

UNC Distribution Workgroup Minutes
Thursday 22 March 2018
at Xoserve Ltd, Lansdowne Gate, 65 New Road, Solihull B91 3DL

Attendees

Penny Garner (Chair)	(PG)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andy Clasper	(AC)	Cadent
Andrew Patel	(AP)	Xoserve
Beverley Viney	(BV)	National Grid NTS
Carl Whitehouse	(CWh)	First Utility
Chris Warner	(CWa)	Cadent
David Addison	(DA)	Xoserve
Emma Lyndon	(EL)	Xoserve
Gareth Evans*	(GE)	Waters Wye Associates
Graham Wood*	(GW)	Centrica
Hilary Chapman	(HC)	SGN
John Welch	(JW)	npower
Lorna Lewin*	(LL)	Orsted
Mark Jones	(MJ)	SSE
Mark Rixon	(MR)	ENGIE
Nicky Rozier*	(NR)	BUUK
Phillip Hobbins	(PH)	National Grid NTS
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Sarah Jones*	(SJ)	Electralink
Shanna Key	(SK)	Northern Gas Network
Shardul Pandit*	(SP)	Wales and West Utilities
Steve Britton*	(SB)	Cornwall
Steve Mulinganie	(SM)	Gazprom
Tahera Choudhury*	(TC)	Xoserve
Tim Hipperson*	(TH)	Utility Wise

**via teleconference*

Copies of all papers are available at: <https://www.gasgovernance.co.uk/dist/220318>

1. Introduction and Status Review**1.1. Approval of Minutes (22 February 2018)**

The minutes from the previous meeting were approved.

1.2. Modification(s) with Ofgem

PG explained that at the 15 March 2018 Panel meeting, the Ofgem representative in attendance advised that they (Ofgem) are still considering UNC Modifications 0642 (Urgent), 0642A and 0643 (Urgent). Furthermore, Ofgem are also considering the suite of 0619 Modifications (0619, 0619A and 0619B).

1.3. Pre-Modification discussion

1.3.1. Requiring a Meter Reading following a change of Local Distribution Zone or Exit Zone

DA introduced the Draft Modification explaining that at the present time it does not have a sponsor now, that Andrew Margan has moved on. He went on to explain, that it is similar to previous Modifications 0576 'Generation of an estimated Meter Reading at the Code Cut Off Date in the absence of an actual Meter Reading' and 0583S 'Requiring an Opening Meter Reading at same User Confirmation'.¹

When asked, DA explained that in terms of the proposed solution, a reading would be inserted on the 'effective day' and thereafter utilised to drive reconciliation.

DA confirmed that the solution involves derived meter readings, which are especially important when considering that the 0576 and 0583S readings are loaded into the system as 'normal' readings – this is why he is keen to avoid using terms such as 'estimated' etc.

When asked, DA agreed that it might be beneficial to reference Modifications 0576 and 0583S in the proposed solution section in due course.

It was noted, that it is the intention to raise this Modification as a Self-Governance Modification. When asked, SM offered to 'sponsor' the Modification and work closely with Xoserve to develop and more thought out draft.

New Action DX0301: Reference Requiring a Meter Reading following a change of Local Distribution Zone or Exit Zone - Xoserve (DA) and Gazprom (SM) to look at developing the draft modification in time for formal submission to the April 2018 Panel meeting.

When asked, for a rough indication of potential numbers involved, DA suggested that he would expect this to be less than 1000 p.a.

When asked, whether or not there are any potential iGT related impacts, DA advised that in considering where any solution could / would possibly reside within the Uniform Network Code (UNC), he could confirm that there are some potential iGT related aspects and that he has already started preliminary discussions with the iGTs.

New Action DX0302: Reference Requiring a Meter Reading following a change of Local Distribution Zone or Exit Zone - Xoserve (DA) and BUUK (NR) to liaise on developing the iGT aspects of the draft modification in time for formal submission to the April 2018 Panel meeting.

2. Workgroups

2.1. 0641S - Amendments to Modification 0431 - Shipper/Transporter - Meter Point Portfolio Reconciliation rules and obligations

(Report to Panel 19 April 2018)

<https://www.gasgovernance.co.uk/0641>

2.2. 0647 – Opening Class 1 reads to Competition

(Report to Panel 20 September 2018)

<https://www.gasgovernance.co.uk/0647>

2.3. 0649S – Update to UNC to formalise the Data Enquiry Service Permissions Matrix

(Report to Panel 19 July 2018)

<https://www.gasgovernance.co.uk/0649>

¹ Copies of UNC Modifications and associated supporting documents can be found on the Joint Office web site at either: <https://www.gasgovernance.co.uk/0576> or <https://www.gasgovernance.co.uk/0583>

2.4. 0651 – Replacement of the Retrospective Data Update provisions

(Report to Panel 21 June 2018)

<https://www.gasgovernance.co.uk/0651>

2.5. 0652 – Obligation to submit reads and data for winter consumption calculation (meter in EUC bands 3 – 8)

(Report to Panel 19 July 2018)

<https://www.gasgovernance.co.uk/0652>

3. Issues

None discussed in this meeting.

4. Outstanding Action(s)

DX 0201: All GT's to produce a Statement of Compliance regarding the gas safety cut off process.

Update: In referring to the three (3) email responses received to date, from Northern Gas Networks, Cadent and Wales & West Utilities, it was agreed to leave the action open until all Gas Transporters have been able to provide a response. **Carried Forward**

5. Any Other Business

5.1. Gas Quality Consultation Report (PH)

PH provided a brief overview of the National Grid (Gas Quality) Consultation Report explaining that it was provided for information purposes only.

During a brief discussion, PH pointed out that any industry feedback would be welcomed by National Grid, especially relating to the setting of bio-methane targets etc.

PH went on to explain that the point behind providing enhanced information is to benefit the GB Gas Industry as a whole. Focusing attention on Q4 from the consultation, PH advised that National Grid NTS are now considering raising a new UNC modification in June 2018 in order to engage with the industry further on this matter.

When PG pointed out that any such new modification would reside under the Transmission Workgroup banner, PH confirmed that he would be looking to provide a similar update at the forthcoming Transmission Workgroup meeting.

In briefly considering the potential scope of the new modification, PG noted that it should not be looking to address any National Grid NTS commercial aspects.

Moving on, PH provided a quick overview of the potential RIIO 2 elements and what may, or may not, be included (i.e. transparency and charging etc.) within the proposed new modification. PG observed that this is already straying into the pre-modification discussion aspects of the new modification, which should really be reserved for when the draft modification is tabled at the Transmission Workgroup for consideration. Responding, PH suggested that the oxygen specification for bio-methane purposes might be something that would interest the Distribution Workgroup in due course.

Concluding the discussions, PG gave a commitment to ensure that the Joint Office Transmission Workgroup representatives are available to support PH when the time comes to develop the Draft Modification further.

5.2. iGT Review Group RG004 – Review of iGT Governance and Administration Arrangements (MJ)

MJ provided a brief verbal update on the progress of iGT Review Group RG004 that is looking at (UNC and iGTUNC) process governance efficiencies and synergies.

Whilst noting the potential for process efficiency and synergy gains, PG suggested that care would be needed in moving this piece of work forwards.

PG also stated that careful consideration would be needed in relation to the suitability, or not of adopting (or developing) the iGT operating model (i.e. faster switching aspects etc.).

When asked what the 'driver' is for this piece of work, MJ responded by explaining that SSE believes that there are potential gains to be had and that they (SSE) have already engaged with Gemserv (S Ladle) for their views, on a preliminary discussion basis – in short, this could result in a UNC Review Group being requested to look into the matter in more detail in due course.

5.3. Class 1 Reclassification (DA)

DA reminded Shipper Users that under modification 0625 timescales Users were required to reclassify any Supply Meter Points that did not meet the Class 1 Requirements. Where a Shipper has not acted then the CDSP will reconfirm the Supply Meter Point as Class 4.

DA highlighted that a document that had been issued previously to Shippers in relation to this matter in January 2018, detailing the data that would need to be updated by Shippers following the CDSP reconfirmation.

5.4. Treatment of Class Change Reading and Opening (Transfer) Read (DA)

DA highlighted to the workgroup that the UNC requires that a reading is loaded at a Class Change event, and separately at a Change of Shipper (including Reconfirmation) event. At a Class Change the reading is required on the effective date of the Class Change. Where this involves a change to or from to a Daily Read Service (Class 1 and 2) then the reading is being loaded and communicated on the Class Change effective date. If this Class Change is coincident with a Change of Shipper (including Reconfirmation) event then the Opening Reading would be satisfied on 'D' rather than waiting until D+12.

DA indicated that he was investigating this issue and would raise an issue in due course for the Distribution Workgroup to consider given the potential Code contradiction.

6. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 26 April 2018	Elexon, 350 Euston Road, London. NW1 3AW	Standard Agenda items

Action Table (as at 22 March 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0201	22/02/18	5.0	To produce a Statement of Compliance regarding the gas safety cut off process.	All Gas Transporters	Carried Forward
0301	22/03/18	1.3.1	<i>Reference Requiring a Meter Reading following a change of Local Distribution Zone or Exit Zone</i> - Xoserve (DA) and Gazprom (SM) to look at developing the draft modification in time for formal submission to the April 2018 Panel meeting.	Xoserve (DA) & Gazprom (SM)	Pending
0302	22/03/18	1.3.1	<i>Reference Requiring a Meter Reading following a change of Local Distribution Zone or Exit Zone</i> - Xoserve (DA) and BUUK (NR) to liaise on developing the iGT aspects of the draft modification in time for formal submission to the April 2018 Panel meeting.	Xoserve (DA) & BUUK (NR)	Pending