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# UNC Energy Balancing Credit Committee Minutes

## Monday 23 July 2018

### via teleconference

#### Attendees

Rebecca Hailes (Chair)	(RH)	Joint Office	Non-Voting
Helen Bennett (Secretary)	(HB)	Joint Office	Non-Voting
Adam Lane	(AL)	Centrica	Voting
Mark Cockayne	(MC)	Xoserve	Non-Voting
Sallyann Blackett	(SB)	Xoserve	Voting
Sandra Dworkin	(SDw)	Xoserve	Non-Voting

Copies of all papers are available at: <https://www.gasgovernance.co.uk/EBCC/230718>

#### 1. Introduction and Status Review

Rebecca Hailes (RH) welcomed all to the meeting.

There was a slight concern that the invitation letter for the meeting had a different teleconference number to that of the meeting web page and the agenda. Other meetings running on the same day (scheduled at short notice) may mean a change in the teleconference details; attendees should be encouraged to always check the published agenda for teleconference details on the Joint Office website: <https://www.gasgovernance.co.uk/EBCC>

**New Action 0701: Joint Office to ensure the invitation; meeting web page and agenda all match.**

##### 1.1. Apologies for absence

There was a concern raised that attendance to these meetings, via teleconference, is very low.

**New Action 0702: Joint Office (RH) to raise at UNCC in August that attendance has been very low at this meeting. Last month there were zero voting attendees.**

##### 1.2. Note of Alternates

In terms of quoracy, the meeting was declared as not being quorate, however, as there were no agenda items that required a vote for approval, it was agreed to continue the meeting.

##### 1.3. Approval of Minutes (25 June 2018)

Note the minutes from last month essentially only included an Operational Update. No comments were raised on the document.

##### 1.4. Review of Outstanding actions

None outstanding.

#### 2. Operational Update

The Operational Report for the Year to date and for June 2018 was published ahead of the meeting.

##### 2.1. Cash Call Notices

In May there were 3 Cash Call Notices issued. 1 appealed and withdrawn and 2 were paid.

In June there were 2 Cash Call Notices issued, both appealed and were withdrawn.

## 2.2. Further Security Requests (FSRs)

During May and June there were no Further Security Requests issued.

## 2.3. Settlement

The following performance was reported:

Month	Payment Due Date	Payment Due Date +2
May 2018	95.38 %	100%
June 2018	99.98%	100%
Rolling 12 Months	98.18 %	100%

There was 1 Failure to Pay Notice issued in June for the value as defined below:

River Name	Invoice Date	Invoice Value	Invoice Type	Date Paid	Days overdue
Alport	15/06/18	£5,413.57	BAL	19/06/18	2

There was 3 Failure to Pay Notices issued in May for the values as defined below:

River Name	Invoice Date	Invoice Value	Invoice Type	Date Paid	Days overdue
Hipper	08/05/18	£988,601.16	INR	09/05/18	1
Esk	15/05/18	£1,225,203.10	BAL	17/05/18	2
Arney	15/05/18	£147,149.48	ADE	16/05/18	1

All were in relation to back office issues.

## 3. Modifications

None discussed.

## 4. Any Other Business

4.1. The availability of attendees for the August 2018 meeting was discussed. The meeting is due to be held on 20 August 2018. Due to the summer holidays it was agreed that an Operational Update will be issued instead of a meeting being held, subject to no new issues arising.

## 5. Diary Planning

Further details of planned meetings are available at:

<https://www.gasgovernance.co.uk/events-calendar/month>

**\*Please note the August meeting will be the provision of an Operational Update only, subject to no new issues arising.**

**\*\*Please note the December meeting will now be held on Tuesday 18 December 2018 at 14.30**

Time / Date	Venue	Workgroup Programme
* 20 August 2018	No Teleconference	Operational Update only

14:30 Monday 24 September 2018	Teleconference	Standard agenda items
14:30 Monday 22 October 2018	Teleconference	Standard agenda items
14:30 Monday 19 November 2018	Teleconference	Standard agenda items
** 14:30 Tuesday 18 December 2018	Teleconference	Standard agenda items

<b>Action Table (as at 23 July 2018)</b>					
<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0701</b>	23/07/18	5.1	Joint Office (team) to ensure the invitation; meeting web page and agenda all match for future meetings.	Joint Office (team)	<b>Pending</b>
<b>0702</b>	23/07/18	2.1	Joint Office (RH) to raise at UNCC that attendance is very low at this meeting. Last month there were zero attendees.	Joint Office (RH)	<b>Pending</b>