

Agenda

DSC Change Management Committee

10:15 Wednesday 11 July 2018

at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Teleconference: 020 3582 4515, ID 401-706-701

Screen Sharing: <https://join.me/JointOffice>

Short notice items are in italics

Item	Topic	Lead	Category
1. Introduction		Chair	Information
1.1.	Apologies for absence		
1.2.	Alternates		
1.3.	Confirm Voting rights		
1.4.	Approval of Minutes (13 June 2018)		
2. New Change Proposals - Initial Review			
2.1.	XRN4679 Requiring a Meter Reading following a change of local distribution zone or exit zone	CDSP (ES)	Approval
2.2.	XRN4676 Reconciliation issues with reads recorded between D-1 to D-5	CDSP (ES)	Information
2.3.	XRN4670 Management of a replacement read, where the read provided is identical to that already held in UK Link for the same read date	CDSP (ES)	Information
3. New Change Proposals - Post Initial Review (None)			
4. New Change Proposals - Post Solution Review			
4.1.	XRN4690 Actual Read Following Estimated Transfer Read Calculating AQ of 1	Npower (JRi)	Approval
4.2.	XRN4665 Creation of New End User Categories	CDSP (RH)	Approval
5. Approval of Change documents			
5.1.	XRN4695 Investigating Causes and Contributors to Levels and Volatility of Unidentified Gas (BER)	CDSP (CW & FC)	Approval
5.2.	XRN4632 Analysis for Gemini enhancements (BER)	CDSP (RH)	Approval

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/DSC-Change

6. Release Approvals / Updates			
6.1.	Future Release 2.0 – Project Dashboard and Implementation Update	CDSP (LC)	Information
6.2.	Future Release 3		
6.2.1.	Release 3 Project Dashboard and Plan	CDSP (PD)	Information
6.3.	Future Release June 2019	CDSP (LC)	Information
6.4.	Change Assurance Update	CDSP (JR)	Information
7. Central Switching Service (CSS)			
7.1	July Update	CDSP (LF & EL)	Information
8. Change Logs			
8.1.	Bubbling Under' Report	CDSP (RH)	Information
8.2.	Xoserve DSC Implementation Plan	CDSP (RH)	Approval
8.3.	Gemini Horizon Planning	CDSP (DT)	Information
8.4.	UK Link Changes plan on a page	CDSP (ES)	Information
9. Finance and General Change Budget Update		CDSP (MP)	Discussion
10. Review of Outstanding Actions		Chair	Discussion
11. Any Other Business			
11.1.	2018-19 UNC User Representatives Process	Chair	Information
11.2.	IX Update	CDSP (DH)	Information
11.3.	DSC Governance Update	CDSP (ES)	Approval
12. Diary Planning		Chair	Information

Action Table (as at 13 June 2018)					
Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	13/06/18	4.1	LCh to issue link to where the Change Requests are published.	Xoserve (LCh)	Pending
0602	13/06/18	8.5	Given the busy Industry workload, (RAASP; CSS and UIG etc), LW to highlight any delivery risks over the next 2-3 years and where the Change Management Committee may be require to prioritise delivery.	Xoserve (LW)	Pending

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