**Performance Assurance Framework Document for the (Gas) Energy Settlement Performance Assurance Scheme**

## Document 1

# Performance Assurance Framework – Performance Assurance Report Register

## Version History

| Version | Date | Reason for new version |
|---------|------|------------------------|
| 1.0 | May 2016 | Final version from Workgroup Report 0520A |
| 2.0 | March 2017 | Update with Schedule 1 populated. Approved |
| 3.0 | August 2018 | Proposed amendments progressed via Mod0660S |

## Acronyms used in this document

PAC    Performance Assurance Framework Administrator
PARR   Performance Assurance Report Register
PAFA   Performance Assurance Framework Administrator
UNCC   Uniform Network Code Committee

## Change Control

Any proposed changes to the Performance Assurance Report Register (PARR) will be progressed via the following change process:

1. The PAC agree changes to the PARR document.

2. The PAC will arrange for the proposed changes to be issued as a consultation to UNC parties for a period of [4 weeks].

3. Following closure of the consultation period, the PARR change proposal will be presented to the next scheduled UNCC for consideration. Changes to the PARR will require a majority vote of the UNCC.

4. A summary of any comments received during the consultation process will also be provided to the UNCC.

5. Should the UNCC not approve the change to the PARR, the PAC have the right to raise a formal proposal via the UNC modification process.

**Performance Assurance Report Register**

The following is the register of reports to be provided under the Performance Assurance Framework Document for the (Gas) Energy Settlement Performance Assurance Scheme.

| Reference | Title | Frequency | Date of issue | Recipients/publication location |
|---|---|---|---|---|
| Schedule 1. Report 1A.1 | Standard Correction Factors for sites with AQ > 732 MWH | Monthly | The first Monday or Tuesday (depending on availability) of a month in arrears | Industry participants. Published within folder 32 on UK Link Secured Documentation entitled "Performance Assurance Framework – Monthly Reports" with code names. Code names are issued to the operational lead contacts. |
| Schedule 1. Report 1A.2 | No Meter Recorded in the Supply Point Register (expressed as a proportion of the Shipper's portfolio, to preserve anonymity, as agreed at February 2017 PAC) | Monthly | The first Monday or Tuesday (depending on availability) of a month in arrears | Industry participants. Published within folder 32 on UK Link Secured Documentation entitled "Performance Assurance Framework – Monthly Reports" with code names. Code names are issued to the operational lead contacts. |
| Schedule 1. Report 1A.3 | Shipper Transfer Read Performance | Monthly | Reported 2 months in arrears. The first Monday or Tuesday (depending on availability) of a month in arrears | Industry participants. Published Industry participants. Published within folder 32 on UK Link Secured Documentation entitled "Performance Assurance Framework – Monthly Reports" with code names. Code names are issued to the operational lead contacts. |
| Schedule 1. Report 1A.4 | No Reads received for 2, 3 or 4 years (includes estimated transfer readings) | Monthly | The first Monday or Tuesday (depending on availability) of a month in arrears | Industry participants. Published within folder 32 on UK Link Secured Documentation entitled "Performance Assurance Framework – Monthly Reports" with code names. Code names are issued to the operational lead contacts. |
| Schedule 1. Report 1B.1 | Standard Correction Factors for sites with AQ > 732 MWH | Monthly | The first Monday or Tuesday (depending on availability) of a month in arrears | Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report |
| Schedule 1. Report 1B.2 | No Meter Recorded in the Supply Point Register | Monthly | The first Monday or Tuesday (depending on availability) of a month in arrears | Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report |
| Schedule 1. Report 1B.3 | Shipper Transfer Read Performance | Monthly | Reported 2 months in arrears. The first Monday or Tuesday | Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report |

Version 3 Proposed amendments

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| Reference | Title | Frequency | Date of issue | Recipients/publication location |
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| | | | (depending on availability) of a month in arrears | |
| Schedule 1. Report 1B.4 | No Reads received for 2, 3 or 4 years (includes estimated transfer readings) | Monthly | The first Monday or Tuesday (depending on availability) of a month in arrears | Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report |

| Reference | Title | Frequency | Date of issue | Recipients/publication location |
|---|---|---|---|---|
| Schedule 2. Report 2A.1 | Estimated & Check Reads used for Gas Allocation, and consumption adjustments for Product Classes 1 & 2 | Monthly | One calendar week before PAC meeting of a month in arrears | Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2A.2 | No Meter Recorded in the Supply Point Register | Monthly | One calendar week before PAC meeting of a month in arrears | Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2A.3 | No Meter Recorded in the Supply Point Register and data flows received by Xoserve | Monthly | One calendar week before PAC meeting of a month in arrears | Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2A.4 | Shipper Transfer Read Performance | Monthly | One calendar week before PAC meeting of two months in arrears | Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2A.5 | Read Performance | Monthly | One calendar week before PAC meeting of a month in arrears | Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2A.6 | Meter Read Validity Monitoring | Monthly | One calendar week before PAC meeting of a month in arrears | Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2A.7 | No Reads received for 1, 2, 3 or 4 years (excludes estimated transfer readings) | Monthly | One calendar week before PAC meeting of a month in arrears | Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2A.8 | AQ Corrections | Monthly | One calendar week before | Market Participants. Published within the secured Performance Assurance |

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| | | | PAC meeting of a month in arrears | Framework Administrator Huddle Workspace |
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| Schedule 2. Report 2A.9 | Standard Correction Factors for sites with AQ > 732 MWH | Monthly | One calendar week before PAC meeting of a month in arrears | Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2A.10 | Replaced Meter Reads | Monthly | One calendar week before PAC meeting of a month in arrears | Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2B.1 | Estimated & Check Reads used for Gas Allocation, and consumption adjustments for Product Classes 1 & 2 | Monthly | One calendar week before PAC meeting of a month in arrears | PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2B.2 | No Meter Recorded in the Supply Point Register | Monthly | One calendar week before PAC meeting of a month in arrears | PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2B.3 | No Meter Recorded in the Supply Point Register and data flows received by Xoserve | Monthly | One calendar week before PAC meeting of a month in arrears | PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2B.4 | Shipper Transfer Read Performance | Monthly | One calendar week before PAC meeting of two months in arrears | PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2B.5 | Read Performance | Monthly | One calendar week before PAC meeting of a month in arrears | PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
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| Schedule 2. Report 2B.7 | No Reads received for 1, 2, 3 or 4 years (excludes estimated transfer readings) | Monthly | One calendar week before PAC meeting of a month in arrears | PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
| Schedule 2. Report 2B.8 | AQ Corrections | Monthly | One calendar week before PAC meeting of a month in arrears | PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |

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| Schedule 2. Report 2B.9 | Standard Correction Factors for sites with AQ > 732 MWH | Monthly | One calendar week before PAC meeting of a month in arrears | PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |
|---|---|---|---|---|
| Schedule 2. Report 2B.10 | Replaced Meter Reads | Monthly | One calendar week before PAC meeting of a month in arrears | PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace |

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