Agenda

DSC Change Management Committee
10:15 – 15:00 Wednesday 09 May 2018
at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Teleconference: 020 3582 4515, ID 401-706-701

Screen Sharing: https://join.me/JointOffice

Short notice items are in italics

Item	Topic	Lead	Category
1. Introduction		Chair	Information
1.1.	Apologies for absence		
1.2.	Alternates		
1.3.	Confirm Voting rights		
1.4.	Approval of Minutes (11 April 2018)		
2. New Change Proposals (Approval post consultation items)			
2.1.	XRN4658 – Read validation – increasing outer tolerance value for specific AQ bands for Class 3 & 4 Meter Points	CDSP	Approval
2.2.	*XRN4665 creation of new EUC's*	*E.ON (KD)*	*Approval*
3. Approval of Change documents			
3.1.	XRN4525 – Transparency of the rolling AQ process - approval of EQR & BER	CDSP (JD)	Approval
3.2.	XRN4632 – Gemini Enhancement (EQR)	NGT (DB)	Approval
3.3.	XRN4510 – Negative consumption period for rolling AQ – approval of CCN	CDSP (ESm)	Approval
3.4.	XRN4368 – EU Gas Capacity Conversion interim optimal solution	NGT (DB)	Approval
3.5.	XRN4527 – New Service line for reporting services to performance assurance committee (PAC)	CDSP (ESm)	Approval
3.6.	*XRN4576 Class 4 reads not visible on DES (late)*	*CDSP (MR)*	*Approval*
3.7.	*XRN4556 process to provide a report when GSR request return no MPRNs BER (late)*	*CDSP (MR)*	*Approval*
4. Release Approvals / Updates			
4.1.	Future Release 2.0 – Project Dashboard and Plan	CDSP	Information
4.1.1.	Cutover and Implementation Plan Approach	CDSP	Approval
4.1.2.	XRN4249 – Data Migration Plan (Part B)	CDSP	Approval
4.2.	Future Release 3		

Please contact the Joint Office if you wish to use teleconference facilities for this meeting
Contact Details: enquiries@gasgovernance.co.uk
Papers available at: www.gasgovernance.co.uk/DSC-Change

4.2.1. Release 3 Scope Update (post 02 May update)	CDSP (PD)	Approval
4.2.2. Release 3 BER approval (post 02 May update)	CDSP (PD)	Approval
4.2.3. Release 3 Project Dashboard and Plan	CDSP (PD)	Information
4.3. Future Release Planning (June 2019 & November 2019)	CDSP (LC)	Information
5. Change Logs		
5.1. Bubbling Under' Report	CDSP (RHi)	Information
5.2. Xoserve DSC Implementation Plan	CDSP (RHi)	Approval
5.3. Gemini Horizon Planning	CDSP (DT)	Information
5.4. UK Link Changes plan on a page	CDSP (ESm)	Information
6. Finance and General Change Budget Update	CDSP (MP)	Discussion
7. Review of outstanding actions	Chair	Discussion
8. Any Other Business		
8.1. Xoserve / Gemserv MIS collaboration (API Dashboard)	CDSP (AMi)	Information
8.2. Calculated AQ of 1	CDSP (RHi)	Information
8.3. IX Changes Update	CDSP (SMc)	Information
8.4. Ofgem Switching Programme Update	CDSP (AMi)	Information
8.5. PSR Updates for Large Domestic Premises	Electra-Link (MO)	Information
9. Diary Planning	Chair	Information

Action Table (as at 11 April 2018)					
Action Ref	**Meeting Date**	**Minute Ref**	**Action**	**Owner**	**Status Update**
0302	07/03/18	6.3	Lessons learnt from previous EU changes regarding the level of engagement and EU Gemini testing to be examined by National Grid NTS.	National Grid (DB)	**Carried Forward**
0401	11/04/18	5.1.1	Xoserve to consider how to incorporate the consideration of industry readiness for Change Releases	Xoserve	**Pending**
0402	11/04/18	5.1.1	Xoserve to consider the completeness of information and the central location of Change Proposal paperwork, Change Packs, Representations etc.	Xoserve (DT/ESm)	**Pending**
0403	11/04/18	6.1	Xoserve/Ofgem/National Grid to liaise/consider the implementation timescales for UNC0621/A/B/C/D/E/F/G/H/J	Xoserve (LW/ National Grid DB)	**Pending**
0404	11/04/18	6.3	Xoserve to update the UK Link Changes plan on a page to: • Avoid the use of acronyms and provide full titles • Remove references to R&N	Xoserve (ESm)	**Pending**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting
Contact Details: enquiries@gasgovernance.co.uk
Papers available at: www.gasgovernance.co.uk/DSC-Change

			• Update the colour key • Add a front page (tab) to give an overview of what the spreadsheet is providing		

Please contact the Joint Office if you wish to use teleconference facilities for this meeting
Contact Details: enquiries@gasgovernance.co.uk
Papers available at: www.gasgovernance.co.uk/DSC-Change