

## UNC Distribution Workgroup Minutes

Thursday 24 May 2018

at Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA

### Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Beverly Viney	(BV)	National Grid NTS
Carl Whitehouse	(CWh)	First Utility
Chris Warner	(CW)	Cadent
Claire Louise Roberts*	(CLR)	Scottish Power
Dan Fittock	(DF)	Corona Energy
David Addison	(DA)	Xoserve
Graham Wood*	(GW)	Centrica
Hilary Chapman*	(HC)	SGN
John Welch	(JW)	npower
Kirsty Dudley*	(KD)	E.ON
Lorna Lewin	(LL)	Orsted
Mark Jones*	(MJ)	SSE
Rachel Hinsley	(RHi)	Xoserve
Rebecca Hailes	(RH)	Joint Office
Rob Johnson*	(RJ)	ES Pipelines
Shaheeni Vekaria	(SV)	Utility Warehouse
Shanna Key*	(SK)	Northern Gas Networks
Shardul Pandit*	(SP)	Wales & West Utilities
Steve Britton*	(SB)	Cornwall Insight
Steve Mulinganie	(SM)	Gazprom

\*via teleconference

Copies of all papers are available at: <https://www.gasgovernance.co.uk/dist/240518>

### 1. Introduction and Status Review

#### 1.1. Approval of Minutes (26 April 2018)

The minutes from the previous meeting were approved.

#### 1.2. Modification(s) with Ofgem

In the absence of an Ofgem representative, BF confirmed that there is no update to be provided.

### 1.3. Pre-Modification discussion

#### 1.3.1. Draft Modification - Transfer Class 2 and 3 sites to Class 4 (JW)

John Welch (JW), advised the Workgroup that this draft Modification aims to introduce the obligation for Shippers to move sites with low read submission performance from Class 2 and 3 into Class 4 and that he is sponsoring this Modification on behalf of the Performance Assurance Committee (PAC) following the discussion of evidence of poor performance presented at the previous meetings.

Although he is satisfied with the principle of this Modification, Steve Mulinganie (SM) said that he has had some concerns raised to him around the data being used for analysis, with the suggestion that it is inconsistent.

Rachel Hinsley (RHi) advised that Xoserve have recently experienced problems with reporting and confirmed that the next Central Systems release (Release 2), will bring reporting improvements including the additional reports required for Modification 0520A. Release 2 will be in place before this Modification is implemented and therefore reporting will be improved. SM suggested this Modification is not implemented until Release 2 is in place.

JW talked the Workgroup through the solution that is laid out in the draft modification. SM said that there is a potential for invoking a set of rules that may have very little flexibility.

Bob Fletcher (BF) commented that the principles in the solution are established from the Funding Governance and Ownership (FGO) principles in terms of the CDSP not using its discretion and suggested that the rules in the Modification need further development to support this principle.

There followed discussion as to whether there is a risk that this might be of detriment to the end customer, specifically the movement of a customer to a different Class, that would be out of their control. BF added that there may be concern if reads are available but are not being used for settlement purposes. The Workgroup agreed that some further detail is required.

DA suggested there is an alternative option where the effect of moving Product Class is simulated by applying modified UIG factors rather than moving the Supply Point in the system. It was commented that there is a potential to use the UIG factor as an incentive. The best solution is to voluntarily move the Supply Point to the right Class and there is a need to demonstrate that particular Class is performing correctly.

SM commented that Gazprom favours Supply Point interventions rather than portfolio level intervention to ensure appropriate action is taken against the failures.

DA commented that whilst possibly relying on the solution used from Modification 0625 - Extension of 4 months to 10 months to transfer non-mandatory sites from Class 1 (<https://www.gasgovernance.co.uk/0625/>), there is a consideration required, if using this solution as an enduring element, as when the solution is performed, it can delete some data, e.g. all customer contacts. He added that this is a more complex solution rather than a one-off exercise.

When Darren Fittock (DF) asked how much analysis has been completed so far, BF confirmed that there are reports available on the level of performance for Class 2 and 3 reads submissions, although PAC has not been able to see un-anonymised data.

BF confirmed the submission deadline for the June 2018 UNC Panel meeting is 08 June 2018.

It was suggested that a guidance document might be worth exploring to sit alongside this Modification. BF suggested that the Modification requires the solution to be further developed with supporting evidence and suggested submission to UNC Panel in time for either July or August 2018.

### 1.3.2 Proposed New Modification

SM advised that a new modification is expected to be submitted on 25 May 2018 regarding requiring the CDSP to setup an LDZ settlement review and improvement process and task force. This modification will be requesting Urgent status.

***Post meeting update:** Joint Office are in receipt of the Modification, 0658 (Urgent) - CDSP to identify and develop improvements to LDZ settlement processes. This has been processed and Urgent status has been requested from Ofgem.*

## 2. Workgroups

### 2.1. 0649S – Update to UNC to formalise the Data Enquiry Service Permissions Matrix

(Report to Panel 19 July 2018)

<https://www.gasgovernance.co.uk/0649>

### 2.2. 0651 – Replacement of the Retrospective Data Update provisions

(Report to Panel 21 June 2018)

<https://www.gasgovernance.co.uk/0651>

### 2.3. 0655S – Requiring a Meter Reading following a change of Local Distribution Zone or Exit Zone

(Report to Panel 19 July 2018)

<https://www.gasgovernance.co.uk/0655>

### 2.4. 0657S – Requiring a Meter Reading following a change of Local Distribution Zone or Exit Zone

(Report to Panel 16 August 2018)

<https://www.gasgovernance.co.uk/0657>

## 3. Issues

None discussed in this meeting.

## 4. Outstanding Action(s)

**DX 0201:** NGN and SGN to produce a Statement of Compliance regarding the gas safety cut off process.

**Update:** This action will be reviewed at the **July** Distribution Workgroup meeting. **Carried Forward**

## 5. Any Other Business

### 5.1. Metering data

DA advised the Workgroup, as part of the construction of the Retail Energy Code (REC), Xoserve have looked at aspects relating to SPAA, and within schedule 22 of SPAA there is a statement relating to Meter Asset Management, (MAM), appointment.

With reference to the future harmonisation of the codes, DA asked that if any discrepancies are identified, please notify Xoserve.

He advised that the market trials validated against Asset Management Tag (AMT) rather than Market Domain Data, (MDD).

BF clarified that this is not likely to be a Uniform Network Code issue, DA confirmed this would be categorised as a data reconciliation activity, although not directly a UNC issue.

## 6. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 28 June 2018	Elexon, 350 Euston Road, London NW1 3AW	Standard Agenda items
10:30 Thursday 26 July 2018	Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Standard Agenda items
10:30 Thursday 23 August 2018	Elexon, 350 Euston Road, London NW1 3AW	Standard Agenda items

**Action Table (as at 24 May 2018)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0201	22/02/18	5.0	To produce a Statement of Compliance regarding the gas safety cut off process.  This will be discussed at the <b>July</b> Distribution Workgroup.	NGN and SGN	<b>Carried Forward</b>