

## Agenda

### DSC Change Management Committee

**10:15 Wednesday 13 June 2018**

**at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL**

Teleconference: 020 3582 4515, ID 401-706-701

Screen Sharing: <https://join.me/JointOffice>

*Short notice items are in italics*

Item	Topic	Lead	Category
<b>1. Introduction</b>		Chair	Information
1.1.	Apologies for absence		
1.2.	Alternates		
1.3.	Confirm Voting rights		
1.4.	Approval of Minutes (09 May 2018)		
<b>2. New Change Proposals (Approval post consultation items 2.10 &amp; 2.12)</b>			
2.1.	XRN4686 Smart Metering Report	CNG (LP)	Approval
2.2.	XRN4687 PSR Updates for Large Domestic Sites	E.ON (KD)	Approval
2.3.	XRN4690 Actual Read Following Estimated Transfer Read Calculating AQ of 1	Npower (JRi)	Approval
2.4.	XRN4691 CSEPS IGT & GT File Formats (CGI files)	WWU (RP)	Approval
2.5.	XRN4692 CSEPS IGT & GT File Formats (CIN files)	WWU (RP)	Approval
2.6.	XRN4693 CSEPS IGT & GT File Formats (CIC, CIR, CAI, CAO, DCI, DCO, CIN, CEN & CUN files)	WWU (RP)	Approval
2.7.	XRN4694 CSEPS IGT & GT File Formats (Create New Data Validations)	WWU (RP)	Approval
2.8.	XRN4667 DSC Service Description Table Cosmetic Changes to Service Lines May 2018	CDSP (ES)	Approval
2.9.	XRN4695 Investigating Causes and Contributors to Levels and Volatility of Unidentified Gas	CDSP (RH)	Approval
2.10.	XRN4658 Read Validation Increasing Outer Tolerance Value for Specific AQ Bands for Class 3 & 4 Meter Points	CDSP (RH)	Approval
2.11.	XRN4635 Provision of a Consumer Enquiry Service Web Portal (Mnumber)	CDSP (RH)	Approval
2.12.	XRN4665 Creation of New End User Categories	CDSP (RH)	Approval
<b>3. Approval of Change documents</b>			
3.1.	XRN4568 DSC Service Description Table Cosmetic Changes to Service Line (CCR for Approval)	CDSP (ES)	Approval
3.2.	XRN4695 Investigating causes and contributors to levels and volatility of Unidentified Gas (BER approval (aspiration))	CDSP (RH)	Approval

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Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

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<b>4. Release Approvals / Updates</b>		
4.1. Future Release 2.0 – Project Dashboard and Plan	CDSP (LC)	Information
4.2. Future Release 3		
4.2.1. Release 3 Project Dashboard and Plan	CDSP (PD)	Information
4.3. Future Release June 2019	CDSP (LC)	Information
4.4. Central Switching Service (CSS) Update	CDSP (LF & EL)	Information
<b>5. Change Logs</b>		
5.1. Bubbling Under' Report	CDSP (RH)	Information
5.2. Xoserve DSC Implementation Plan	CDSP (RH)	Approval
5.3. Gemini Horizon Planning	CDSP (DT)	Information
5.4. UK Link Changes plan on a page	CDSP (ES)	Information
<b>6. Finance and General Change Budget Update</b>	CDSP (MP)	Discussion
<b>7. Review of Outstanding Actions</b>	Chair	Discussion
<b>8. Any Other Business</b>		
8.1. Terms of Reference for DSG Review	CDSP (RH)	Discussion
8.2. Change Assurance Update	CDSP (JRo)	Discussion
8.3. Modification 0621 GB Charging Project Update	CDSP (PO)	Information
8.4. DSC Governance Group Update	CDSP (ES)	Information
8.5. RAASP Update	CDSP (ES)	Information
<b>9. Diary Planning</b>	Chair	Information

Action Table (as at 09 May 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	11/04/18	5.1.1	Xoserve to consider how to incorporate the consideration of industry readiness for Change Releases	Xoserve	Carried Forward
0402	11/04/18	5.1.1	Xoserve to consider the completeness of information and the central location of Change Proposal paperwork, Change Packs, Representations etc.	Xoserve (DT/ESm)	Carried Forward
0501	09/05/18	4.1.1	Xoserve to provide the Joint Office with a copy of any missing Change Proposals for publication on the Joint Office website and to introduce version control numbering to documents provided.	Xoserve (ESm/LCh)	Pending
0502	09/05/18	4.1.2	Xoserve to consider how to agree the Data Migration Plan "Safe" volumes, for XRN4249, and consider the	Xoserve (LCh)	Pending

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			communication and approval which is required.		
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