

UNC Performance Assurance Committee (PAC) Agenda

10:30 Monday 06 August 2018

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91
2AA**

- 1. Introduction and Status Review**
 - 1.1. Confirm quorate status
 - 1.2. Apologies for absence
 - 1.3. Note of Alternates
 - 1.4. Review of Minutes (10 July 2018)
- 2. Monthly Review Items**
 - 2.1. Risk Register Review
 - 2.2. Issues Register
 - 2.2.1. PAC10 - Product Class 2 and 3 Meter Read Submission Performance
 - 2.2.2. New issues
 - 2.3. Project Plan
 - 2.4. Assumptions Register
 - 2.5. Ofgem Update
 - 2.6. Review of Monthly PARR Reports
 - 2.7. Review of PAC Related and New Modifications
- 3. Annual Work Plan and Budget**
 - 3.1. Draft Work Plan and Budget Actions Update
- 4. Communications Plan**
- 5. Any Other Business**
 - 5.1. Review of the Performance Assurance Framework - All
 - 5.2. Smart Meters (exchanges and read submission statistics) – All
 - 5.3. Consideration of the Ofgem Decision Letter for UNC 0619/A/B - All
- 6. Review of Outstanding Actions**
- 7. Next Steps**
 - 7.1. Key Messages - PAFA
- 8. Diary Planning**

Action Table (as at 10 July 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 0501	08/05/18	2.1	To investigate Schedule 33 data with Electralink/TRAS and see if this data could be shared with Xoserve.	Xoserve (FC)	Carried Forward
PAC 0601	12/06/18	2.1	To investigate the status of the sites with a standard correction factor and MAMCoP.	Xoserve (RH)	Carried Forward
PAC 0602	12/06/18	2.1	To provide feedback via the Customer Account Managers on the Shippers performance with a RAG status, including the current level of engagement with each Shipper.	Xoserve (FC)	Carried Forward
PAC 0605	12/06/18	2.3	To provide information regarding the pre Nexus USRV process.	Xoserve (FC)	Carried Forward
PAC 0606	12/06/18	2.3	To investigate the current EBCC defined process EBCR framework structure and provide feedback.	Xoserve (RH)	Carried Forward
PAC 0607	12/06/18	5.5	To write to Ofgem and summarise what actions have been taken so far and request the assistance of Ofgem with the resolution to the consumption adjustment issue.	Xoserve (FC)	Carried Forward