xoserve have liaised with their legal team and the National Grid legal team are now conducting a review of all templates.

The latest organisation to push back have now provided cash with a Deposit Deed, therefore no issues whilst reviewing. A further update will be provided at next month's meeting.

### 4.2. UNC User Election Process

HCu confirmed the new members as from October. Thanking Richard Fairholme for supporting the meetings over the last year.

New Members effective from 01 October were welcomed as:

Adam Lane  
Paula Sampson  
Pauline Babb  
Sallyann Blackett

## 5. Diary Planning

*Further details of planned meetings are available at:*

<https://www.gasgovernance.co.uk/events-calendar/month>

**\*\*Please note the December meeting will now be held on Tuesday 18 December 2018 at 14.30**

Time / Date	Venue	Workgroup Programme
14:30 Monday 22 October 2018	Teleconference	Standard agenda items
14:30 Monday 19 November 2018	Face to Face	Standard agenda items
** 14:30 Tuesday 18 December 2018	Teleconference	Standard agenda items

<b>Action Table (as at 24 September 2018)</b>					
<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0701</b>	23/07/18	5.1	Joint Office (team) to ensure the invitation; meeting web page and agenda all match for future meetings.	Joint Office (team)	<b>Closed</b>
<b>0702</b>	23/07/18	2.1	Joint Office (RH) to raise at UNCC that attendance is very low at this meeting. Last month there were zero attendees.	Joint Office (RH)	<b>Carried Forward</b>