

UNC Performance Assurance Committee Minutes

Wednesday 25 July 2018

at Radcliffe House, Blenheim Court Warwick Road Solihull B91 2AA

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Kully Jones (Secretary)	(KV)	Joint Office
Anne Jackson	(AJ)	PAFA
Carl Whitehouse	(CW)	Shipper Member
Fiona Cottam*	(FC)	Observer, Xoserve
Graham Wood	(GW)	Shipper Member Alternate
John Welch	(JW)	Shipper Member
Lisa Saycell	(LS)	Shipper Member
Mark Bellman	(MB)	Shipper Member
Mark Jones	(MJ)	Shipper Member
Neil Cole	(NC)	Observer, Xoserve
Nirav Vyas	(NV)	PAFA
Rachel Hinsley	(RH)	Observer, Xoserve
Sallyann Blackett	(SBa)	Shipper Member
Shanna Key*	(SK)	Transporter Member (joined at 11.00am)

Apologies

Mitch Donnelly	(MD)	Shipper Member
Rob Johnson	(RJ)	Transporter Member
Sally Hardman	(SH)	Transporter Member

* via teleconference

Copies of non-confidential papers are available at: <https://www.gasgovernance.co.uk/pac/250718>

1. Introduction and Status Review

1.1 Confirm Quorate Status

BF welcomed everyone to the meeting and declared the meeting as not being quorate at the start. He explained that as this is not a formal PAC meeting with no requirement for voting, the meeting should continue.

The minutes of the meeting will not be a full record but will capture the key actions from the discussion. MB suggested that key points of agreement should also be captured. It was noted that as the Transporter members were not present the meeting was not technically quorate. This would mean that any points of agreement would need to be discussed again at a future meeting to seek Transporter input.

BF then explained that a number of late papers had been received on the day due to late comments from Members plus an additional paper provided by Xoserve. Members agreed to accept these late papers.

1.2 Apologies for absence

Apologies were noted as above.

1.3 Note of Alternates

Graham Wood for Mitch Donnelly

2. PRID(e) Project Plan Review

NV took Members through the presentation titled *PRIDe in Gas Model Workshop* which had been provided for the meeting.

2.1 Objectives of the day

NV sought individual members views on their objectives of the day before sharing the planned objectives for the workshop as described on slide 3 of the presentation.

2.2 Key Actions

The following actions were agreed in discussion of the PRIDe Project Plan. It was noted that this action list would be maintained as a separate list to the standard PAC actions list:

Action Ref	Action	Owner	Status Update
PAC 250701	Xoserve to provide a presentation at the 06 August PAC meeting to clarify when and how the data will be provided to update the risk model underpinning the top 15 PAC agreed risks.	Xoserve (NC)	Pending
PAC 250702	PAC Members to review the existing PAFA process and suggest any amendments to the process including adding new risks to the current top 15 risks.	PAC Members	Pending
PAC 250703	PAC Members to review the risk model and consider how the model should be developed for assessing PAC risks.	PAC Members	Pending
PAC 250704	PAC Members to provide any comments/ observations/feedback to PAFA on the <i>Prevent</i> technique, including the suggested methods.	PAC Members	Pending
PAC 250705	<ol style="list-style-type: none"> PAC Members to identify any new risks. Some suggested risks to be considered for inclusion: <ul style="list-style-type: none"> • Correction factor risk • DM read submission • smart meter exchanges • DMSP performance consumption adjustments. PAFA to review the risk register once the updated post-Nexus data is received. 	PAFA	Pending
PAC 250706	<p>Draft modification to be developed for the September Panel to describe framework (Deadline for new modification is 07 September 2018).</p> <p>To consider a document outside the UNC which includes appropriate controls that mirror the modification process for example in relation to consultation. Could also use a similar process as that used for the demand estimation process for profiles.</p>	PAC Members	Pending

Action Ref	Action	Owner	Status Update
PAC 250707	Members to review PAFA's role and responsibilities in relation to the Performance Assurance Framework document in the context of the proposed PRIDe Gas model.	PAC Members	Pending
PAC 250708	Xoserve to consider how data can be made more accessible to industry at an aggregate level by LDZ and Product Class to enable movements in volumes to be tracked. MB to provide Xoserve with a more detailed specification setting out the type of information required by industry.	Xoserve (FC)/ MB	Pending
PAC 250709	PAFA to determine what the definition of "a good settlements regime" looks like and the principles and factors that might determine that and compare this to the definition in the Performance Assurance Framework document	PAFA	Pending
PAC 250710	PAFA to arrange a workshop with PAC Members to discuss liabilities.	PAFA	Pending
PAC 250711	PAFA to review the PRIDe Gas Model based on the comments received during the workshop held on 25 July 2018.	PAFA	Pending

2.3 Timelines for implementation

NV provided an indicative timeline until "Go Live" (see slide 24). A brief discussion took place about the development of the modification. The majority of Members considered that it might be helpful to progress a modification within quick timescales but did not consider that the criteria for urgency could be met. It was suggested that it might be helpful to seek a view from Ofgem to help focus and steer industry.

2.4 Gain PAC commitment/prioritisation for next steps

NV thanked members for their contribution to the workshop and summarised the key achievements:

- Review of the PRIDe model – suggestions for amendments to each technique
- Agreement on the overall model and associated timelines
- PAC commitment to undertake the necessary work to develop the model and prioritisation for next steps
- Agreement in principle to develop a draft modification based on the model and discussion at the workshop. NV agreed to circulate the word document that accompanies the model.
- Hold another workshop on 03September 2018 to discuss liabilities.

3. Diary Planning

Further details of planned meetings are available at:

<https://www.gasgovernance.co.uk/events-calendar/month>

Time/Date	Venue	Programme
10.30, Monday 06 August 2018	Radcliffe House, Blenheim Court Warwick Road Solihull B91 2AA	<ul style="list-style-type: none"> • Monthly Review Items • Annual Work Plan & Budget • Communications Plan • Smart Meter Exchanges & Read Submission Statistics • PAC Related Modifications • Update on Actions from workshop to discuss PRIDe Gas Model
Monday 03 September 2018 (additional meeting)	Radcliffe House, Blenheim Court Warwick Road Solihull B91 2AA	<ul style="list-style-type: none"> • PRIDe workshop - Incentives and liabilities
10.30, Tuesday 11 September 2018	Elexon, 350 Euston Road London Lon NW1 3AW UK	<ul style="list-style-type: none"> • <i>To be confirmed</i>
10.30, Tuesday 09 October 2018	Solihull – Venue TBC	<ul style="list-style-type: none"> • <i>To be confirmed</i>
10.30, Monday 05 November 2018	Elexon, 350 Euston Road London Lon NW1 3AW UK	<ul style="list-style-type: none"> • <i>To be confirmed</i>
10.30, Tuesday 11 December 2018	Solihull – Venue TBC	<ul style="list-style-type: none"> • <i>To be confirmed</i>